

**CITY OF LONG BEACH  
HOMELESS SERVICES  
ADVISORY COMMITTEE  
MINUTES**

**WEDNESDAY, FEBRUARY 3, 2021  
VIA TELECONFERENCE, 3:30 PM**

Susana Sngiem, Chair  
S. Jolene Hui, Vice Chair  
Jeanette Barrera, Member  
James Howat, Member  
Jeffrey Johnson, Member  
Linda Wilson, Member



Allison Kripp, Member  
Julie Lie, Member  
Eboney Pearson, Member  
Desiree Rew, Member  
Janine Solano, Member

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**FINISHED AGENDA AND MINUTES**

**1. CALL TO ORDER**

A regular meeting of the Homeless Services Advisory Committee of the City of Long Beach convened at 3:32 p.m. via teleconference.

**2. ROLL CALL**

**Commissioners** Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp,  
**Present:** Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Also present: Paul Duncan, Homeless Services Officer; Joel Reynoza, Homeless Resource Coordinator; Alvin Teng, Special Projects Coordinator; Michelle Lim, Community Program Technician; Kristian Castro, Community Program Specialist; Sarah Green, Deputy City Attorney.

Chair Sngiem presiding.

**3. APPROVAL OF MINUTES**

[21-004HS](#)

Recommendation to approve minutes for January 6, 2021 and January 20, 2021.

**Attachments:** [HSAC Minutes 1-6-21.pdf](#)  
[HSAC Minutes 1-20-21.pdf](#)

**Committee Member Howat moved to approve the minutes as submitted, seconded by Committee Member Kripp.**

**Yes:** 11 - Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

#### 4. PUBLIC PARTICIPATION

Natalie Swit, National Council of Jewish Women, provided a statement regarding agenda.

#### 5. OLD BUSINESS

- Ad Hoc Committee Report
  - Community Capacity Building
    - Vice Chair Hui provided an update
    - Meeting February 19th, 2021 at 10:00am
  - Project Homekey RFP
    - Committee Member Lie provided an update
    - Ad Hoc Committee met with staff to discuss the two proposals submitted
    - Ad Hoc Committee's recommendation for service provider was Illumination Foundation
    - Target operation date in March
- Mayor's Fund to End Homelessness
  - Update to the MOU
  - HSO will follow up on the process
  - Table until next meeting
- Continuum of Care update
  - Committee Member Kripp provided an update.
    - The CoC Board met on January 12th. Approved CoC Governance Charter and Bylaws
    - HSAC will have one representative on the CoC Board moving forward
    - Discussion ensued in regard to the HSAC representation on board
    - Paul Duncan, Homeless Services Officer, provided feedback
    - HSAC will vote on the representative in March
    - Provide clear guidance on term limits
  - Chair Sngiem provided an update.
    - Update on HSAC and CoC Board leadership meeting
    - Discussed clarifying roles and collaborations

- Discussed having one joint meeting per year

## **6. NEW BUSINESS**

- Terms of Office Update
  - Roster with member contacts and terms sent to HSAC
- HSAC Mentorship
  - Groups will be formed to share knowledge and cross learning
  - HSAC members will connect with one another
  - Chair assigned HSAC members to groups
    - Susana Sngiem, Janine Solano, Jim Howat
    - Jeffrey Johnson, Desiree Rew, Eboney Pearson
    - Linda Wilson, Julie Lie, Jolene Hui
    - Allison Kripp, Jeanette Barrera
- Fundraising Ad Hoc Committee
  - Committee Members Howat and Solano will participate in the ad hoc committee.
- Code Enforcement for Encampments
  - Paul Duncan, Homeless Services Officer, provided an overview
  - High level overview of laws and procedures followed when working on encampments
  - Sarah Green, Deputy City Attorney, provided feedback.
  - Joel Reynoza, Homeless Resource Coordinator, provided feedback.

## **7. HOMELESS SERVICES STAFF REPORT**

- Program Funding Overview
  - Paul Duncan, Homeless Services Officer, provided an overview of Homeless Services funding report. Report included funders and funding by program type.
- Housing First Overview
  - Presentation by Paul Duncan, Homeless Services Officer.
- Outreach Update
  - Report by Joel Reynoza, Homeless Resource Coordinator.
- HSAC Annual Report
  - Update by Paul Duncan, Homeless Services Officer.
- Homeless Services Division Operations Update
  - Report by Paul Duncan, Homeless Services Officer.

## **8. PUBLIC PARTICIPATION**

Natalie Swit, National Council of Jewish Women, requested slides and information  
Steve Be Cotte, Downtown Long Beach Alliance

## **9. FUTURE AGENDA ITEM**

- Fundraising Ad Hoc Committee Report
- Mayor's Fund MOU Update
- Vote on CoC Board Representative
- HSAC Mentorship Updates
- Special Meeting Update
- Introduction of Quality of Life Sergeant
- Outreach Update

## **10. ANNOUNCEMENTS**

None

## **11. ADJOURNMENT**

At 5:52 p.m. Chair Sngiem adjourned the meeting.

jr: ml