

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, JULY 29, 2021
VIA VIDEOCONFERENCE, 12:00 PM**

Michael Clemson, Chair
David H. Sutton, Vice Chair
Colleen Bentley, Secretary/Treasurer
Abigail Mejia, Director
Jeffrey Price, Director
Sumire Gant, Director



Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO EXECUTIVE ORDER N-08-21 ISSUED BY
GOVERNOR GAVIN NEWSOM**

ZOOM MEETING ID: 968 3509 4308 (PASSWORD: 1963)

REGULAR MEETING – NOON

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at 12:02 p.m.

2. Roll Call. (Jen Flores)

Commissioners Abigail Mejia, Colleen Bentley, David Sutton and Michael

Present: Clemson

Commissioners Sumire Gant and Jeffrey Price

Excused:

3. Employee Recognition. (Jen Flores)

Employees of the Month for July 2021:

Devery McCain, Transit Service Delivery and Planning
Sultan Hawthorne, Maintenance and Infrastructure
John Greet, Administrative Staff

INFORMATION ITEM

Jen Flores, Acting Board Secretary, presented the Employees of the Month for July 2021.

4. Public Comment.

Chair Clemson read a public comment from Joshua Wright, a member of the public.

Mr. Wright asked if Long Beach currently has any traffic lights that are using transit signal priority for bus lines. If so, are there plans for those to be expanded, and if not, why?

Mr. Wright asked if his question was going to be answered.

CEO McDonald replied that public comments are not addressed during Board meetings and that LBT staff would respond to his inquiry.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

Approximately 52% of LBT employees are known to have been vaccinated.

The total number of vaccinated employees may be higher, as there are some employees who have not reported receiving the vaccine.

After having gone three months with no COVID-19 positive cases, there have now been three LBT employees who have tested positive for COVID-19 between June 24 and July 20, 2021.

LBT is considering options, such as bringing back onsite COVID testing, to prevent the spread of the virus.

CEO McDonald gave an update regarding the Board authorized purchase of 250 Operator TransitGUARD safety barriers.

The Operator barrier design, installation and testing is almost complete.

Installing the barriers will be the first step for LBT to return to front-door boarding and revenue collection.

To date, LBT has completed installation of over 200 barriers on buses.

CEO McDonald informed the Board about the expansion of bus service into the City of Carson.

On Tuesday, July 20, 2021, the City of Carson's City Council unanimously approved a motion for the City Manager to negotiate an agreement with LBT to provide fixed-route services to the City of Carson.

LBT is currently coordinating with Carson's City Manager to work out costs and service routes to reach a final agreement.

CEO McDonald gave an update on the Fareless System Initiative (FSI).

LBT has been actively participating in the discussions concerning the proposed launch of

the FSI pilot program with Metro and other regional and local transit agencies.

As CEO of LBT, Mr. McDonald stated he supported the overarching tenets of the FSI and believed the agency focus should be on the K-12 community to support and strengthen the opportunities for students to have improved mobility and access to school.

However, in order to support such a program, he strongly believe that the region, county, and LBT must identify sustainable, long-term funding sources rather than rely on one-time funding that may jeopardize Long Beach Transit and the sustainability of a well-intentioned program.

LBT will continue to work with Metro and other regional partners on the focus and mobilization of the FSI pilot.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (6)

Passed the Consent Calendar

Passed the Consent Calendar

**A motion was made by Secretary/Treasurer Bentley,
seconded by Director Mejia, to approve the Consent Calendar
Item 6. The motion carried by the following vote.**

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael
Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

6. [21-050TR](#) Recommendation to approve the minutes of the regular session meeting held on June 24, 2021.

REGULAR CALENDAR

7. [21-051TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

Secretary/Treasurer Bentley asked if over the past year, LBT was better off than expected.

Ms. Patton responded that LBT's budget played out as planned with 90% accuracy.

Secretary/Treasurer Bentley congratulated and thanked Ms. Patton and her team for keeping everything together in the budget.

This TR-Agenda Item was received and filed.

8. [21-052TR](#) Recommendation to adopt a resolution authorizing the President and CEO to file an application and execute a grant agreement with the Federal Transit Administration for \$17,499,624 under the Fixing America's Surface Transportation Act. (Lisa Patton)

Ms. Patton presented the staff report.

