

**CITY OF LONG BEACH
ETHICS COMMISSION
MINUTES**

**WEDNESDAY, JULY 13, 2022
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 3:00 PM**

Susan Wise, Chair
Margo Morales, Vice Chair
Lani De Benedictis, Commissioner
Luke Fiedler, Commissioner



Kimmy Maniquis, Commissioner
Barbara A. Pollack, Commissioner
J. P. Shotwell, Commissioner

FINISHED AGENDA & DRAFT MINUTES

**ETHICS COMMISSION IN-PERSON/VIRTUAL HYBRID MEETING
PURSUANT TO AB 361 (GOV. CODE SECTION 54953(e)(1)-(2))**

CALL TO ORDER (3:12 PM)

At 3:12 PM, Chair Wise called the meeting to order.

ROLL CALL (3:12 PM)

Commissioners Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara
Present: Pollack, J. P. Shotwell, Margo Morales and Susan Wise

Also present: Julian Cernuda, Assistant to the City Manager; Heather Van Wijk, Ethics Officer; Taylor Anderson, Deputy City Attorney; Jonathan Nagayama, City Clerk Analyst.

REGULAR AGENDA (3:13 PM)

1. 22-045EC Recommendation to approve the minutes of the Ethics Commission Regular Meeting on Wednesday, June 8, 2022 and Special Meeting on Wednesday, June 29, 2022.

A motion was made by Commissioner Pollack, seconded by Commissioner Maniquis, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

2. 22-046EC Recommendation to hold an election for the position of Chair and Vice Chair of the Ethics Commission.

Chair Wise declared the nominations open for Chair.

Commissioner Shotwell nominated Vice Chair Morales for Chair of the Ethics Commission.

Commissioner Pollack spoke.

Vice Chair Morales spoke.

There being no further nominations, Chair Wise declared the nominations closed for Chair.

Chair Wise declared the nominations open for Vice Chair.

Chair-Elect Morales nominated Commissioner Pollack for Vice Chair of the Ethics Commission.

There being no further nominations, Chair Wise declared the nominations closed for Vice Chair.

A motion was made by Commissioner Shotwell to nominate Vice Chair Morales for Chair of the Ethics Commission. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

Chair Wise declared the nominations open for Vice Chair.

Chair-Elect Morales nominated Commissioner Pollack for Vice Chair of the Ethics Commission.

There being no further nominations, Chair Wise declared the nominations closed for Vice Chair.

A motion was made by Chair-Elect Morales to nominate Commissioner Pollack for Vice Chair of the Ethics Commission. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

Vice Chair-Elect Pollack spoke.

3. 22-047EC

Recommendation to receive and file a presentation on the City of Long Beach procurement and accounts payable process.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke; and provided a PowerPoint presentation.

Michelle Wilson, Purchasing Agent, spoke; and continued the PowerPoint presentation.

Claudia Buenrostro, Accounting Manager Officer, spoke; and continued the PowerPoint presentation.

Vice Chair-Elect Pollack spoke.

Chair Wise spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Chair-Elect Morales spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

A dialogue ensued between Chair-Elect Morales and Sandy Tsang-Palmer, Assistant Director of Financial Management.

Vice Chair-Elect Pollack spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

A dialogue ensued between Vice Chair-Elect Pollack and Sandy Tsang-Palmer, Assistant Director of Financial Management.

Chair-Elect Morales spoke.

Claudia Buenrostro, Accounting Manager Officer, spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Tara Mortensen, Business Relations Manager, spoke.

Vice Chair-Elect Pollack spoke.

Claudia Buenrostro, Accounting Manager Officer, spoke.

A dialogue ensued between Vice Chair-Elect and Claudia Buenrostro, Accounting Manager Officer.

Tara Mortensen, Business Relations Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Vice Chair-Elect Pollack spoke.

A dialogue ensued between Vice Chair-Elect Pollack and Taylor Anderson, Deputy City Attorney.

Commissioner Shotwell spoke.

Chair-Elect Morales spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner Shotwell spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Tara Mortensen, Business Relations Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner De Benedictis spoke.

Ruby Carrillo-Quincey, City Controller, spoke.

A dialogue ensued between Commissioner De Benedictis and Ruby Carrillo-Quincey, City Controller.

Michelle Wilson, Purchasing Agent, spoke.

Commissioner De Benedictis spoke.

A dialogue ensued between Commissioner De Benedictis and Michelle Wilson, Purchasing Agent.

Tara Mortensen, Business Relations Manager, spoke.

Chair-Elect Morales spoke.

Commissioner De Benedictis spoke.

