

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, APRIL 22, 2021
VIA VIDEOCONFERENCE, 12:00 PM**

Michael Clemson, Chair
David H. Sutton, Vice Chair
Colleen Bentley, Secretary/Treasurer
Jeffrey Price, Director
Sumire Gant, Director



Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY
GOVERNOR GAVIN NEWSOM**

ZOOM MEETING ID: 947 8347 4856 (PASSWORD: 1963)

REGULAR MEETING - NOON

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at noon.

2. Roll Call. (Ivette Dubois)

Commissioners Sumire Gant, Jeffrey Price, Colleen Bentley, David Sutton and
Present: Michael Clemson

3. Employee Recognition. (Ivette Dubois)

Employees of the Month for April 2021:

Emad Bolos, Transit Service Delivery and Planning
Eduardo Perez, Maintenance and Infrastructure
Amanda Quezada, Administrative Staff

INFORMATION ITEM

Ivette Dubois, Board Secretary, presented the Employees of the Month for April 2021.

4. Public Comment.

There were no public comments.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

LBT developed an action plan in preparation for the verdict of the Derek Chauvin Trial for George Floyd's murder.

The plan was centered around protecting LBT's employees, assets and facilities, and included a robust action plan for informing LBT's customers of service disruptions due to the possibility of demonstrations and/or curfews.

Fortunately, LBT did not have to implement the plan.

CEO McDonald thanked John Greet, LBT's System Security Officer, and Duane Zertuche, Manager, Environmental Health and Safety, for being instrumental in putting the plan together with a team of internal personnel.

CEO McDonald also thanked Chief Robert Luna and Deputy Chief Bob Smith for their assistance with LBT's action plan and coordination with the Long Beach Police Department.

CEO McDonald stated approximately 306 LBT employees are known to have taken their first dose of the vaccine at the Long Beach Convention Center, LBT1, LBT2, and Care OnSite, which is the medical clinic LBT contracts with to conduct physical examinations, for its employees and potential employees.

The total number of employees taking the vaccine may be higher, as there are some employees who did not report taking the vaccine.

Employees are strongly encouraged through flyers and monitors throughout our facilities to sign up and take the vaccine.

This month, Long Beach Transit announced a partnership with Moovit, a company and creator of an urban mobility app, to provide customers with an app to plan their trips with real-time arrival information for the smoothest possible journey around LBT's service area.

As the community emerges from the COVID-19 pandemic, and students, commuters and visitors plan travel, LBT and Moovit want to make the choice easier through a mobility app available for iOS and Android.

The free app combines official information from LBT, as well as crowdsourced information to calculate the best route for each journey using urban mobility options such as bus, light rail, bike share, Uber and Lyft.

The Moovit app provides customers with:

- real-time information, so they know exactly when their bus arrives;
- a Live Directions feature with Get Off Alerts to provide step-by-step guidance for the entire journey; and
- Service Alerts so they can avoid disruptions on routes and plan their journey.

Moovit also incorporates accessibility features, empowering with mobility challenges to use public transportation with more assurance.

The partnership between LBT and Moovit will enhance the customer experience and make travel easier

The partnership addresses a common complaint from customers that they do not know when their bus will arrive.

Thousands of LBT customers already use the Moovit app and will soon receive alerts from the app already on their phone.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (6)

Passed the Consent Calendar

A motion was made by Secretary/Treasurer Bentley, seconded by Vice Chair Sutton, to approve Consent Calendar Item 6. The motion carried by the following vote:

Yes: 4 - Sumire Gant, Colleen Bentley, David Sutton and Michael Clemson

Abstain: 1 - Jeffrey Price

6. [21-032TR](#) Recommendation to approve the minutes of the regular session meeting held on March 25, 2021.

REGULAR CALENDAR

7. [21-033TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

This TR-Agenda Item was received and filed.

8. [21-034TR](#) Recommendation to approve the revised Investment Policy Statement for the Retirement Plan for contract employees. (Lisa Patton)

Ms. Patton presented the staff report.

A motion was made by Secretary/Treasurer Bentley, seconded by Director Price, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Sumire Gant, Jeffrey Price, Colleen Bentley, David Sutton and Michael Clemson

9. [21-035TR](#) Recommendation to approve the revised Investment Policy Statement for the Retirement Plan for salaried employees. (Lisa Patton)

Ms. Patton presented the staff report.

This TR-Agenda Item was approve recommendation.

10. [21-036TR](#) Recommendation to adopt a resolution authorizing the execution of the certifications and assurances and authorized agent forms for the Fiscal Year 2020-21 Low Carbon Transit Operations Program (LCTOP) for the Transit Gallery Customer Amenities Improvement Project with \$434,975 provided under LCTOP. (Tracy Beidleman)

Tracy Beidleman, Manager, Government Relations, Capital Planning and Grants Program, presented the staff report.

Director Gant asked if this project was separate from the Transit Gallery Art Project. It was confirmed that this project was separate.

Secretary/Treasurer Bentley asked that LBT's statistic of 23 million annual customers be edited to include a note that the number of customers was pre-COVID-19.

Discussion ensued regarding which vendor would perform the work. It was stated that staff would come back to the Board with a recommendation to select a vendor.

This TR-Agenda Item was approve recommendation.

11. Board Requests.

Director Sutton requested information to address the following questions:

- What are LBT's plans to welcome back customers who haven't been riding?
- When will LBT begin charging fares again and how will the Promotional Pass be implemented?
- What is LBT's marketing strategy moving forward?

Director Gant requested LBT address having WiFi

Director Gant requested LBT address having wireless service (WiFi) onboard its buses.

Discussion ensued holding LBT's Board of Directors meetings at the Long Beach Civics Chamber. CEO McDonald stated Ms. Dubois was in contact with the Office of the City Clerk to be informed of the latest updates. Information would be shared with the Board.

12. 21-037TR Adjourn. The next regular meeting will be held on May 27, 2021.
(Michael Clemson)

The meeting adjourned at 1:10 p.m.

A motion was made by Vice Chair Sutton, seconded by Director Price, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Sumire Gant, Jeffrey Price, Colleen Bentley, David Sutton and Michael Clemson

Note:

Long Beach Transit intends to provide reasonable accommodations with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office 72 hours prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.