

**LONG BEACH TRANSIT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**TUESDAY, NOVEMBER 2, 2021  
VIA VIDEOCONFERENCE, 11:00 AM**

Michael Clemson, Chair  
David H. Sutton, Vice Chair  
Colleen Bentley, Secretary/Treasurer  
Abigail Mejia, Director  
Jeffrey Price, Director



Sumire Gant, Director  
Jennifer Kumiyama, Director  
Lea Eriksen, City Representative

Kenneth A. McDonald,  
President and Chief Executive Officer

---

**SPECIAL BOARD MEETING  
VIA VIDEOCONFERENCE  
PURSUANT TO ASSEMBLY BILL 361**

**ZOOM MEETING ID: 831 8266 8602 (PASSWORD: 1963)**

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at 11:07 a.m.

2. Roll Call. (Jen Flores)

**Commissioners** Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton and

**Present:** Michael Clemson

**Commissioners** Jeffrey Price

**Excused:**

**Commissioners** Jennifer Kumiyama

**Absent:**

3. Employee Recognition. (Jen Flores)

Employees of the Month for October 2021:

Juan Quintana, Transit Service Delivery and Planning  
Ivan Hernandez, Maintenance and Infrastructure  
Oscar Vargas, Administrative Staff

INFORMATION ITEM

Jen Flores, Acting Board Secretary, presented the Employees of the Month for October 2021.

4. Public Comment.

There were no public comments.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented the following monthly report:

LBT had a vast reduction in COVID-19 cases. It had been six weeks since the last reported COVID-19 case at any LBT facility.

LBT was one month into reinstated fare collection and there have been no major problems or customer complaints about returning to fare collection.

Passenger fares totaled \$296,728 for the first 12 days of fare collection. AquaLink service revenue for September 17-26, 2021, totaled \$7,449.

LBT's revenue for September Fiscal Year (FY) 2022 was 24% of September FY19 and ridership for September FY22 is 64% of September FY19.

LBT began expanded fixed-route service in the City of Carson on Monday, September 27, 2021.

There have been no major customer complaints about the expanded Carson service.

For the first 90 days, staff will be monitoring the service to establish baselines.

An agreement had been reached with AFSCME regarding work rules and procedures for Warehouse and Stops & Zones employees, including the 3.5% pay increase as reported at the August 26, 2021, Board meeting and the 10-step pay schedule.

The implementation of the agreement for the general unit employees mentioned previously will be established after the November 2, 2021, Board meeting.

Director Gant asked if there were any minor complaints regarding the fare collection and expanded Carson service.

CEO McDonald responded that there were a few complaints about returning to fare collection. Minor issues regarding equipment not working properly and riders being unaware of fare collection were reported.

Discussion ensued regarding ridership numbers.

Secretary/Treasurer Bentley asked if there were any issues with front-door boarding with the new operator barriers.

CEO McDonald stated that the Operators were having an issue with glare in the afternoon. Staff is working with the vendor to come up with options to reduce glare.

### **NOTICE TO THE PUBLIC**

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

### **CONSENT CALENDAR (6)**

Passed the Consent Calendar.

**A motion was made by Secretary/Treasurer Bentley,  
seconded by Director Gant, to approve the Consent Calendar  
Item 6. The motion carried by the following vote:**

**Yes:** 5 - Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton  
and Michael Clemson

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama

6. [21-075TR](#) Recommendation to approve the minutes of the regular session meeting held on September 23, 2021.

### **REGULAR CALENDAR**

7. [21-076TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

Secretary/Treasurer Bentley wanted to know if LBT has been affected by the supply chain delays.

Ms. Patton responded that a strategy was developed early on to anticipate the supply chain issues and LBT has not seen any impact to the fleet.

**The TR-Agenda item was received and filed.**

8. [21-079TR](#) Recommendation to authorize the President and CEO to enter into a three-year, fixed rate contract with Athens Administrators for the provision of management services for workers' compensation claims and medical bill review, as a cost of \$776,589, with two, one-year options at \$274,548 for Option Year One and \$282,784 for Option Year Two, for a total authorization amount not to exceed \$1,333,921. (Noriel Sandoval)

Noriel Sandoval, Manager, Risk, presented the staff report.

Secretary/Treasurer Bentley made a comment regarding exceeding the SBE goal set on the procurement.

Director Gant also commented on exceeding the SBE goal.

A discussion ensued regarding the setting of aspirational DBE goals.

**A motion was made by Vice Chair Sutton, seconded by Secretary/Treasurer Bentley, to approve recommendation.**

**The motion carried by the following vote:**

**Yes:** 5 - Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama

9. [21-080TR](#) Recommendation to authorize the President and CEO to enter into a contract with Letner Roofing Company for roof replacement and restoration services for \$426,000, with a 10% contingency of \$42,600, for a total authorization amount not to exceed \$468,600. (Joanna Bould)

Joanna Bould, Manager, Purchasing, presented the staff report.

