



## Legislation Text

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**File #:** 17-1020, **Version:** 1

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Recommendation to adopt resolution authorizing City Manager, or designee, to execute a contract, and any necessary amendments, with Snap-on Industrial, a division of IDSC Holdings, LLC, of Crystal Lake, IL, for the purchase and installation of 41 technician work stations for use by Fleet Services Bureau, on the same terms and conditions afforded to the Corona-Norco Unified School District, of Norco, CA, in an amount not to exceed \$270,176, inclusive of taxes and fees, with the option to renew for two additional one-year periods for an annual amount not to exceed \$50,000, at the discretion of the City Manager. (Citywide)

City Council approval is requested to enter into a contract with Snap-on Industrial, for the purchase and installation of 41 technician work stations for use by the Fleet Services Bureau during the service and maintenance of City vehicles and equipment.

The new work stations will replace 16-year old tool cabinets that have deteriorated, are inefficient and inadequately constructed. The new work stations include integrated computer access for each technician as well as improved tool and equipment storage to support maintenance services.

City Charter Section 1802 provides an alternative procurement method by permitting the City to purchase or otherwise obtain services, supplies, materials, equipment, and labor with other governmental agencies by purchasing under their contracts on a voluntary and selective basis when authorized by a Resolution of the City Council.

The Fleet Services Bureau and the Purchasing Division of the Department of Financial Management investigated procurement options, and the Corona-Norco Unified School District agreement with Snap-on Industrial, of Crystal Lake, IL (not a SBE, DBE, MBE, WBE, or Local), was determined to provide the best discounted price while allowing for timely delivery and installation. The Corona-Norco Unified School District contract was competitively bid and offers the best available pricing. Service, parts, and warranty support will be provided by Snap-on Industrial.

This matter was reviewed by Deputy City Attorney Monica J. Kilaita on October 26, 2017 and by Budget Operations Administrator Grace Yoon on October 23, 2017.

### SUSTAINABILITY

The new work stations will assist Fleet Services Bureau technicians to be more effective by reducing downtime for vehicles and equipment, and ensuring they operate at maximum efficiency.

City Council action to adopt a Resolution and execute a contract concurrently is requested on November 14, 2017, to ensure the contract is in place expeditiously.

Equipment purchase and installations costs associated with the initial contract will not exceed \$270,176, and will not exceed \$50,000 in subsequent contract periods if the option to renew is exercised. There is sufficient appropriation in the Fleet Services Fund (IS 386) in the Financial Management Department (FM) for this contract. Facility maintenance and improvement costs are collected through regular charges to user departments through the monthly Fleet Services Bureau MOU billing process. There is no local job impact associated with this recommendation.

Approve recommendation.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO PURCHASE 41 TECHNICIAN WORK STATIONS FOR USE BY FLEET SERVICES BUREAU THROUGH THE AGREEMENT BETWEEN CORONANORCO UNIFIED SCHOOL DISTRICT AND SNAP-ON INDUSTRIAL, A DIVISION OF IDSC HOLDINGS LLC.

JOHN GROSS  
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:

PATRICK H. WEST  
CITY MANAGER