

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
411 West Ocean Boulevard, 9th Floor  
Long Beach, CA 90802-4511

SUMMER FOOD PROGRAM  
SPONSOR/SITE AGREEMENT

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THIS AGREEMENT is made and entered, in duplicate, as of May 6, 2020 for reference purposes only, pursuant to a minute order adopted by the City Council of the City of Long Beach at its meeting held on May 5, 2020 by and between the CITY OF LONG BEACH ("Sponsor") and CITY OF SIGNAL HILL ("Site Organization"), whose address is 2175 Cherry Avenue, Signal Hill, California 90755.

WHEREAS, the California Department of Education ("CDE") has funds for a 2020 Summer Food Service Program for Children ("Program") to provide free meals to eligible children; and

WHEREAS, Sponsor has executed or will soon execute an agreement with a vendor to prepare the meals; and

WHEREAS, Site Organization rents, leases, owns, operates, maintains, or otherwise controls a site, independent of Sponsor, located in or near the City of Long Beach at which the meals could be served; and

WHEREAS, Site Organization desires to participate in the Program; and

WHEREAS, CDE requires that Sponsor enter a written agreement with each Site Organization that participates in the Program;

NOW, THEREFORE, in consideration of the mutual terms and conditions herein, the parties agree as follows:

1. Site Organization shall serve lunch to all needy children 1 to 18 years of age (or persons over 18 years of age if they are mentally or physically disabled and participating in a public or private nonprofit school program for the mentally or physically disabled), using Site Organization employees and volunteers, all of whom are subject to the management, direction, and control of Site Organization.

2. Sponsor shall provide to Site Organization, through Sponsor's vendor, lunch as part of the Program. The number and type of meals to be provided shall depend

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1 on the attendance reported to Sponsor by Site Organization on a daily basis.

2 3. Delivery of meals shall be Monday through Friday to the following  
3 location:

4 A. Signal Hill Park, and

5 B. Las Brisas Community Housing.

6 4. Site Organization shall provide adequate supervision during the food  
7 service, and shall report to Sponsor any and all problems concerning or related to the food  
8 service.

9 5. Site Organization shall maintain and submit promptly such reports and  
10 records as Sponsor requires.

11 6. Site Organization shall promptly report to Sponsor any change in the  
12 number of meals required as attendance at Site Organization activities, programs, classes  
13 and the like fluctuates. Such report is exempt from the notice provision set forth in Section  
14 17 hereof.

15 7. Site Organization and Sponsor shall comply with Title VI of the Civil  
16 Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the regulations of the  
17 Department of Agriculture (7 CFR Part 15), Department of Justice (28 CFR Parts 42 & 50),  
18 and FNS directives or regulations issued pursuant to that Civil Rights Act to the effect that  
19 no person in the United States shall, on the ground of race, religion, national origin, color,  
20 age, sex, sexual orientation, gender identity, AIDS, HIV status, handicap, or disability, be  
21 excluded from participation in, be denied benefits of, or otherwise be subject to  
22 discrimination under any program or activity for which Site Organization and Sponsor  
23 received Federal financial assistance from the Department of Agriculture. And, Site  
24 Organization and Sponsor hereby give assurance that they shall immediately take any  
25 measures necessary to effectuate compliance.

26 8. To the fullest extent permitted by California law, Site Organization  
27 shall indemnify and hold harmless the City, its boards, commissions, and their officials,  
28 employees and agents (collectively in this Section "City") from and against any and all

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1 liability, claims, demands, damage, causes of action, proceedings, penalties, loss, costs,  
2 and expenses (including attorney's fees, court costs, and expert and witness fees)  
3 (collectively "Claims" or individually "Claim"). Claims include allegations and include by  
4 way of example but are not limited to: Claims for property damage, personal injury or death  
5 arising in whole or in part from any negligent act or omission of Site Organization, its  
6 officers, employees, or agents, or anyone under Site Organization's control (collectively  
7 "Indemnitor"); Site Organization's breach of this Agreement; misrepresentation; willful  
8 misconduct; and Claims by any employee of Indemnitor relating in any way to worker's  
9 compensation. Independent of the duty to indemnify and as a free-standing duty on the  
10 part of Site Organization, Site Organization shall defend City and shall continue such  
11 defense until the Claim is resolved, whether by settlement, judgment or otherwise. Site  
12 Organization shall notify the City of any claim within ten (10) days. Likewise, City shall  
13 notify Site Organization of any claim, shall tender the defense of such claim to Site  
14 Organization, and shall assist Site Organization, as may be reasonably requested, in such  
15 defense.

