

**CITY OF LONG BEACH  
PARKS AND RECREATION  
COMMISSION MINUTES**

**THURSDAY, OCTOBER 19, 2017  
EL DORADO PARK W. COMMUNITY CNTR  
SENIOR CENTER LIBRARY  
2800 N. STUDEBAKER ROAD, 9:00 AM**

Ben Goldberg, Chair  
Julie Heggeness, Vice Chair

Marie Knight, Director  
Valerie Davis, Executive Assistant



Ron Antonette, Commissioner  
Ron Sievers, Commissioner  
David Zanatta, Commissioner  
Stella Ursua, Commissioner  
Margo Morales, Commissioner

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**FINAL AGENDA AND APPROVED MINUTES**

**CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Vice Chair Heggeness at 9:00 am., at the El Dorado Park Sr. Center Library. Director Knight took the roll call and confirmed a quorum.

**ROLL CALL**

**Commissioners** Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua,

**Present:** David Zanatta and Julie Heggeness

**Commissioners** Benjamin Alan Goldberg

**Excused:**

A motion was made by Commissioner Antonette, seconded by Commissioner Ursua to excuse Chair Goldberg from the October 19, 2017 Parks & Recreation Commission meeting. The motion carried by the following vote:

YES - Ron Antonette, Margo Morales, Stella Ursua, David Zanatta, Ron Sievers, Julie Heggeness

EXCUSED: Benjamin Goldberg

**STAFF PRESENT:**

Marie Knight -Director  
Stephen Scott -Deputy Director  
Gladys Kaiser - Manager, Community Recreation Services  
Meredith Reynolds - Park Planning Officer  
Kelly Parkins - Superintendent, Maintenance Operations Bureau  
Robert Livingstone - Superintendent of Golf Operations and Contracts Division  
Leah Salgado - PRM Analyst  
Del Ransom - Bureau Assistant  
Valerie Davis - Executive Assistant  
Michelle Wilson - Superintendent, Community Recreation Services  
Ken Roberts - Clean Team Superintendent, Public Works  
Tony Resendez - Public Works Project Management Division  
Eric Lopez - Public Works Tidelands Bureau

**GUESTS PRESENT:**

Patrick Mullen - Long Beach Community Band  
Rania Alamar - RADA Architect  
Bob Tukya - Long Beach Community Band  
Brent McCloud - 9th District, Vice Mayor Richardson's Office  
Greg Florez - Long Beach Community Band  
Janet Mullen - Long Beach Community Band  
Ann Cantrell  
Linda Boarla - Long Beach Community Band  
Lucy Johnson - Aquatic Capital of America

**PRESENTATIONS**

#### EMPLOYEE OF THE MONTH - SEPTEMBER

Michelle Wilson introduced Ken Roberts, previous Parks, Recreation & Marine Facility Maintenance Superintendent.

Marie Knight spoke.

Ken introduced David Hackett, the Department's Painter, as the Parks, Recreation and Marine Employee of the Month for September 2017. Dave's innovative approach to his job sets an example for the rest of the Department. In addition to the recent volunteer day at El Dorado Community Center, which saw over 100 volunteers, Dave also recently researched and found a paint to rehabilitate playgrounds that are not ready for replacement. The results have been fantastic and the community is enjoying the playgrounds. Thank you Dave!

#### HOUGHTON PARK COMMUNITY CENTER PRESENTATION

Marie Knight spoke regarding the Houghton Park Community Center phased project and introduced Tony Resendez from the Public Works Project Management Division.

Mr. Resendez introduced Ms. Raina Alomar from Rada Architects. Ms. Alomar provided an overview of the first phase construction of the renovation of the Community Center.

Director Knight spoke.

Commissioner Ursua spoke.

Commissioner Zanatta spoke.

Commissioner Antonette spoke.

Meredith Reynolds spoke.

A discussion ensued.

Commissioner Morales spoke.

Meredith Reynolds spoke.

Commissioner Zanatta spoke.

Commissioner Antonette spoke.

Commissioner Sievers spoke.

Eric Lopez spoke.

Director Knight left the meeting at the conclusion of the presentation and handed staff duties to Deputy Director Scott.

#### APPROVAL OF MINUTES

1. [17-065PR](#) Recommendation to approve the Parks & Recreation Commission Meeting minutes of September 21, 2017.

