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Long Beach. CA 90802-4664

OFFICE OF THE CITY ATTORNEY CHARLES PARKIN, City Attorney 333 West Ocean Boulevard, 11th Floor

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AN ORDINANCE OF THE CITY COUNCIL OF TH
CITY OF LONG BEACH MAKING FINDINGS AN
DETERMINATIONS REGARDING CONTRACTING FO
WORK USUALLY PERFORMED BY CITY EMPLOYEE
AND AUTHORIZING THE CITY MANAGER TO NEGOTIAT
AND ENTER A CONTRACT WITH MANAGED HEALT
NETWORK FOR EMPLOYEE ASSISTANCE SERVICES

WHEREAS, Employee Assistance Programs (EAPs) are employersponsored programs designed to assist employees and family members with mental health, substance abuse, health/wellness, and work/life issues; and

WHEREAS, the City's EAP is currently managed by the Risk Management and Occupational Health Bureau of the Human Resources Department; and

WHEREAS, the City's EAP is budgeted for 2.5 full-time employees; and WHEREAS, the City provides in-house employee assistance services for all City employees and eligible dependents; and

WHEREAS, in March 2013, Management Partners evaluated the City EAP Program and found that only an estimated 50 EAP cases are initiated annually; and

WHEREAS, limited employee use was linked to the inability of existing EAP staff to execute large scale citywide campaigns to engage employees in the use of EAP services and some concern that a real or perceived conflict exists because the services were provided by City employees; and

WHEREAS, to achieve cost savings and provide a comprehensive, fullservice EAP program, the City desires to contract for employee assistance services, if those services can be performed by a private contractor as efficiently, effectively and at an estimated lower cost to the City than if the services were performed by employees of

the City; and

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WHEREAS, proposals were received and the preferred vendor for those services was determined; and

WHEREAS, the Department of Financial Management has calculated the annual cost to the City if the employee assistance services were performed by the preferred vendor, and the resultant cost savings, based upon the frequency of service required in the Specifications; and

WHEREAS, based upon the information furnished, the City Council desires to make the findings and determinations required by the City Charter and to authorize a contract for employee assistance services;

NOW, THEREFORE, the City Council of the City of Long Beach ordains as follows:

Section 1. Based upon the calculations of the Department of Financial Management, the annual cost of employee assistance services if performed by City employees, the cost of these services if performed by the preferred vendor, Managed Health Network, and the resultant savings are as follows:

Direct City Cost:

\$237,233

Contract or Cost:

\$101,161

Annual Savings:

\$136,072

Section 2. The City Council finds and determines that employee assistance services can be performed by Managed Health Network as efficiently, effectively, and at a lower cost to the City than if the services were performed by employees of the City.

Section 3. The City Council has considered all other relevant factors and finds and determines that the performance of employee assistance services by Managed

Health Network will not be detrimental or adverse to the best interests of the citizens of the City.

Section 4. The City Manager is authorized to negotiate and execute a contract with Managed Health Network in an initial annual amount of \$96,344 with a five percent (5%) contingency of \$4,817, for a total amount not to exceed \$101,161 per year for a period of three years.

Section 5. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

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I hereby certify that the foregoing ordinance was adopted by the City

, 2015,

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA) ss COUNTY OF LOS ANGELES) CITY OF LONG BËACH)

Karen Moore being duly sworn says: That I am employed in the Department of the City Clerk of the City of Long Beach; that on the 20th day of May, 2015, I posted three true and correct copies of Ordinance No. ORD-15-0012 in three conspicuous places in the City of Long Beach, to wit: One of said copies in the entrance lobby of City Hall in front of the Information Desk; one of said copies in the Main Library; and one of said copies on the front counter of the City Clerk Department.

Subscribed and sworn to before me This 20th day of May 2015

CITY CLERK