

Alan Burks, Chair
Karen Highberger, Vice Chair
Shannon Carmack, Commissioner
Louise Ivers, Commissioner



Jan Robert van Dijs, Commissioner
Julianna Roosevelt, Commissioner
Craig Smith, Commissioner

FINISHED AGENDA AND DRAFT MINUTES

CALL TO ORDER

At 5:40 p.m., Chair Burks called the meeting to order.

ROLL CALL

Also present: Linda Tatum, Planning Bureau Manager; Christopher Koontz, Advance Planning Officer; Linda Vu, Deputy City Attorney

Commissioners Shannon Carmack, Louise Ivers, Jan Robert van Dijs, Julianna
Present: Roosevelt, Craig Smith, Karen L. Highberger and Alan Burks

FLAG SALUTE

Commissioner Roosevelt led the flag salute.

MINUTES

[17-012CH](#)

Recommendation to receive and file the Cultural Heritage Commission minutes of March 13, 2017.

A motion was made by Commissioner Ivers, seconded by Commissioner Smith, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Louise Ivers, Jan Robert van Dijs, Julianna Roosevelt, Craig Smith, Karen L. Highberger and Alan Burks

Absent: 1 - Shannon Carmack

DIRECTOR'S REPORT

Christopher Koontz, Advance Planning Officer, presented the Director's Report.

PUBLIC PARTICIPATION

There were no comments from the public at this time.

SWEARING OF WITNESSES

REGULAR AGENDA (2)

- 1 [17-011CH](#) Recommendation to approve a Certificate of Appropriateness request for the construction of a detached 796-square-foot single-story residence with an attached 546-square-foot one-story two-car garage to a property with an existing two-story single-family residence and detached two-car garage located at 2604 E. 1st Street. The property is a contributing structure within the Bluff Park Historic District. (District 3)

Christopher Koontz, Advance Planning Officer, introduced Nick Vasuthasawat, Project Planner, who presented the staff report.

Commissioner Ivers spoke.

Nick Vasuthasawat responded to a query from Commissioner Ivers.

Vice Chair Highberger spoke.

Nick Vasuthasawat responded to a query from Vice Chair Highberger.

Kelly Arballo of Zieba Builders Inc., representing the applicant, responded to a query from Vice Chair Highberger.

Christopher Koontz spoke.

Chair Burks spoke.

Commissioner van Dijs spoke.

A motion was made by Vice Chair Highberger, seconded by Commissioner Smith, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Louise Ivers, Jan Robert van Dijs, Julianna Roosevelt, Craig Smith, Karen L. Highberger and Alan Burks

Absent: 1 - Shannon Carmack

2 [17-010CH](#)

Recommendation to uphold the staff decision to deny a staff-level Certificate of Appropriateness. The decision involves replacement of thirteen non-historic windows and replacing with new fiberglass and vinyl windows on an existing single-family residence located at 3637 Gaviota Avenue. The site is a contributing property within the California Heights Historic Landmark District. (District 7)

Christopher Koontz, Advance Planning Officer, introduced Alejandro Plascencia, Project Planner, who presented the staff report.

Chair Burks spoke.

Linda Vu, Deputy City Attorney, responded to queries from Chair Burks.

Commissioner Ivers spoke.

Alejandro Plascencia responded to a query from Commissioner Ivers.

Commissioner Ivers spoke.

Vice Chair Highberger spoke.

Alejandro Plascencia responded to a query from Vice Chair Highberger.

Adam Stevenson, appellant, responded to a query from Vice Chair Highberger.

Commissioner van Dijs spoke.

A dialogue ensued between Commissioner van Dijs and Adam Stevenson.

Christopher Koontz spoke.

Chair Burks spoke.

Adam Stevenson spoke.

Amber Benjamin, appellant, spoke.

Linda Vu spoke.

Adam Stevenson spoke.

Linda Vu responded to a query from Adam Stevenson.

Adam Stevenson spoke.

Chair Burks spoke.

Adam Stevenson spoke.

Commissioner Ivers spoke.

Linda Vu spoke.

Vice Chair Highberger spoke.

Chair Burks spoke.

Commissioner van Dijs spoke.

Chair Burks swore in a member of the audience wishing to speak.

Rosemary Miles provided public comment.

Chair Burks responded to comments made by Rosemary Miles.

Rosemary Miles spoke.

Commissioner Ivers spoke.

Rosemary Miles spoke.

A motion was made by Commissioner Smith, seconded by Commissioner Ivers, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Louise Ivers, Jan Robert van Dijs, Julianna Roosevelt, Craig Smith, Karen L. Highberger and Alan Burks

Absent: 1 - Shannon Carmack

COMMENTS FROM THE CULTURAL HERITAGE COMMISSION

There were no additional comments from the Commission.

ADJOURNMENT

There being no objections, Chair Burks adjourned the meeting at 6:39 p.m.

GUIDE FOR PERSONS INTENDING TO SPEAK

This guide has been prepared as an aid so that you will be able to express your opinions briefly and clearly before the Commission and thus increase the effectiveness of your presentation. Remarks are generally limited to 3 minutes.

1. State your name and address.
2. Organization you represent, if any.
3. State whether for or against the proposal.

Your statement should include all pertinent facts within your knowledge; avoid gossip, emotion and repetition. It is important to discuss only those matters relating to the hearing and to tie your discussion of the facts directly to the decision you wish the Commission to reach. A clear, concise and non-repetitive argument is impressive.