**A motion was made by Commissioner Ursua, seconded by Commissioner Zanatta, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

#### COMMISSION ACTION ITEMS

2. [17-067PR](#) Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Gladys Kaiser provided the staff report.

**A motion was made by Commissioner Morales, seconded by Commissioner Antonette, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

3. [17-066PR](#) Recommendation to approve the fee waiver requests outlined in Attachment "A", in accordance with the Fee Waiver policy.

Gladys Kaiser provided the staff report.

Vice Chair Heggeness provided an overview of the requirements of the Fee Waiver policy.

Commissioner Zanatta spoke.

Commissioner Antonette spoke.

**A motion was made by Commissioner Zanatta to approve Fee Waiver requests for Rose Park #11834, Rose Park #11835 and Rose Park #11836. The motion was seconded by Commissioner Morales, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

Gladys Kaiser spoke.

A motion was made by Commissioner Zanatta to deny the Fee Waiver requests for Walking Water #11006, and Walking Water #11867, the motion was seconded by Commissioner Antonette. The motion carried by the following vote:

**YES:** Julie Heggeness, Ron Antonette, Ron Sievers, David Zanatta, Margo Morales, Stella Ursua

**EXCUSED:** Benjamin Goldberg

4. [17-068PR](#)

Support an up to one-year trial Farmer's Market in Houghton Park, conducted by Harbor Area Farmers Markets, an agency of the South Coast Interfaith Council, and authorize the Office of Special Events and Filming to implement a permit and any other documents necessary to operate the market during the trial period. (District 9)

Robert Livingstone provided the staff report.

Commissioner Antonette spoke.

Deputy Director Scott spoke.

Commissioner Morales spoke.

**A motion was made by Commissioner Antonette, seconded by Commissioner Ursua, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

5. [17-069PR](#) Authorize the Director, or his or her management designee, to execute a new Personal Service Agreement for Homeland Cultural Center and amend Attachment "A" of the agreement as needed. (District 6)

Gladys Kaiser provided the staff report.

Lucy Johnson spoke.

**A motion was made by Commissioner Morales, seconded by Commissioner Ursua, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

6. [17-070PR](#)

Authorize the Director of Parks, Recreation and Marine to execute all documents necessary to enter into an Agreement For Use of Facilities and Services with the Long Beach Unified School District for the continuation of the Vocational Education Program Community Classroom at the Long Beach Senior Center, located at 1150 East 4th Street, Long Beach, for a term of five years, from November 1, 2017 to October 31, 2022. (District 2)

Gladys Kaiser provided the staff report.

**A motion was made by Commissioner Ursua, seconded by Commissioner Morales, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

7. [17-071PR](#) Recommend the placement locations of memorial or commemorative benches outlined in Attachment "A". (Citywide)

Robert Livingstone provided the staff report.

Commissioner Zanatta spoke.  
Robert Livingstone spoke.

**A motion was made by Commissioner Antonette, seconded by Commissioner Sievers, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

8. [17-060PR](#)

Authorize the Director of Parks, Recreation and Marine to execute a Memorandum of Understanding, and any related documents, with the Alpert Jewish Community Center located in Long Beach, to facilitate the identification and placement of senior volunteers through their Retired and Senior Volunteer Program, in Department of Parks, Recreation and Marine facilities, through June 30, 2018, with the option of one, three-year term extension through June 30, 2021 at the discretion of the Director. (Citywide)

Gladys Kaiser provided the staff report.

Vice Chair Heggeness spoke.  
Lucy Johnson spoke.  
Gladys Kaiser spoke.  
Commissioner Antonette spoke.

**A motion was made by Commissioner Antonette, seconded by Commissioner Morales, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

**DIRECTOR'S REPORT TO COMMISSION**

9. [17-072PR](#)

Recommendation to receive and file the Director's monthly highlights report, "We Create Community" for October, 2017.

Deputy Director Scott provided the update and highlighted the City's participation in the California Shakeout. The event is held each October to bring attention to earthquake and disaster preparedness.

Commissioner Zanatta spoke.

