



Legislation Text

File #: 18-0953, **Version:** 1

Recommendation to adopt Specifications No. ITB LB18-082 and award a contract to ABM Industry Group, LLC, of Tustin, CA, for custodial services at various locations, in an annual amount of \$1,242,464, with a 10 percent contingency in the amount of \$124,247, for a total annual amount not to exceed \$1,366,711, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager; and, authorize City Manager, or designee, to execute all documents necessary to enter into the contract, including any necessary amendments. (Citywide)

City Council approval is requested to enter into a contract with ABM Industry Group, LLC, for custodial services. The City has been contracting for custodial services in the private sector since 1998. There are currently more than 67 buildings operated by the following departments that are maintained by contracted services: Library Services, Parks, Recreation and Marine, Fire, Energy Resources, Health and Human Services, Public Works, Disaster Preparedness and Emergency Communications, and Technology and Innovation. None of these buildings are maintained by City staff, and no staff will be affected by the new contract.

The bid was advertised in the Long Beach Press-Telegram on June 1, 2018, and 1,051 potential bidders specializing in custodial/janitorial services were notified of the bid opportunity. Of those bidders, 40 downloaded the bid via the City's electronic bid system. The bid document was made available from the Purchasing Division, located on the seventh floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 22 local, minority, and women-owned business groups. Three bids were received on July 24, 2018. Of those three bidders, none were Minority-owned Business Enterprises (MBEs), Women-owned Business Enterprises (WBEs), or Long Beach businesses (Local), and one was a certified Small Business Enterprise (SBE). ABM Industry Group, LLC, of Tustin, CA (not a MBE, WBE, SBE, or Local), was the lowest responsible bidder.

Local Business Outreach

In an effort to align with the City's outreach goal, Long Beach businesses are encouraged to submit bids for City contracts. The Purchasing Division also assists businesses with registering on the PlanetBids database to download the bid specifications. Through outreach, 150 Long Beach vendors were notified to submit bids, of which eight downloaded and none submitted a bid. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed by Deputy City Attorney Amy R. Webber on September 26, 2018 and by Revenue Management Officer Geraldine Alejo on October 3, 2018.

City Council action to adopt Specifications No. ITB LB18-082 and award the contract concurrently is requested on October 23, 2018, to ensure that a contract is in place expeditiously.

The total annual cost of the contract will not exceed \$1,366,711, including a 10 percent contingency, and is budgeted in various funds and departments. The award of this contract will provide continued support to our local economy by assisting in the preservation of employment for 80 full-time employees and 23 part-time employees residing in Long Beach.

Approve recommendation.

JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:

PATRICK H. WEST
CITY MANAGER