



## Legislation Text

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**File #:** 10-0106, **Version:** 1

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Recommendation to approve Community Development Advisory Commission funding recommendations for the Fiscal Year 2010 (FY 10) Nonprofit Assistance Program; and authorize City Manager to execute and amend, as necessary, loan documents with various nonprofit organizations approved for FY 10 Nonprofit Assistance Program in an estimated total amount of \$132,942. (Districts 1,2,4,8)

For the past fourteen years, the City Council has authorized the Department of Community Development to provide forgivable, no-interest loans to nonprofit organizations which own property and provide public services to low-income Long Beach residents. In the current fiscal year (FY 10), the budgeted amount approved by the City Council to assist nonprofit agencies is \$200,000. The Nonprofit Assistance Program (NAP) is funded by federal Community Development Block Grant (CDBG) funds.

On September 11, 2009, over 800 notices were sent to the nonprofit community informing them of the availability of the NAP Request for Proposals (RFP). Outreach included a mailing to nonprofit organizations partnering with the Long Beach Nonprofit Partnership. Staff received seven applications.

NAP loans must be used solely for physical improvements to rehabilitate, reconfigure, convert, and/or improve the facilities of nonprofit agencies. The minimum loan amount is \$5,000 and the maximum loan amount is \$25,000. Loan recipients are required to participate financially in the rehabilitation by providing a cash match equal to five percent of the total amount awarded. Deeds of Trust securing the NAP loans are recorded against the property. The loans will be forgiven over time, provided that the nonprofit agency continues to provide services to low-income residents at the improved facility.

The Nonprofit Assistance Program (NAP) committee of the Community Development Advisory Commission (CDAC) reviewed the seven applications received, and ranked each application based on pre-established criteria.

The NAP selection criteria includes:

- The proposed improvements will increase or significantly enhance services to low-income Long Beach residents.
- The funding will be used to comply with health, building, fire, safety, and/or zoning regulations, or to improve facility accessibility by meeting ADA requirements.
- The nonprofit organization applying for NAP assistance has submitted all application information including organization history, audit information, verification of ability to meet the five percent match requirement, and documentation regarding the clients served.
- The facility has not received NAP funding more than two times.

At its December 16, 2009 meeting, the CDAC recommended all seven agencies for FY 10 NAP funding totaling \$132,942. A summary of the applications received and the NAP funding

recommendations are attached.

This item was reviewed by Deputy City Attorney Richard Anthony on January 8, 2010 and Budget Performance Management Bureau Manager David Wodynski on January 12, 2010.

City Council action on this matter is not time critical.

Sufficient CDBG funds to support the Nonprofit Assistance Program are budgeted in the Community Development Grants Fund (SR 150) in the Department of Community Development (CD). There is no impact to the General Fund.

Approve recommendation.

DENNIS J. THYS  
DIRECTOR, DEPARTMENT OF COMMUNITY DEVELOPMENT

NAME  
TITLE

APPROVED:

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PATRICK H. WEST  
CITY MANAGER