**A motion was made by Commissioner Zanatta, seconded by Commissioner Ursua, to receive and file the Director's Report to Commission for the month of October, 2017. The motion carried by the following vote:**

**Yes:** 6 - Ron Antonette, Margo Morales, Ron Sievers, Stella Ursua, David Zanatta and Julie Heggeness

**Excused:** 1 - Benjamin Alan Goldberg

#### **COMMITTEE STATUS REPORTS**



**EXECUTIVE COMMITTEE**

Vice Chair Heggeness advised the agenda was discussed. Committee reports are all in progress.

**FINANCE & APPEALS COMMITTEE**

Vice Chair Heggeness advised the fee waivers were discussed. The revised Fee Waiver policy is forthcoming in November or December. The Loss Report was discussed.

Commissioner Zanatta spoke.

**MAINTENANCE & INFRASTRUCTURE COMMITTEE**

Commissioner Zanatta stated the Committee met at the Admiral Kidd artificial turf construction site.

Commissioner Sievers spoke.

**MARKETING & RECREATION COMMITTEE**

The Committee did not meet.

**PARKS USAGE & REGULATIONS COMMITTEE**

The Committee did not meet.

**JOINT USE COMMITTEE**

The Committee did not meet.

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT: IMMEDIATELY PRIOR TO ADJOURNMENT**

Patrick Mullen - President of the Long Beach Community Band spoke regarding parking impacts around the 4th Street Senior Center.

Ann Cantrell inquired about Millikan High Schools inability to use Parks soccer fields for practice.

Opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission. The Brown Act prohibits members of the Commission to respond to public comment on non-agenda items.

**STAFF COMMENTS:**

Gladys Kaiser provided an update on Community Recreation Services and highlighted the Department's Jr. Beach Runner program that recently won the Helen Putnum Award. She provided an overview of the SCAN Senior Healthcare volunteer day and it's success. She invited Commissioners to the Willow Springs event on October 21st.  
Commissioner Zanatta spoke.

Meredith Reynolds spoke regarding the Willow Springs Wetland Restoration event and the grants being sought to possibly continue work there and other park sites. She also reported there will be some hardscape work done at Houghton Park in the plaza area.

Kelly Parkins reported Maintenance Operations is completing beautification projects.

**COMMISSIONER COMMENTS:**

Commissioner Sievers asked about a large Tai Chi class that he heard was looking to come to Long Beach from Signal Hill.  
Commissioner Ursua spoke.  
Meredith Reynolds spoke.

Commissioner Zanatta asked about the section of park that runs down adjacent to the cemetery. Meredith Reynolds advised this section is privately owned.

Commissioner Antonette spoke regarding sports fields and the limited space in the City for sports fields and the impacts to the community.

**COMMITTEE MEETING REMINDERS**

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MAINTENANCE & INFRASTRUCTURE COMMITTEE - Friday, November 3, 2017 - 9:00 a.m.  
DeForest Wetlands

FINANCE & APPEALS COMMITTEE - Thursday, November 9, 2017, 3:00 p.m., PRM  
Administration Building Small Conference Room - 2760 N. Studebaker Road, Long Beach.

EXECUTIVE COMMITTEE - Thursday, November 9, 2017, 4:00 p.m., PRM Administration  
Building Small Conference Room - 2760 N. Studebaker Road, Long Beach

### **NEXT MEETING**

The next Parks and Recreation Commission meeting will be held on Thursday, November 16, 2017, at the El Dorado Park West Community Center, Senior Center Library located at 2800 N. Studebaker Road, Long Beach, CA 90815.

### **ADJOURNMENT**

Vice Chair Heggeness adjourned the meeting at 10:54 a.m.

NOTE: An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815.

The Parks and Recreation Commission agenda and supporting documents are available on the Internet at <http://longbeach.legistar.com/Calendar.aspx>. Persons interested in obtaining an agenda via e-mail should e-mail their request to [valerie.davis@longbeach.gov](mailto:valerie.davis@longbeach.gov) or subscribe to the City of Long Beach LINKLB System at <http://www.longbeach.gov/linklb>.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N Studebaker Rd., Long Beach, CA 90815 or online. Please contact Valerie Davis at (562) 570-3170, to make these arrangements.

If language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine at (562) 570-3170, at least 48 hours prior to the Parks and Recreation Commission meeting.

E-Mail correspondence regarding agenda items can be directed to [valerie.davis@longbeach.gov](mailto:valerie.davis@longbeach.gov).

**NOTE:**

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមនូវស័ព្ទដោយហៅការិយាល័យស្មើនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។