



## Legislation Details

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**File #:** 19-0360      **Version:** 1      **Name:** TI - Contracts to provide scanning services for various City locations

**Type:** Contract      **Status:** CCIS

**File created:** 3/29/2019      **In control:** City Council

**On agenda:** 4/16/2019      **Final action:** 4/16/2019

**Title:** Recommendation to adopt Specifications No. ITB T119-024 and award contracts to File Keepers, LLC, of Los Angeles, CA; MetaSource, LLC, of Anaheim, CA; Omni Pro, Inc., of Chino, CA; and, SourceHOV (Sourcecorp BPS, Inc.), of Irving, TX, to provide as-needed scanning services from various City locations, in an annual aggregate amount of \$2,000,000, with a 15 percent contingency in the amount of \$300,000, for a total annual aggregate amount not to exceed \$2,300,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager; authorize City Manager, or designee, to execute all documents necessary to enter into the contracts, including any necessary amendments; and

Increase appropriations in the General Services Fund (IS 385) in the Technology and Innovation Department (TI) by \$2,774,590 for scanning services, the purchase of scanner equipment and associated project management expenses, offset by charges to user departments and funds and potential short-term internal loans between funds. (Citywide)

**Sponsors:** Technology and Innovation

**Indexes:** Contracts

**Code sections:**

**Attachments:** 1. 041619-R-18sr.pdf

| Date      | Ver. | Action By    | Action                 | Result |
|-----------|------|--------------|------------------------|--------|
| 4/16/2019 | 1    | City Council | approve recommendation | Pass   |