

**CITY OF LONG BEACH
LONG BEACH CONTINUUM
OF CARE MINUTES**

**WEDNESDAY, AUGUST 17, 2022
VIA TELECONFERENCE, 3:30 PM**

Jordan Wynne, Co-Chair
Kimberly Wee, Co-Chair
Dianka Lohay, Secretary
Brandon Washington, Member
Darrell Simien, Member
Edward Arnold, Member
Anna Topolewski, Member



Sylvia Guerrero, Member
Kati Hoover, Member
Elizabeth Weithers, Member
James Howat, Member
Jamies Shuford, Member
Jennifer Swan, Member
Jina Lawler, Member
Luther Richert, Member

SPECIAL LONG BEACH CONTINUUM OF CARE BOARD MEETING

FINISHED AGENDA AND MINUTES

CALL TO ORDER

Special meeting via teleconference called to order at 3:30 PM by Co-Chair Jordan Wynne.

ROLL CALL

Roll call taken by Michelle Lim.

BOARD MEMBERS PRESENT: Jordan Wynne (Los Angeles Department of Health Services), Anna Topolewski (Housing Authority of the City of Long Beach), Brandon Washington (Person With Lived Experience), Edward Arnold (Apartment Association of CA So. Cities), Elizabeth Weithers (Development Services), James Howat (Community Advocate), Jamies Shuford, (Skidrow Advocacy Group Inc.), Jennifer Swan (Long Beach Veterans Affairs), Jina Lawler (The Children's Clinic Family Health), Kati Hoover (Long Beach Unified School District), Luther Richert (Mental Health America of Los Angeles), Sylvia Guerrero (Homeless Services Advisory Committee)

CITY OF LONG BEACH STAFF PRESENT: Paul Duncan, Homeless Services Bureau Manager; Michelle Lim, Contracts and Grants Specialist; Stephanie Sosa, Contracts and Grants Associate; Ka Xiong, Contracts and Grants Specialist; Jessica Villalobos, Homeless Services Administrative Analyst; Ariel Dianzon, Contracts and Grants Specialist

Members Present: Washington, Arnold, Weithers, Howat, Shuford, Swan, Lawler, Wynne, Richert, Hoover, Topolewski and Guerrero

Members Excused: Lohay and Wee

Members Absent: Simien

REGULAR AGENDA

2022 CoC NOTICE OF FUNDING OPPORTUNITY

- 1 [22-091HS](#) Discuss the 2022 CoC Notice of Funding Opportunity

Attachments: [Annual CoC Competition](#)

Paul Duncan provided an overview of the CoC NOFO and updates for FY2022. On August 1, 2022, HUD released the annual Continuum of Care Competition NOFO. Long Beach's Annual Renewal Demand (ARD) for 2022 is \$9,476,527 and we are eligible for \$284,296 for both a CoC Planning Grant and UFA Grant. Total Renewal Funding for Long Beach CoC: \$10,045,119.

Motion to receive and file report on the 2022 CoC NOFO made by Board Member James Howat and seconded by Board Member Jamies Shuford. Motion passes.

Yes: 10 - Washington, Arnold, Weithers, Howat, Shuford, Swan, Lawler, Richert, Hoover and Topolewski

Abstain: 2 - Wynne and Guerrero

Excused: 2 - Lohay and Wee

Absent: 1 - Simien

CoC RANKING METHODOLOGY

- 2 [22-092HS](#) Discuss the CoC Ranking Methodology and vote

Attachments: [2022 CoC NOFO Scoring and Prioritization Policy.pdf](#)

Paul Duncan provided an overview of the CoC Scoring and Ranking Policies and Methodology based on a variety of factors using a Tier system. Discussion ensued among the Board Members.

Motion to approve the CoC Scoring and Ranking Policies and Methodology for CoC New Projects and Renewal Projects made by Board Member James Howat and seconded by Board Member Jamies Shuford. Motion passes.

Board Member Edward Arnold arrives at 3:50 PM.

Yes: 10 - Washington, Arnold, Weithers, Howat, Shuford, Swan, Wynne, Richert, Hoover and Topolewski

Abstain: 2 - Lawler and Guerrero

Excused: 2 - Lohay and Wee

Absent: 1 - Simien

CoC REALLOCATION METHODOLOGY, POLICIES AND PROCEDURES

- 3 [22-093HS](#) Discuss and vote on the CoC Reallocation Methodology, Policies and Procedures

Attachments: [Long Beach CoC Reallocation Policy](#)

Paul Duncan provided an overview on the CoC Reallocation Methodology and Policy & Procedures. No updates were made to the document.