A dialogue ensued between Chair-Elect Morales and Commissioner De Benedictis.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner De Benedictis spoke.

A dialogue ensued between Commissioner De Benedictis and Taylor Anderson, Deputy City Attorney.

Tara Mortensen, Business Relations Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Ruby Carrillo-Quincey, City Controller, spoke.

Commissioner De Benedictis spoke.

Chair Wise spoke.

Claudia Buenrostro, Accounting Manager Officer, spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Chair-Elect Morales spoke.

Ruby Carrillo-Quincey, City Controller, spoke.

Chair Wise spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Ruby Carrillo-Quincey, City Controller, spoke.

Vice Chair-Elect Pollack spoke.

Michelle Wilson, Purchasing Agent, spoke.

A dialogue ensued between Vice Chair-Elect Pollack and Michelle Wilson, Purchasing Agent.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

Vice Chair-Elect Pollack spoke.

Claudia Buenrostro, Accounting Manager Officer, spoke.

Chair Wise spoke.

Sandy Tsang-Palmer, Assistant Director of Financial Management, spoke.

A dialogue ensued between Chair Wise and Sandy Tsang-Palmer, Assistant Director of Financial Management.

Chair-Elect Morales spoke.

A motion was made by Vice Chair Morales, seconded by Vice Chair-Elect Pollack, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

4. 22-048EC

Recommendation to receive and file an update and presentation on the City Conflict of Interest Codes.

Taylor Anderson, Deputy City Attorney, spoke; and provided a PowerPoint presentation.

Chair Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Jonathan Nagayama, City Clerk Analyst, spoke.

Chair Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Commissioner Shotwell spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Commissioner Shotwell and Taylor Anderson, Deputy City Attorney.

Chair Wise spoke.

Vice Chair-Elect Pollack spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued among Vice Chair-Elect Pollack, Julian Cernuda, Assistant to the City Manager, and Taylor Anderson, Deputy City Attorney.

Chair-Elect Morales spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Vice Chair-Elect Pollack spoke.

Commissioner Shotwell spoke.

Chair-Elect Morales spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued among Chair-Elect Morales, Commissioner Shotwell, and Taylor Anderson, Deputy City Attorney.

A motion was made by Commissioner De Benedictis, seconded by Commissioner Shotwell, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

5. 22-049EC Recommendation to receive and file an update on the Ethics Commission Action Plan.

Julian Cernuda, Assistant to the City Manager, spoke; and presented the staff report.

Chair Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A dialogue ensued between Chair Wise and Taylor Anderson, Deputy City Attorney.

Commissioner Shotwell spoke.

Chair-Elect Morales spoke.

A dialogue ensued between Chair-Elect Morales and Commissioner Shotwell.

Chair Wise spoke.

Vice Chair-Elect Pollack spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Chair-Elect Morales spoke.

Commissioner Shotwell spoke.

Julian Cernuda, Assistant to the City Manager, spoke.

Taylor Anderson, Deputy City Attorney, spoke.

A motion was made by Vice Chair-Elect Pollack, seconded by Commissioner De Benedictis, to approve recommendation.

The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

6. 22-050EC Recommendation to receive and file a monthly update from the Ethics Officer.

Heather Van Wijk, Ethics Officer, spoke; and presented the staff report.

Chair Wise spoke.

A motion was made by Commissioner De Benedictis, seconded by Vice Chair-Elect Pollack, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

7. 22-051EC Recommendation to receive and file a report from the Ad Hoc Committees; and, if necessary, take appropriate action to dissolve or create Ad Hoc Committees.

Commissioner Fiedler spoke; and provided a report.

Chair-Elect Morales spoke; and presented a report.

Taylor Anderson, Deputy City Attorney, spoke.

Chair-Elect Morales spoke.

A dialogue ensued between Chair-Elect Morales and Taylor Anderson, Deputy City Attorney.

Chair Wise spoke.

Taylor Anderson, Deputy City Attorney, spoke.

Chair-Elect Morales spoke.

Chair Wise spoke.

A motion was made by Vice Chair-Elect Pollack, seconded by Commissioner Fiedler, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

8. 22-052EC eComments and emails received for the Ethics Commission meeting of Wednesday, July 13, 2022.

This EC-Agenda Item was received and filed.

PUBLIC COMMENT (5:30 PM)

No members of the public addressed the Commission.

ANNOUNCEMENTS (5:30 PM)

Chair Wise spoke.

Commissioner Maniquis spoke.

ADJOURNMENT (5:32 PM)

At 5:32 PM, there being no objection, Chair Wise declared the meeting adjourned.

jn

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: និងកំណត់ហេតុឲ្យ
អ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅ
ការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹង
ចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។