Secretary/Treasurer Bentley questioned the condition of the helipad at LBTCO and if LBT was planning to use it.

CEO McDonald responded that the helipad is in good condition and that there were no plans to utilize the helipad at this time.

Discussion ensued regarding the usefulness of the helipad.

Chair Clemson asked if LBT had considered installing rooftop solar on the building.

CEO McDonald stated that it was not an option that had been explored. Staff will look into solar power options.

Discussion ensued regarding solar power usage.

**A motion was made by Vice Chair Sutton, seconded by Secretary/Treasurer Bentley, to approve recommendation.**

**The motion carried by the following vote:**

**Yes:** 5 - Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama

10. [21-081TR](#) Recommendation to approve the Board of Directors meeting dates for Calendar Year 2022. (Jen Flores)

Jen Flores, Acting Board Secretary, presented the staff report.

Chair Clemson requested a new date for the LBT Board meetings.

Discussion ensued regarding changing the date of the Board meetings.

Staff will return to the Board with alternative dates and times for future Board meetings.

**A motion was made by Vice Chair Sutton, seconded by Secretary/Treasurer Bentley, to approve recommendation.**

**The motion carried by the following vote:**

**Yes:** 5 - Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama

11. [21-078TR](#)

Recommendation to authorize the President and CEO to enter into a contract with New Flyer of America, Inc., for the purchase of 10 Heliox HPC 180kW DC power cabinets and 20 Heliox DC charging pedestals, control software and charger commissioning at a cost of \$1,631,894, with a 3% contingency of \$48,957, for a total authorization not to exceed \$1,680,851. (Kenneth McDonald)

CEO McDonald presented the staff report.

Secretary/Treasurer Bentley asked if LBT's current battery electric buses (BEB) could use these chargers.

CEO McDonald responded that they were not compatible, however, all future BEB purchases will be compatible with this charging system.

Chair Clemson made a recommendation for staff to look at Electric Demand Site Management technology.

CEO McDonald stated that staff was already researching into Electric Demand Site Management.

**A motion was made by Vice Chair Sutton, seconded by Director Gant, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama



12. [21-077TR](#)

Recommendation to authorize the President and CEO to implement Long Beach Transit's participation in Phase 1 of Los Angeles Metropolitan Transportation Authority's regional Fareless Initiative (FSI) pilot program. (Kenneth McDonald)

CEO McDonald presented the staff report.

Chair Clemson read a public comment from Mayor Robert Garcia.

Secretary/Treasurer Bentley voiced her concerns regarding funding and implementation of the program to schools.

CEO McDonald stated that after the 18-month pilot program, there would be no funding to carry the program forward. Options are being explored for Phase II funding. Regarding the implementation of the program to the schools, Dr. Baker, LBUSD Superintendent, has committed the district to participating in and contributing to the program.

Secretary/Treasurer Bentley asked about Long Beach Community College's (LBCC) participation.

CEO McDonald stated that a meeting had been scheduled to discuss LBCC's participation in the pilot program.

Director Gant made a comment regarding the collaboration between LBT and LBUSD. Director Gant inquired about participation from other school districts in LBT's service area.

CEO McDonald replied that he was in discussions with other school districts regarding their participation.

Director Gant requested an update on participating school districts.

Secretary/Treasurer Bentley voiced her concerns about funding after the pilot program and the long-term impact of the program should funding not be continued.

Chair Clemson expressed the need to research other ways to make the system more effective that are not under LBT's control. He stated that staff should think about reliability and speed of the system around school traffic, transit and emergency vehicle priority lanes.

Discussion ensued regarding transit efficiency.

**A motion was made by Director Gant, seconded by Director Mejia, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Sumire Gant, Abigail Mejia, Colleen Bentley and Michael Clemson

**Abstain:** 1 - David Sutton

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama

13. Board Request.

Director Gant requested to move the December 9, 2021, meeting time from 9:00 a.m. to a later start time.

Discussion ensued regarding changing the scheduled start time.

The Acting Board Secretary will work with the Board to decide on a new start time for the December 9 Board meeting.

14. [21-082TR](#) Adjourn. The next regular meeting will be held on December 9, 2021.  
(Michael Clemson)

The meeting adjourned at 12:51 p.m.

**A motion was made by Secretary/Treasurer Bentley, seconded by Vice Chair Sutton, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Sumire Gant, Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

**Excused:** 1 - Jeffrey Price

**Absent:** 1 - Jennifer Kumiyama

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.