

**CITY OF LONG BEACH
PARKS AND RECREATION
COMMISSION MINUTES**

**THURSDAY, NOVEMBER 19, 2020
TELECONFERENCE, 9:00 AM**

David Zanatta, Chair
Mariela Salgado, Vice Chair



Herlinda Chico, Commissioner
Robert Livingstone, Commissioner
Kasey Schoen, Commissioner
Ron Sievers, Commissioner

Brent Dennis, Director
Valerie Davis, Executive Assistant

FINISHED AGENDA & MINUTES

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Chair Zanatta at 9:02 AM, via Teleconference.

ROLL CALL

Director Brent Dennis took the roll call and confirmed a quorum.

Commissioners Herlinda Chico, Robert Livingstone, Kasey Schoen, Ron
Present: Sievers, Mariela Salgado and David Zanatta

STAFF PRESENT

Brent Dennis, Director

Stephen Scott, Deputy Director

Gladys Kaiser, Bureau Manager, Community Recreation Services

Meredith Reynolds, Bureau Manager, Park Planning & Partnerships

Alma Castro, Parks Partnerships Officer, Park Planning & Partnerships

Jorge Acevedo, Superintendent, Facility Maintenance

Kelly Parkins, Superintendent, Grounds Maintenance

Michelle Wilson, Superintendent, Community Recreation Services

Leah Salgado, Admin Analyst, Business Operations

Lori Craig, Admin Analyst, Park Planning & Partnerships

Gabriel Cruz, Supervisor, Field Permits Office

Valerie Davis, Executive Assistant to the Director

Jenny Roberts, Admin Aide, Executive Office

Denise Beck, Admin Aide, Accounting Office

Brittany Howe, Secretary, Community Recreation Services

Stephanie Perez, Secretary, Community Recreation Services

GUEST PRESENT

Trinka Rowsell, Executive Director, Partners of Parks

PRESENTATIONS

Denise Beck from the Financial Services Division was awarded Employee of the Month for September and Olivia Casillas from the Grounds Maintenance Division was awarded Employee of the Month for October.

Director Brent Dennis spoke.

Deputy Director Stephen Scott spoke.

Gladys Kaiser spoke.

Michelle Wilson spoke.

Kelly Parkins spoke.

Chair Zanatta spoke.

APPROVAL OF MINUTES

1. [20-043PR](#) Recommendation to approve the Parks & Recreation Commission Meeting Minutes of October 15, 2020.

Director Brent Dennis spoke.

Chair Zanatta spoke.

Chair Zanatta and Vice Chair Salgado lost connectivity just before the roll call vote.

A motion was made by Commissioner Livingstone, seconded by Commissioner Sievers, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Herlinda Chico, Robert Livingstone, Kasey Schoen and Ron Sievers

Excused: 2 - Mariela Salgado and David Zanatta

COMMISSION ITEMS

2. [20-044PR](#) Recommendation to consider approval, or denial, of the fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver Policy.

Director Brent Dennis spoke.

Chair Zanatta and Vice Chair Salgado lost connectivity during the discussion of this item.

A motion was made by Commissioner Livingstone, seconded by Commissioner Sievers, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Herlinda Chico, Robert Livingstone, Kasey Schoen and Ron Sievers

Excused: 2 - Mariela Salgado and David Zanatta

3. [20-045PR](#) Recommendation to receive and file the Hamilton Loop Vision Plan (Council District 9).

Director Brent Dennis spoke.

Meredith Reynolds spoke.

Vice Chair Salgado spoke.

Commissioner Livingstone spoke.

Commissioner Sievers spoke.

Commissioner Chico spoke.

A motion was made by Commissioner Livingstone, seconded by Commissioner Sievers, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Herlinda Chico, Robert Livingstone, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

4. [20-046PR](#) Recommendation to receive and file the Field and Court Improvements Toolkit (Citywide).

Director Brent Dennis spoke.

Meredith Reynolds spoke.

Alma Castro spoke.

Commissioner Livingstone spoke.

Commissioner Sievers spoke.

A motion was made by Commissioner Chico, seconded by Commissioner Schoen, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Herlinda Chico, Robert Livingstone, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

DIRECTOR'S REPORT TO COMMISSION

5. [20-047PR](#) Recommendation to receive and file the Director's monthly highlights report, "We Create Community" and "Director's Corner" for November 2020.

Director Brent Dennis spoke.

Chair Zanatta spoke.

Commissioner Livingstone spoke.

A motion was made by Commissioner Livingstone, seconded by Commissioner Sievers, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Herlinda Chico, Robert Livingstone, Kasey Schoen, Ron Sievers, Mariela Salgado and David Zanatta

Commissioner Chico left at 11:08 AM. With 5 Commissioners a quorum remains.

UNFINISHED BUSINESS

Director Brent Dennis spoke and asked for an update regarding Committee Assignments. Chair Zanatta spoke and reported that he will bring something formal to the Commission in December. He is hoping to have new Committee Assignments by January.

NEW BUSINESS

Chair Zanatta reported none at this time.

COMMITTEE STATUS REPORT

EXECUTIVE COMMITTEE

Director Brent Dennis spoke and asked if there was an update.

Chair Zanatta spoke and reported none at this time.

FINANCE & APPEALS COMMITTEE

Director Brent Dennis spoke and asked if there was an update.

Chair Zanatta spoke and reported that the Committee met and are on track this year.

Deputy Director Stephen Scott spoke and reiterated that the Committee met last week and discussed the fee waivers that were on the agenda this month. He also provided a staff report regarding closing fiscal year 20, monitoring fiscal year 21 and starting the budget development process for fiscal year 22. He also mentioned that Financial Management hosted a training for the new budget process and provided an update on the water budget.

JOINT USE COMMITTEE

Director Brent Dennis spoke and the Committee did not meet.

MAINTENANCE & INFRASTRUCTURE COMMITTEE

Director Brent Dennis spoke and the Committee did not meet.

MARKETING & RECREATION COMMITTEE

Director Brent Dennis spoke and the Committee did not meet.

PARKS USAGE & REGULATIONS COMMITTEE

Director Brent Dennis spoke and the Committee did not meet.

PUBLIC COMMENT

There were no public comments via Teleconference or email.

STAFF COMMENTS

Director Brent Dennis introduced Trinkia Rowsell, Executive Director of Partners of Parks, and thanked her for her collaboration.

COMMISSION COMMENTS

Chair Zanatta wished everyone a great Thanksgiving holiday.

Commissioner Livingstone complemented Kelly Parkins on how great the Cemetery looks.

ADJOURNMENT

Director Brent Dennis adjourned the meeting at 10:16 AM.

JR

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