



## Legislation Details (With Text)

**File #:** 05-2574      **Version:** 1      **Name:** Destruction of Records  
**Type:** Resolution      **Status:** Adopted  
**File created:** 3/31/2005      **In control:** City Council  
**On agenda:** 4/5/2005      **Final action:** 4/5/2005  
**Title:** Recommendation to approve the destruction of records for the City Auditor, Civil Service, Financial Management/Commercial Services, Human Resources/Risk Management and Law, and adopt the resolution.  
**Sponsors:** City Clerk  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. C-4att.pdf, 2. C-4sr.pdf, 3. RES-05-0015

Date	Ver.	Action By	Action	Result
4/5/2005	1	City Council	approve recommendation	Pass

Recommendation to approve the destruction of records for the City Auditor, Civil Service, Financial Management/Commercial Services, Human Resources/Risk Management and Law, and adopt the resolution.

Under Municipal Code Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule. In its capacity as responsible agent for operation of the Records Center, the City Clerk Department has worked with the departments listed to review the records destruction (Attachment 1).

The City Attorney, City Auditor, Civil Service, Financial Management/Commercial Services, Human Resources/Risk Management and Law Department concur in the above recommendation.

[Fiscal Impact]

Approve recommendation.

A resolution of the City Council of the City of Long Beach approving and authorizing the destruction of certain records, papers, and writings by the Departments of City Auditor, Civil Service, Financial Management/ Commercial Services, Human Resources/Risk Management, and Law

[Respectfully Submitted,]