

Susan Wise, Chair
Margo Morales, Vice Chair
Lani De Benedictis, Commissioner
Luke Fiedler, Commissioner



Kimmy Maniquis, Commissioner
Barbara A. Pollack, Commissioner
J. P. Shotwell, Commissioner

FINISHED AGENDA & DRAFT MINUTES

IN-PERSON/VIRTUAL HYBRID ETHICS COMMISSION MEETING PURSUANT TO EXECUTIVE ORDER N-08-21 ISSUED BY GOVERNOR GAVIN NEWSOM

CALL TO ORDER (3:04 PM)

At 3:04 PM, Chair Wise called the meeting to order.

ROLL CALL (3:04 PM)

Commissioners Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara
Present: Pollack, J. P. Shotwell, Margo Morales and Susan Wise

Also present: Rebecca Garner, Administrative Deputy City Manager; Julian Cernuda, Special Projects Officer; Amy Webber, Deputy City Attorney; Jonathan Nagayama, City Clerk Analyst.

REGULAR AGENDA (3:05 PM)

1. [21-062EC](#) Recommendation to approve the minutes of the Ethics Commission Regular Meeting on Wednesday, August 11, 2021 and Special Meeting on Wednesday, August 25, 2021.

A motion was made by Commissioner Pollack, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

2. [21-063EC](#)

Recommendation to receive and file a presentation on the City Auditor's Fraud Hotline.

Laura Doud, City Auditor, spoke; and provided a PowerPoint presentation.

Alvin Chu, Deputy City Auditor, spoke; and continued the PowerPoint presentation.

Commissioner Shotwell spoke.

Alvin Chu, Deputy City Auditor, spoke.

A dialogue ensued between Commissioner Shotwell and Alvin Chu, Deputy City Auditor.

Laura Doud, City Auditor, spoke.

Commissioner Shotwell spoke.

A dialogue ensued between Commissioner Shotwell and Laura Doud, City Auditor.

Alvin Chu, Deputy City Auditor, spoke.

Commissioner De Benedictis spoke.

Alvin Chu, Deputy City Auditor, spoke.

A dialogue ensued between Commissioner De Benedictis and Alvin Chu, Deputy City Auditor.

Commissioner Pollack spoke.

Laura Doud, City Auditor, spoke.

Alvin Chu, Deputy City Auditor, spoke.

Commissioner Pollack spoke.

A dialogue ensued between Commissioner Pollack and Alvin Chu, Deputy City Auditor.

Chair Wise spoke.

Vice Chair Morales spoke.

Laura Doud, City Auditor, spoke.

A dialogue ensued between Vice Chair Morales and Laura Doud, City Attorney.

Chair Wise spoke.

Laura Doud, City Auditor, spoke.

A motion was made by Commissioner Shotwell, seconded by Vice Chair Morales, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

3. [21-064EC](#)

Recommendation to receive and file a recap on Commission efforts related to the FY 22 budget, and an update from City staff on next steps for implementation.

Chair Wise spoke.

Rebecca Garner, Administrative Deputy City Manager, spoke.

Commissioner Pollack spoke.

Vice Chair Morales spoke.

Chair Wise spoke.

Rebecca Garner, Administrative Deputy City Manager, spoke.

Amy Webber, Deputy City Attorney, spoke.

Chair Wise spoke.

Vice Chair Morales spoke.

A dialogue ensued between Chair Wise and Vice Chair Morales.

Amy Webber, Deputy City Attorney, spoke.

Chair Wise spoke.

A motion was made by Vice Chair Morales, seconded by Commissioner Shotwell, to approve motion to establish a limited duration Ad Hoc Committee comprised of Commissioner Shotwell and Commissioner Pollack, to work with staff to develop the Ethics Officer position description. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

A motion was made by Commissioner Pollack, seconded by Commissioner Maniquis, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

4. [21-065EC](#)

Recommendation to receive and file reports from the Ad Hoc Committees Two and Three, and take any necessary related actions.

Commissioner Shotwell spoke; and presented a report.

Chair Wise spoke.

Amy Webber, Deputy City Attorney, spoke.

A dialogue ensued between Chair Wise and Amy Webber, Deputy City Attorney, spoke.

Rebecca Garner, Administrative Deputy City Manager, spoke.

Commissioner Shotwell spoke.

A dialogue ensued between Commissioner Shotwell and Rebecca Garner, Administrative Deputy City Manager, spoke.

Commissioner Pollack spoke.

Chair Wise spoke.

Amy Webber, Deputy City Attorney, spoke.

Vice Chair Morales spoke.

A motion was made by Vice Chair Morales, seconded by Commissioner Pollack, to approve recommendation, as amended, to temporarily add Commissioner Pollack to Ad Hoc Committee One for the purpose of drafting a letter for inclusion in the Campaign Handbook. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

5. [21-066EC](#)

Recommendation to receive and file a report by Ad Hoc Committee One on a draft letter and chapter to be included in the 2022 Candidate Handbook; and, if appropriate, request staff to finalize the documents, and forward to the City Clerk for consideration and inclusion in the Handbook.

Commissioner Pollack spoke; and presented a report.

Chair Wise spoke.

Commissioner Shotwell spoke.

Vice Chair Morales spoke.

A dialogue ensued between Vice Chair Morales and Commissioner Shotwell.

Amy Webber, Deputy City Attorney, spoke.

Chair Wise spoke.

A motion was made by Commissioner Shotwell, seconded by Commissioner Pollack, to receive and file a report by Ad Hoc Committee One on a draft letter and chapter to be included in the 2022 Candidate Handbook; and refer the draft letter to Ad Hoc Committee One and Staff to finalize and bring back at the next Ethics Commission meeting on Wednesday, October 13, 2021. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

6. [21-067EC](#)

Recommendation to receive and file an update on potential collaborations with educational institutions to assist with the City's ethics efforts.

Julian Cernuda, Special Projects Officer, spoke; and presented the staff report.

Chair Wise spoke.

Julian Cernuda, Special Projects Officer, spoke.

A dialogue ensued between Chair Wise and Julian Cernuda, Special Projects Officer.

Commissioner Pollack spoke.

Commissioner Shotwell spoke.

Amy Webber, Deputy City Attorney, spoke.

A motion was made by Vice Chair Morales, seconded by Commissioner Pollack, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Lani De Benedictis, Luke Fiedler, Kimmy Maniquis, Barbara Pollack, J. P. Shotwell, Margo Morales and Susan Wise

7. [21-068EC](#)

eComments and emails received for the Ethics Commission meeting of Wednesday, September 8, 2021.

This EC-Agenda Item was received and filed.

PUBLIC COMMENT (5:02 PM)

No members of the public addressed the Commission.

ANNOUNCEMENTS (5:02 PM)

Commissioner De Benedictis spoke.

Commissioner Shotwell spoke.

ADJOURNMENT (5:05 PM)

At 5:05 PM, there being no objection, Chair Wise declared the meeting adjourned.

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NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។