

Karen Sherman, Chair  
Glenn Ray, Vice Chair  
Jeffrey Anderson, Commissioner  
Wayne Chaney Sr., Commissioner  
Elizabeth Cruz, Commissioner



Hal Gosling, Commissioner  
Gerald Mineghino, Commissioner  
Jeff Rowe, Commissioner  
Roland Scott, Commissioner

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## FINAL AGENDA AND MINUTES

### CALL TO ORDER

### ROLL CALL

**Commissioners** Glenn Ray, Karen Sherman, Jeffrey Anderson, Gerald

**Present:** Mineghino, Jeff Rowe, Roland Scott, Wayne Chaney Sr. and  
Harold Gosling

**Commissioners** Elizabeth Cruz

**Absent:**

- 1 [16-017AC](#) Recommendation to excuse Commissioners that are absent from the Airport Advisory Commission meeting on July 21, 2016.

**A motion was made by Vice Chair Ray, seconded by Commissioner Scott, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 - Glenn Ray, Karen Sherman, Jeffrey Anderson, Gerald Mineghino, Jeff Rowe, Roland Scott, Wayne Chaney Sr. and Harold Gosling

- 2 [16-018AC](#) Recommendation to approve the Minutes from the Airport Advisory Commission meeting on June 16, 2016.

**A motion was made by Commissioner Gosling, seconded by Vice Chair Ray, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 - Glenn Ray, Karen Sherman, Jeffrey Anderson, Gerald Mineghino, Jeff Rowe, Roland Scott, Wayne Chaney Sr. and Harold Gosling

**PUBLIC COMMENT**

**PRESENTATION: ERICK SERRATO, DEPUTY DIRECTOR  
PACIFIC GATEWAY WORKFORCE INVESTMENT NETWORK**

Juan Lopez-Rios, Interim Director, spoke.

Erick Serrato, Deputy Director, Pacific Gateway Workforce Investment Network, spoke.

Vice Chair Ray spoke.

A dialog ensued.

Chair Sherman spoke.

Erick Serrato spoke.

Commissioner Gosling spoke.

A dialog ensued.

Vice Chair Ray spoke

Erick Serrato spoke.

Commissioner Rowe spoke.

A dialog ensued.

Vice Chair Ray spoke.

Erick Serrato spoke.

A dialog ensued.

Chair Sherman spoke.

Commissioner Chaney spoke.

Erick Serrato spoke.

A dialog ensued.

Commissioner Rowe spoke.

Erick Serrato spoke.

A dialog ensued.

Commissioner Mineghino spoke.

Erick Serrato spoke.

A dialog ensued.

Juan Lopez-Rios, spoke.

- 3    [16-019AC](#)    Recommendation to receive and file monthly Airport Staff Reports for July 2016.

Director's Report

Juan López-Rios, Interim Director

Finance and Administration

Claudia Lewis, Manager of Finance and Administration

Mark Echmalian, Administrative Analyst

Operations, Facilities, Planning and Development

Carolyn Carlton-Lowe, Operations Bureau Manager

Karl Zittel, Airside Operations Superintendent

Drew Schneider, Manager of Airport Security

Fred Pena, Facilities Maintenance Officer

Ambi Thurai, Engineering Officer

Environmental and Public Affairs

Ryan McMullan, Airport Operations Specialist - Noise Analyst

Stephanie Montuya-Morisky, Acting Public Affairs Officer

Juan Lopez-Rios spoke.

Chair Sherman spoke.

A dialog ensued.

Commissioner Rowe spoke.

Juan Lopez-Rios spoke.

Vice Chair Ray spoke.

A dialog ensued.

Commissioner Rowe spoke.

Juan Lopez-Rios spoke.

Drew Schneider, Manager of Security, spoke.

A dialog ensued.

Chair Sherman spoke.

Juan Lopez-Rios spoke.

Commissioner Rowe spoke.

A dialog ensued.

Chair Sherman spoke.

Claudia Lewis, Manager of Finance and Administration, presented the Budget report.

A dialog ensued.

Mark Echmalian, Administrative Analyst, presented the Monthly Activity report.

Commissioner Rowe spoke.

A dialog ensued.

Claudia Lewis spoke.

