

Jordan Wynne, Co-Chair  
Kimberly Wee, Co-Chair  
Dianka Lohay, Secretary  
Brandon Washington, Member  
Darrell Simien, Member  
Edward Arnold, Member  
Anna Topolewski, Member



Kati Hoover, Member  
Elizabeth Weithers, Member  
James Howat, Member  
Jamies Shuford, Member  
Jennifer Swan, Member  
Jina Lawler, Member  
Luther Richert, Member

---

**FINISHED AGENDA AND MINUTES**

**CALL TO ORDER**

Meeting via teleconference called to order at 2:47 PM by Co-Chair Kimberly Wee.

**ROLL CALL**

Roll call taken by Secretary Dianka Lohay.

**BOARD MEMBERS PRESENT:** Jordan Wynne (Los Angeles Department of Health Services), Kimberly Wee (Century Villages at Cabrillo), Dianka Lohay (Long Beach Community College), Anna Topolewski (Housing Authority of the City of Long Beach), Brandon Washington (Person With Lived Experience), Elizabeth Weithers (Development Services), James Howat (Community Advocate), Jamies Shuford, (Skidrow Advocacy Group Inc.), Jennifer Swan (Long Beach Veterans Affairs), Jina Lawler (The Children’s Clinic Family Health), Luther Richert (Mental Health America of Los Angeles)

**GENERAL MEMBERS PRESENT:** Alison Klurfeld (Community Partner), Carly Goldblatt (Community Partner), Melanie Martins (Long Beach Veterans Affairs), Sylvia Guerrero (Homeless Services Advisory Committee)

**CITY OF LONG BEACH STAFF PRESENT:** Paul Duncan, Homeless Services Bureau Manager; Alvin Teng, Special Projects Coordinator; Michelle Lim, Contracts and Grants Specialist; Ariel Dianzon, Contracts and Grants Specialist; Jessica Villalobos, Administrative Analyst; Joel Reynoza, Resource Coordinator; Stephanie Monne, Community Program Specialist; Stephanie Sosa, Contracts and Grants Associate;

**Members Present:** Washington, Simien, Lohay, Arnold, Weithers, Howat, Shuford, Swan, Lawler, Wynne, Wee, Richert, Hoover and Topolewski

**Members Absent:** Simien, Arnold and Hoover

## APPROVAL OF MINUTES

[22-064HS](#)

Recommendation to approve minutes from the Continuum of Care Board meeting on April 12, 2022.

**Attachments:** [CoC Board Minutes 20220412.pdf](#)

**A motion was made by Board Member James Howat, seconded by Board Member Brandon Washington, to approve the minutes as submitted. The motion carried by the following vote:**

**Yes:** 10 - Washington, Lohay, Weithers, Howat, Swan, Lawler, Wynne, Wee, Richert and Topolewski

**Abstain:** 1 - Shuford

**Absent:** 3 - Simien, Arnold and Hoover

## REGULAR AGENDA

[22-065HS](#)

Continuum of Care Subcommittee Reports

**Attachments:** [CoC Policy Subcommittee Minutes 20220505\\_Final.pdf](#)  
[CoC CES Subcommittee Minutes 5-5-2022 Final.pdf](#)  
[Minutes 20220510 - LB CoC Quality Data and Performa](#)

Policies and Standards Subcommittee Report

Board Member Luther Richert and Paul Duncan provided an update on the Subcommittee meeting. The Subcommittee discussed future goals, recruitment of members, and ongoing review of the CoC and ESG Written Standards.

### Coordinated Entry System Subcommittee Report

Co-Chair Jordan Wynne provided an update on the Subcommittee meeting. The Subcommittee discussed the development of an Ad Hoc Committee, CES evaluation process, and CES policies and procedures.

### Quality, Data, and Performance Subcommittee Report

Board Member Jennifer Swan provided an update on the subcommittee meeting. Due to the lack of quorum, the scheduled meeting was cancelled.

### CoC Governance

Paul Duncan reported the Homeless Services Advisory Committee tabled the appointment of a representative until their next meeting. Duncan introduced Sylvia Guerrero who is a candidate for the HSAC representative seat.

### [22-066HS](#) FY 2021 CoC Score Debrief

**Attachments:** [2021\\_CA-606.pdf](#)  
[2016 - 2021 CoC Scores.pdf](#)

Paul Duncan provided an overview of the scores awarded to the Long Beach Continuum of Care Application that the CoC submitted during the FY 2021 CoC Program Competition. The scores were divided into three sections: High Priority CoC Application Questions, CoC Scoring Summary, and Overall Scores for all CoCs. The scoring categories are as follows: CoC Coordination and Engagement; Addressing COVID-19; Project Capacity, Review and Ranking; Homeless Management Information System; Point-in-Time Count; System Performance; and Coordination with Housing and Healthcare Bonus Points. The total LB CoC application score was 138.75 points. Provided an overview of the 2016 - 2019 CoC Scores. Discussion ensued among the Board Members.