A motion was made by Secretary/Treasurer Bentley, seconded by Vice Chair Sutton, to approve the recommendation. The motion carried by the following vote.

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

9. [21-053TR](#) Recommendation to adopt a resolution authorizing the President and CEO to file an application and execute a grant agreement with the Federal Transit Administration for \$26,671,160 under the Coronavirus Response and Relief and Supplemental Appropriation Act. (Tracy Beidleman)

Tracy Beidleman, Manager, Government Relations, Capital Planning and Grants Program, presented the staff report.

A motion was made by Vice Chair Sutton, seconded by Director Mejia, to approve recommendation. The motion carried by the following vote.

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

10. [21-054TR](#) Recommendation to adopt a resolution authorizing the President and CEO to file funding applications for Fiscal Year 2022 subsidies under the State Transit Assistance program and Article IV of the Transportation Development Act in the amount of \$29,135,784. (Rhea Morillos)

Rhea Morillos, Comptroller, presented the staff report.

A motion was made by Vice Chair Sutton, seconded by Secretary/Treasurer Bentley, to approve recommendation. The motion carried by the following vote.

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

11. [21-055TR](#)

Recommendation to authorize the President and CEO to enter into a three-year contract with two one-year options with Vontas for the ongoing maintenance and support of its TransitMaster brand software which supports Long Beach Transit's daily bus operations, for a three year cost of \$826,707 and two one-year options at \$292,359 for Year 1 and \$300,990 for Year 2. (Patrick Pham)

Patrick Pham, Executive Director/VP, Information Technology, presented the staff report.

A motion was made by Director Mejia, seconded by Secretary/Treasurer Bentley, to approve recommendation. The motion carried by the following vote.

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

12. [21-056TR](#)

Recommendation to authorize the President and CEO to enter into five-year contract with 8x8, Inc., for hosted telephone and communication services for \$305,635, with a 10% contingency of \$30,563, for a total authorization amount not to exceed \$336,199. (Patrick Pham)

Mr. Pham presented the staff report.

Vice Chair Sutton had a question regarding the systems capability of voice messages while on hold.

Mr. Pham responded that it does have the capability.

Vice Chair Sutton asked if this system would be offered to other tenants in the building.

CEO McDonald responded that would be negotiated with potential tenants.

Discussion ensued regarding the opportunity to use the on hold system for marketing messages and not for music.

Secretary/Treasurer Bentley asked why the vendor was not able meet the SBE/DBE requirements.

CEO McDonald responded that due to the specialized system 8x8, Inc. could not negotiate reasonable pricing for installation services.

Discussion ensued regarding maintenance.

Representative Lea Erikson requested an update on implementation.

A motion was made by Vice Chair Sutton, seconded by Director Mejia, to approve recommendation. The motion carried by the following vote.

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

13. Closed Session.

Conference with Labor Negotiator
Pursuant to Cal. Gov. Code § 54957.6

Negotiators:

Kenneth A. McDonald, President and CEO

Irma Rodriguez Moisa, Labor Counsel, Atkinson, Andelson, Loya, Ruud & Romo

Employee Organization:

Amalgamated Transit Union, Local 1277

American Federation of State, County and Municipal Employees (AFSCME), District Council
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The meeting went into closed session at 1:05 p.m.

The meeting reconvened at 1:29 p.m.

Vincent Ewing, LBT's General Counsel, reported that no action was taken.

Second Roll Call

1:29 p.m.

Commissioners Abigail Mejia, Colleen Bentley, David Sutton and Michael

Present: Clemson

Commissioners Sumire Gant and Jeffrey Price

Excused:

14. Board Request.

There were no Board requests.

15. [21-057TR](#) Adjourn. The next regular meeting will be held on August 26, 2021.
(Michael Clemson)

The meeting adjourned at 1:34 p.m.

**A motion was made by Vice Chair Sutton, seconded by
Secretary/Treasurer Bentley, to approve recommendation.
The motion carried by the following vote.**

Yes: 4 - Abigail Mejia, Colleen Bentley, David Sutton and Michael
Clemson

Excused: 2 - Sumire Gant and Jeffrey Price

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.