



Legislation Details (With Text)

File #: 13-1038 **Version:** 1 **Name:** CC - Res Rec Destroy - CM
Type: Resolution **Status:** Adopted
File created: 11/23/2013 **In control:** City Council
On agenda: 12/3/2013 **Final action:** 12/3/2013
Title: Recommendation to approve the destruction of records for the Department of the City Manager, as shown in Exhibit A; and adopt resolution.
Sponsors: City Clerk
Indexes:
Code sections:
Attachments: 1. 120313-C-6sr&att.pdf, 2. RES-13-0118.pdf

| Date | Ver. | Action By | Action | Result |
|-----------|------|--------------|----------------------------------|--------|
| 12/3/2013 | 1 | City Council | approve recommendation and adopt | Pass |

Recommendation to approve the destruction of records for the Department of the City Manager, as shown in Exhibit A; and adopt resolution.

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the City Clerk Department has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and City Manager Department concur in the above recommendation.

FISCAL IMPACT

Appropriations have been budgeted in FY 14 for the operation of the City Records Center.

[Timing Considerations]

[Fiscal Impact]

Approve recommendation.

[Enter Body Here]

LARRY G. HERRERA
CITY CLERK

APPROVED:

PATRICK H. WEST
CITY MANAGER