[22-067HS](#)

Recommendation to approve Homeless Housing, Assistance and Prevention Round 3.

**Attachments:** [HHAP Items.zip](#)

Paul Duncan presented on Homeless Housing, Assistance and Prevention Round 3 goals and strategies. Overview of Long Beach Homeless Action Plan, services provided, funding analysis, outcome goals, and strategies for goals.

The State of California, as part of its Homeless Housing Assistance and Prevention (HHAP) Round 3 application process, requires that each community create a homeless action plan. The application is due by June 30, 2022, and the funding must be spent down by June 30, 2026. The Long Beach Department of Health and Human Services, Homeless Services Bureau staff has hosted multiple community input sessions to hear from community members and ensure that the feedback of the community is reflected within the creation of the spending plan and outcome goals and strategies. Two Community Feedback Sessions were held on May 11 and May 17, 2022, and one Lived Experience /Expertise Session was held on May 19, 2022, for a total of three sessions.

The homeless action plan includes data elements such as the number of people currently experiencing homelessness, number of people currently served, and the identification of all funds used and budgeted to be used. Additionally, the State also requires agencies to establish Outcome Goals for the progress that they will make in preventing and reducing homelessness over the three-year period of July 1, 2021, through June 30, 2024. Outcomes Goals are not intended to be related to HHAP-3-funded activities alone, but rather are intended to represent jurisdictional or system-wide goals for making progress on preventing and ending homelessness through the implementation of the full range of federal, state, and local funding sources and through many other kinds of strategies and activities. Discussion ensued among the Board Members.

Board Member Jina Lawler retires at 4:14 PM.

Co-Chair Jordan Wynne retires at 4:25 PM.

**A motion was made by Board Member James Howat, seconded by Board Member Jamies Shuford, to approve the HHAP Round 3 allocations by program type as recommended and to approve the HHAP Round 3 metric goals as recommended. The motion carried by the following vote:**

**Yes:** 9 - Washington, Lohay, Weithers, Howat, Shuford, Swan, Wee, Richert and Topolewski

**Abstain:** 2 - Lawler and Wynne

**Absent:** 3 - Simien, Arnold and Hoover

[22-068HS](#)

Lived Experience Advisory Board Recommendations

**Attachments:** [LEAB FACT SHEET \(LB CoC\).pdf](#)  
[LEAB Final Report.pdf](#)  
[LB CoC LEAB Presentation.pdf](#)

Alvin Teng introduced the UCLA Public Policy graduate students, Aeia Abas, Haley Broder, Maneesha Horshin, Alex Michel, and Yuki Sakaguchi who also worked on the report. The LEAB Team presented on Creating a Lived Experience Advisory Board for the City of Long Beach Homeless Services Bureau. Overview of the Lived Experience Advisory Board Final Report and Fact Sheet. Discussed how the Homeless Services Bureau can best create a Lived Experience Advisory Board to advance equitable representation in policymaking for the City of Long Beach. The following methods were implemented: literature review, document analysis, and interviews. Overview of LEAB's analyzed, Long Beach interviews, policy options, and criteria.

Discussed recommendations and findings regarding governance, compensation, personal and professional development, rules and regulations, board membership and recruitment, and board terms. The deliverables identified include establishing a timeline for creating and implementing a LEAB, planning next steps, creating a MOU and ensure City support, receiving policy issues for review, and measuring success. The LEAB is an opportunity for unhoused individuals to be recognized as experts and will advance inclusive governance in regional government. Discussion ensued among the Board Members.

[22-069HS](#)

Homeless Services Bureau Operations Report.

**Attachments:** [CoC Staff Presentation 6-14-2022.pdf](#)

Paul Duncan presented the Bureau Operations Report. Provided an overview of Funding Updates, Operations Update, and Emergency Housing Vouchers. Discussion ensued among the Board Members.

## **FUTURE AGENDA ITEMS**

CalAIM Primary Care Presentation  
Agency Presentations  
HHAP Funding for Agencies Serving Youth

## **ANNOUNCEMENTS**

Board Member Jennifer Swan announced Long Beach Veterans Affairs will host the Long Beach Stand Down event.

## **PUBLIC PARTICIPATION**

None

## **UPCOMING MEETINGS**

Board: July 12, 2022  
Policies and Standards Subcommittee: August 4, 2022  
Coordinated Entry System Subcommittee: August 4, 2022  
Quality, Data, and Performance Subcommittee: August 9, 2022  
General and Board: September 13, 2022

For more information, please visit the [Long Beach CoC website](https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/).  
<<https://www.longbeach.gov/health/services/directory/homeless-services/coc-meetings/>>.

## **ADJOURNMENT**

Co-Chair Kimberly Wee adjourned the meeting at 4:40 PM.

DL:ML