

Margo Morales, Chair
Barbara A. Pollack, Vice Chair
Raul Añorve, Commissioner
Lani De Benedictis, Commissioner



Luke Fiedler, Commissioner
J. P. Shotwell, Commissioner
Susan Wise, Commissioner

FINISHED AGENDA & MINUTES

CALL TO ORDER (3:13 PM)

At 3:13 PM, Chair Morales called the meeting to order.

ROLL CALL (3:13 PM)

Commissioners Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara

Present: Pollack and Margo Morales

Commissioners Lani De Benedictis

Absent:

Also present: Julian Cernuda, Assistant to the City Manager; Heather Van Wijk, Ethics Officer; Taylor Anderson, Deputy City Attorney; Jonathan Nagayama, City Clerk Analyst; Vanessa Hall, City Clerk Specialist.

REGULAR AGENDA (3:14 PM)

1. [23-047EC](#) Recommendation to approve the minutes of the Ethics Commission Regular Meeting on Wednesday, June 14, 2023.

Commissioner Shotwell spoke.

A motion was made by Commissioner Añorve, seconded by Commissioner Fiedler, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

2. [23-048EC](#) Recommendation to hold an election for the position of Chair and Vice Chair of the Ethics Commission.

Chair Morales declared the nominations open for Chair.

Vice Chair Pollack nominated Chair Morales for Chair of the Ethics Commission.

There being no further nominations, Chair Morales declared the nominations closed for Chair.

Chair Morales spoke.

A motion was made by Vice Chair Pollack, seconded by Commissioner Shotwell, to nominate Chair Morales for Chair of the Ethics Commission. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

Chair Morales declared the nominations open for Vice Chair.

Commissioner Wise nominated Vice Chair Pollack for Vice Chair of the Ethics Commission.

Vice Chair Pollack spoke.

There being no further nominations, Chair Morales declared the nominations closed for Vice Chair.

Chair Morales spoke.

A motion was made by Commissioner Wise, seconded by Commissioner Fiedler, to nominate Vice Chair Pollack for Vice Chair of the Ethics Commission. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

3. [23-049EC](#)

Recommendation to authorize the Chair and Vice Chair to meet with the Mayor and City Council to provide an update on recent Ethics Commission activities.

Chair Morales spoke.

Commissioner Añorve spoke.

A dialogue ensued between Chair Morales and Commissioner Añorve.

A motion was made by Commissioner Añorve, seconded by Commissioner Wise, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

4. [23-050EC](#)

Recommendation to receive and file a report on updates to the 2024 Candidate Handbook; and authorize the Chair and Vice Chair to draft a letter from the Ethics Commission to be included in the Handbook.

Jonathan Nagayama, City Clerk Analyst, spoke; and presented the staff report.

Chair Morales spoke.

Commissioner Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Jonathan Nagayama, City Clerk Analyst, spoke.

Commissioner Wise spoke.

A dialogue ensued between Commissioner Wise and Jonathan Nagayama, City Clerk Analyst.

Chair Morales spoke.

A motion was made by Commissioner Shotwell, seconded by Commissioner Fiedler, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

5. [23-033EC](#)

Recommendation to discuss a recommendation to the City Manager regarding the Draft Vendor Code of Conduct by the Ad Hoc Committee; and, if appropriate, take any necessary related actions to said recommendation.

Commissioner Shotwell spoke; and presented the report.

Chair Morales spoke.

Vice Chair Pollack spoke.

A motion was made by Commissioner Shotwell, seconded by Commissioner Fiedler, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

6. [23-051EC](#)

Recommendation to receive and file an update on an approach to gather additional community feedback and determine next steps for the Ad Hoc Committee on the Lobbyist Ordinance.

Chair Morales spoke.

Vice Chair Pollack spoke.

Commissioner Shotwell spoke.

A dialogue ensued between Vice Chair Pollack and Commissioner Shotwell.

Commissioner Wise spoke.

Chair Morales spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Vice Chair Pollack spoke.

Commissioner Añorve spoke.

A dialogue ensued between Vice Chair Pollack and Commissioner Añorve.

Chair Morales spoke.

Commissioner Añorve spoke.

A dialogue ensued between Chair Morales and Commissioner Añorve.