16           9. To the fullest extent permitted by California law, Sponsor shall  
17 indemnify and hold harmless the Site Organization, its Boards, Commissions, and their  
18 officials, employees, and agents from and against any Claims or Claim to the extent such  
19 Claims or Claim arise from any negligent act or omission of Sponsor. Claims include  
20 allegations and include by way of example but are not limited to: Claims for property  
21 damage, personal injury or death arising in whole or in part from any negligent act or  
22 omission of Sponsor, its officers, employees, or agents, or anyone under Sponsor's control;  
23 Sponsor's breach of this Agreement; misrepresentations; willful misconduct; and Claims  
24 by any employee of Sponsor relating in any way to worker's compensation. Independent  
25 of the duty to indemnify and as a free-standing duty on the part of Sponsor, Sponsor shall  
26 defend Site Organization and shall continue such defense until the Claim is resolved,  
27 whether by settlement, judgment, or otherwise. Sponsor shall notify Site Organization of  
28 any Claim within ten (10) days. Likewise, Site Organization shall notify Sponsor of any

1 Claim, shall tender the defense of such Claim to Sponsor, and shall assist Sponsor, as  
2 may be reasonably requested, in such defense.

3 10. As a condition precedent to the effectiveness of this Agreement, Site  
4 Organization shall procure and maintain at Site Organization's expense for the duration of  
5 this Agreement from insurance companies that are admitted to write insurance in California  
6 or from authorized non-admitted insurance companies that have ratings of or equivalent to  
7 A:VIII by A.M. Best Company the following insurance:

8 (a) Commercial general liability insurance (equivalent in scope to ISO form  
9 CG 00 01 11 85 or CG 00 01 11 88) in an amount not less than One Million Dollars  
10 (\$1,000,000.00) per each occurrence and Two Million Dollars (\$2,000,000.00)  
11 general aggregate. Such coverage shall include but not be limited to broad form  
12 contractual liability, cross liability, independent contractors' liability, and products  
13 and completed operations liability and shall not exclude claims alleging abuse or  
14 molestation. The Sponsor, its officials, employees and agents shall be named as  
15 additional insureds by endorsement (on Sponsor's endorsement form or on an  
16 endorsement equivalent in scope to ISO form CG 20 26 11 85), and this insurance  
17 shall contain no special limitations on the scope of protection given to the Sponsor,  
18 its officials, employees and agents.

19 (b) Workers' Compensation insurance as required by the Labor Code of the  
20 State of California and employer's liability insurance in an amount not less than One  
21 Million Dollars (\$1,000,000.00).

22 Any self-insurance program, self-insured retention, or deductible must be  
23 separately approved in writing by City's Risk Manager or designee and shall protect  
24 Sponsor, its officials, employees and agents in the same manner and to the same extent  
25 as they would have been protected had the policy or policies not contained retention or  
26 deductible provisions. Each insurance policy shall be endorsed to state that coverage shall  
27 not be reduced, nonrenewed or cancelled except after thirty (30) days prior written notice  
28 to Sponsor, and shall be primary and not contributing to any other insurance or self-

1 insurance maintained by Sponsor. Site Organization shall notify the Sponsor in writing  
2 within five (5) days after any insurance required herein has been voided by the insurer or  
3 cancelled by the insured.

4 Site Organization shall require that all contractors and subcontractors which  
5 Site Organization uses in the performance of services hereunder maintain insurance in  
6 compliance with this Section unless otherwise agreed in writing by City's Risk Manager or  
7 designee.

8 Site Organization shall deliver to Sponsor certificates of insurance and  
9 required endorsements for approval as to sufficiency and form. The certificate and  
10 endorsements for each insurance policy shall contain the original signature of a person  
11 authorized by that insurer to bind coverage on its behalf. In addition, Site Organization,  
12 shall, within thirty (30) days prior to expiration of the insurance required herein, furnish to  
13 Sponsor certificates of insurance and endorsements evidencing renewal of such  
14 insurance. Sponsor reserves the right to require complete certified copies of all policies of  
15 Site Organization and Site Organization's contractors and subcontractors, at any time. Site  
16 Organization shall make available to City's Risk Manager or designee all books, records  
17 and other information relating to the insurance coverage required herein, during normal  
18 business hours.

19 Any modification or waiver of the insurance requirements herein shall only be  
20 made with the approval of City's Risk Manager or designee. Not more frequently than once  
21 a year, the City's Risk Manager or designee may require that Site Organization, Site  
22 Organization's contractors and subcontractors change the amount, scope or types of  
23 coverages required herein if, in his or her sole opinion, the amount, scope, or types of  
24 coverages herein are not adequate.