Motion to approve CoC Reallocation Methodology and Policy & Procedures as submitted made by Board Member James Howat and seconded by Board Member Jina Lawler. Motion passes.

Yes: 10 - Arnold, Weithers, Howat, Shuford, Swan, Lawler, Wynne, Richert, Hoover and Topolewski

Abstain: 2 - Washington and Guerrero

Excused: 2 - Lohay and Wee

Absent: 1 - Simien

HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) POLICIES AND PROCEDURES

- 4 [22-098HS](#) Discuss and vote on the Homeless Management Information System (HMIS) Policies and Procedures

Attachments: [HMIS Policies and Procedures 2022-07-29.pdf](#)

Paul Duncan provided an overview on the Homeless Management Information System (HMIS) Policy & Procedures. Discussed recommendations made by staff and the Quality, Data, and Performance Subcommittee.

Motion to approve the Homeless Management Information System (HMIS) Policies & Procedures as submitted made by Board Member Edward Arnold and seconded by Board Member James Howat. Motion passes.

Board Member Sylvia Guerrero arrives at 4:25 PM.

Yes: 10 - Washington, Arnold, Weithers, Howat, Shuford, Swan, Lawler, Richert, Hoover and Topolewski

Abstain: 2 - Wynne and Guerrero

Excused: 2 - Lohay and Wee

Absent: 1 - Simien

2022 CoC NOFO NEW PROJECT RFP PROCESS

- 5 [22-094HS](#) Discuss and vote on the 2022 CoC NOFO New Project RFP Process

Attachments: [Final RFP 2022 CoC Program NOFO HSB-2022-001 r/](#)

Paul Duncan provided an overview of areas of future focus and next steps. The CoC Board will vote on New Projects and Renewals (ranking and prioritization) for the CoC Consolidated Application at the next meeting in September.

Motion to approve the 2022 CoC NOFO New Project RFP Process made by Board James Howat and seconded by Board Member Jennifer Swan. Motion passes.

Yes: 11 - Washington, Arnold, Weithers, Howat, Shuford, Swan, Lawler, Richert, Hoover, Topolewski and Guerrero

Abstain: 1 - Wynne

Excused: 2 - Lohay and Wee

Absent: 1 - Simien

2022 CoC NOFO RFP REVIEW PANEL

- 6 [22-095HS](#) Request and approve 3 volunteers and 1 alternate for the 2022 CoC NOFO RFP Review Panel

Paul Duncan requested for Review Panel volunteers that will review submittals for New Projects RFP. The following Board Members joined the Review Panel: Jamies Shuford. Staff will reach out to the CoC Board, HSAC, and HSB staff to request for two more volunteers.

2022 UNSHELTERED HOMELESSNESS NOTICE OF FUNDING OPPORTUNITY

- 7 [22-096HS](#) Discuss 2022 Unsheltered Homelessness Notice of Funding Opportunity

Attachments: [Unsheltered NOFO Plan CoC Board.pdf](#)

Paul Duncan provided an overview of the 2022 Unsheltered Homelessness NOFO. On June 22, 2022 HUD released the supplemental Unsheltered / Rural Homelessness Notice of Funding Opportunity. The NOFO is a response to increasing rates of unsheltered homelessness throughout the country and the difficulty of navigating services in rural areas. Long Beach is eligible to be awarded up to \$5,193,648. Presented Unsheltered Homelessness plan recommendations from multiple work groups and input sessions.

Motion to receive and file report on the 2022 Unsheltered Homelessness NOFO made by Board Member Jamies Shuford and seconded by Board Member James Howat. Motion passes.

Board Member Kati Hoover retires at 4:29 PM.

Yes: 10 - Washington, Arnold, Weithers, Howat, Shuford, Swan, Lawler, Richert, Topolewski and Guerrero

Abstain: 2 - Wynne and Hoover

Excused: 2 - Lohay and Wee

Absent: 1 - Simien

2022 UNSHELTERED NOFO RFP REVIEW PANEL

- 8 [22-097HS](#) Request and approve 3 volunteers and 1 alternate for the 2022 Unsheltered NOFO RFP Review Panel

Paul Duncan requested for Review Panel volunteers that will review submittals for the Unsheltered Homelessness RFP. The following Board Members joined the Review Panel: Sylvia Guerrero, Jamies Shuford, and Jina Lawler.

FUTURE AGENDA ITEMS

None

ANNOUNCEMENTS

None

PUBLIC PARTICIPATION

None

FUTURE MEETINGS

Board: September 13, 2022
General: September 20, 2022

ADJOURNMENT

Paul Duncan adjourned the meeting at 4:48 PM.

ML