Commissioner Shotwell spoke.

Chair Morales spoke.

A dialogue ensued between Chair Morales and Commissioner Shotwell.

Julian Cernuda, Assistant to the City Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner Fiedler spoke.

Chair Morales spoke.

Commissioner Añorve spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Vice Chair Pollack spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Vice Chair Pollack and Taylor Anderson, Deputy City Attorney.

Commissioner Wise spoke.

Chair Morales spoke.

Commissioner Shotwell spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Chair Morales spoke.

A motion was made by Commissioner Fiedler, seconded by Commissioner Shotwell, to approve recommendation, as amended, to [1] move forward with a hybrid special meeting of the full commission on a date to be determined preferably towards the end of October; [2] continue with the process to put together questions and have that presentation available for the public; [3] continue to work with staff on social media and other survey options to secure information back; and [4] request the Ad Hoc Committee go back and look at what a potential disclosure policy would look like for elected officials and city staff. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

7. [23-055EC](#)

Recommendation to authorize the Chair and Vice Chair to draft a letter regarding the importance of the Statement of Economic Interest (Form 700) to certain boards, commissions, and committees associated with the City, including, but not limited to, recommendations such as adopting a policy to remove members who do not complete their Annual Form 700.

Chair Morales spoke.

Commissioner Wise spoke.

A dialogue ensued between Chair Morales and Commissioner Wise.

Taylor Anderson, Deputy City Attorney, spoke.

Jonathan Nagayama, City Clerk Analyst, spoke.

Commissioner Wise spoke.

A dialogue ensued between Commissioner Wise and Jonathan Nagayama, City Clerk Analyst.

Chair Morales spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A motion was made by Commissioner Añorve, seconded by Commissioner Fiedler, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

8. [23-052EC](#)

Recommendation to receive and file an update on revisions to the Ethics Guide.

Heather Van Wijk, Ethics Officer, spoke; and presented the staff report.

Commissioner Shotwell spoke.

Heather Van Wijk, Ethics Officer, spoke.

Vice Chair Pollack spoke.

Heather Van Wijk, Ethics Officer, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Vice Chair Pollack spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A motion was made by Commissioner Fiedler, seconded by Commissioner Shotwell, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

9. [23-053EC](#)

Recommendation to receive and file a monthly update from the Ethics Officer.

Heather Van Wijk, Ethics Officer, spoke; presented the staff report.

Taylor Anderson, Deputy City Attorney, spoke.

Heather Van Wijk, Ethics Officer, spoke.

Commissioner Shotwell spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Commissioner Shotwell and Taylor Anderson, Deputy City Attorney.

Commissioner Wise spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Commissioner Wise and Heather Van Wijk, Ethics Officer.

Chair Morales spoke.

Heather Van Wijk, Ethics Officer, spoke.

A motion was made by Commissioner Shotwell, seconded by Commissioner Añorve, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

10. [23-054EC](#)

Recommendation to receive and file a report from the Ad Hoc Committees; discuss anticipated Ad Hoc Committees for upcoming projects; and, if appropriate, take action to dissolve or create Ad Hoc Committees.

Chair Morales spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Chair Morales spoke.

Vice Chair Pollack spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

A motion was made by Commissioner Shotwell, seconded by Commissioner Wise, to approve recommendation, as amended, to dissolve the Ad Hoc Committee on the Draft Vendor Code of Conduct and create an Ad Hoc Committee on the Development of Corollary Ethics Policies whose members are Commissioner Shotwell and Commissioner De Benedictis. The motion carried by the following vote:

Yes: 6 - Raúl Añorve, Luke Fiedler, J. P. Shotwell, Susan Wise, Barbara Pollack and Margo Morales

Absent: 1 - Lani De Benedictis

11. [23-056EC](#)

eComments and emails received for the Ethics Commission meeting of Wednesday, July 12, 2023.

This EC-Agenda Item was received and filed.

PUBLIC COMMENT (4:55 PM)

There was no public comment.

ANNOUNCEMENTS (4:56 PM)

Commissioner Shotwell spoke.

ADJOURNMENT (4:56 PM)

At 4:56 PM, there being no objection, Chair Morales declared the meeting adjourned.

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NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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