25 The procuring or existence of insurance shall not be construed or deemed as  
26 a limitation on liability relating to Site Organization's performance or as full performance of  
27 or compliance with the indemnification provisions of this Agreement.

28 11. Site Organization shall comply with all applicable laws, rules, and

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1 regulations, and the directives or instructions issued by Sponsor and the CDE relating to  
2 the activities or operations conducted herein. Failure to do so may result in the immediate  
3 termination of this Agreement.

4 12. Sponsor shall obtain any and all State or Federal financial assistance,  
5 grants, loans of State or Federal funds, and grants or loans of State or Federal property  
6 necessary to the implementation of the Program.

7 13. Sponsor retains the right to require Site Organization to replace any  
8 employee or volunteer whom Sponsor determines is unsatisfactory because of personal  
9 appearance, conduct or failure to properly serve the public. Sponsor shall notify Site  
10 Organization in writing of such deficiencies and Site Organization shall replace the  
11 employee or volunteer with a suitable employee or volunteer within forty-eight (48) hours  
12 after the date of such notice.

13 14. Sponsor shall have administrative responsibility for Program  
14 operations, and shall submit all reports and monitor compliance with Program requirements  
15 in accordance with CDE rules, regulations, policies, and procedures as set forth in 7 CFR  
16 Part 225. Site Organization shall cooperate with Sponsor, if necessary, to provide  
17 information for said reports.

18 15. Sponsor and Site Organization understand and agree that this  
19 Agreement is contingent upon the execution of underlying agreements with the United  
20 States, the State of California, or departments or agencies thereof. Consequently, neither  
21 Sponsor nor Site Organization shall have any obligation to perform, and this Agreement  
22 shall have no force and effect, until and unless such underlying agreements are executed.  
23 Furthermore, Sponsor may terminate this Agreement if Site Organization fails to comply  
24 with any underlying agreement.

25 16. Site Organization, its officers, agents, employees, and volunteers are  
26 independent contractors and are not nor shall they be deemed employees or agents of  
27 Sponsor. Site Organization acknowledges and agrees that a) Sponsor will not withhold  
28 taxes of any kind hereunder, b) Sponsor will not secure workers' compensation or pay

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1 unemployment insurance to, for or on behalf of Site Organization's employees, and c)  
2 Sponsor will not provide and Site Organization is not entitled to any of the usual and  
3 customary rights, benefits or privileges of Sponsor's employees.

4 17. Site Organization shall not assign its rights nor delegate its duties  
5 hereunder, or any interest herein, or any portion hereof, without the prior written consent  
6 of Sponsor. Any attempted assignment or delegation shall be void, and any assignee or  
7 delegate shall acquire no right or interest by reason of such attempted assignment or  
8 delegation.

9 18. The Director of Parks, Recreation and Marine or any other designee  
10 of Sponsor's City Manager shall administer this Agreement.

11 19. All notices required or any communication desired to be given  
12 hereunder shall be in writing and shall be personally delivered or deposited in the U.S.  
13 Postal Service, first class, postage prepaid to the address first given herein for Site  
14 Organization and to Sponsor c/o Department of Parks, Recreation and Marine, 2760  
15 Studebaker Road, Long Beach, California 90815-1697. Notice shall be deemed given on  
16 the date of deposit in the mail or on the date of delivery, whichever applies.

17 20. The term of this Agreement shall commence at 12:01 a.m. on June  
18 15, 2020, and shall terminate at midnight on August 21, 2020, unless sooner terminated  
19 as provided herein.

20 21. Sponsor shall have no liability to Site Organization if the vendor  
21 supplying the food service fails to provide or delays in providing said food service.

22 22. Termination or expiration of this Agreement shall not terminate the  
23 rights or liabilities of either party which rights or liabilities accrued or existed during the term  
24 of the Agreement and prior to its termination or expiration.

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IN WITNESS WHEREOF, the parties have caused this document to be executed with all formalities required by law as of the date first stated above.

CITY OF SIGNAL HILL  
By May 27, 2020 Hannah Spin-Heydon  
Name Hannah Spin-Heydon  
Title City Manager

By May 27, 2020 AM  
Name Aly Mancini  
Title Community Services Director

"Site Organization"

CITY OF LONG BEACH, a municipal corporation  
By June 15, 2020 Rebecca L. James  
City Manager

"Sponsor" EXECUTED PURSUANT  
TO SECTION 301 OF  
THE CITY CHARTER

This Agreement is approved as to form on June 11, 2020.

CHARLES PARKIN, City Attorney  
By [Signature]  
Deputy