Mark Echmalian spoke.

Claudia Lewis spoke.

Karl Zittel, Airside Operations Superintendent, presented the Operations report.

Commissioner Anderson spoke.

A dialog ensued.

Claudia Lewis spoke.

Drew Schneider presented the Security and Safety report.

Claudia Lewis spoke.

Fred Pena, Facilities Maintenance Officer, spoke.

Vice Chair Ray spoke.

A dialog ensued.

Juan Lopez-Rios spoke.

Commissioner Gosling spoke.

Fred Pena spoke.

Juan Lopez-Rios spoke.

Claudia Lewis spoke.

Ryan McMullan, Airport Operations Specialist, presented the Monthly Noise report.

Chair Sherman spoke.

Claudia Lewis spoke.

Vice Chair Ray spoke.

Ryan McMullan spoke.

Commissioner Rowe spoke.

A dialog ensued.

Chair Sherman spoke.

Ryan McMullan spoke.

Chair Sherman spoke.

A dialog ensued.

Juan Lopez-Rios spoke.

Claudia Lewis spoke.

Stephanie Montuya-Morisky, Acting Public Affairs Officer, presented the Public Affairs report.

Commissioner Rowe spoke.

A dialog ensued.

Claudia Lewis spoke.

Kevin McAchren from AirServ spoke about the closure of runways.

Juan Lopez-Rios spoke.

A dialog ensued.

Stephanie Montuya-Morisky spoke.

Kevin McAchren spoke.

A dialog ensued.

Commissioner Rowe spoke.

Stephanie Montuya-Morisky spoke.

Claudia Lewis spoke.

Vice Chair Ray spoke.

Chair Sherman spoke.

**A motion was made by Vice Chair Ray, seconded by Commissioner Scott, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 - Glenn Ray, Karen Sherman, Jeffrey Anderson, Gerald Mineghino, Jeff Rowe, Roland Scott, Wayne Chaney Sr. and Harold Gosling

**4**    [16-020AC](#)

Recommendation to review and update Commissioner assignments to City Councilmembers for the purpose of providing briefings to Councilmembers regarding activities of the Airport Advisory Commission.

Chair Sherman spoke.

Vice Chair Ray spoke.

Commissioner Anderson spoke.

Chair Sherman spoke.

A dialog ensued.

Commissioner Chaney spoke.

Vice Chair Ray spoke.

Commissioner Mineghino spoke.

Commissioner Anderson spoke.

Chair Sherman spoke.

Ken Mason, Executive Assistant, spoke.

A motion was made by Vice Chair Ray, seconded by Commissioner Scott, to make adjustments to the liason schedule:

District 1 - Commissioner Anderson

District 2 - Commissioner Sherman

District 3 - Commissioner Scott

District 4 - Chair Gosling

District 5 - Commissioner Ray

District 6 - Commissioner Chaney

District 7 - Commissioner Cruz

District 8 - Commissioner Mineghino

District 9 - Commissioner Rowe

The motion carried by the following vote:

**Yes:** 8 - Glenn Ray, Karen Sherman, Jeffrey Anderson, Gerald Mineghino, Jeff Rowe, Roland Scott, Wayne Chaney Sr. and Harold Gosling

#### **PRESENTATION: EMPLOYEE RECOGNITION**

#### **CORRESPONDENCE**

#### **COMMISSIONER CITY COUNCIL LIASON REPORTS**

Chair Ray spoke.

Commissioner Rowe spoke.



Juan Lopez-Rios spoke.

A dialog ensued.

Chair Sherman spoke.

Commissioner Ray spoke.

A dialog ensued.

Commissioner Rowe and Commissioner Scott will produce a draft of the Commission's Annual Report and bring it back to the next meeting.

Chair Sherman spoke.

**PUBLIC COMMENT: IMMEDIATELY PRIOR TO ADJOURNMENT**

**ADJOURNMENT**

Commissioner Scott moved to adjourn the meeting.

Commissioner Rowe spoke.

Juan Lopez-Rios spoke.

**COMMENTS FROM COMMISSIONERS**

Commissioner Gosling spoke.

Juan Lopez-Rios spoke.

The meeting was adjourned at 5:45 p.m.