

**CITY OF LONG BEACH
PARKS AND RECREATION
COMMISSION MINUTES**

**THURSDAY, DECEMBER 17, 2015
EL DORADO PARK W. COMMUNITY CNTR
SENIOR CENTER LIBRARY
2800 N. STUDEBAKER ROAD, 9:00 AM**

Ron Antonette, President
Ben Goldberg, Vice President

Stephen P. Scott, Interim Director
Valerie Davis, Executive Assistant



Julie Heggeness, Commissioner
Ron Sievers, Commissioner
David Zanatta, Commissioner
Stella Ursua, Commissioner

FINISHED AGENDA AND FINAL MINUTES

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by President Ron Antonette at 9:07 a.m., at the El Dorado West Sr. Center, Bridge Room. Interim Director Scott took roll call and confirmed a quorum.

ROLL CALL

Commissioners Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta,
Present: Benjamin Alan Goldberg and Ron Antonette

STAFF PRESENT:

Stephen Scott - Interim Director - Parks, Recreation and Marine
Gladys Kaiser - Bureau Manager, Community Recreation Services
Hurley Owens - Bureau Manager, Maintenance Operations
Meredith Reynolds - Park Planning Officer
Robert Llivingstone - Contracts Officer, PRM
Michelle Wilson - Superintendent, Community Recreation Services
Leah Salgado - Analyst, Parks, Recreation and Marine
Valerie Davis - Executive Assistant

GUESTS:

Lucy Johnson - Aquatics Capital

PRESENTATIONS

November 2015 Employee of the Month

Michelle Wilson introduced Ken Roberts, Interim Superintendent of Facility Maintenance as the November 2015 Employee of the Month. Hurley Owens spoke regarding Ken Roberts leadership and teamwork in the Department. Congratulations Ken Roberts!

APPROVAL OF MINUTES

1. [15-081PR](#) Recommendation to approve the Parks & Recreation Commission Meeting minutes of November 19, 2015.

A motion was made by Vice President Goldberg, seconded by Commissioner Ursua, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta, Benjamin Alan Goldberg and Ron Antonette

COMMISSION ACTION ITEMS

2. [15-076PR](#) Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Gladys Kaiser provided the staff report.

Commissioner Ursua spoke.

A motion was made by Vice President Goldberg, seconded by Commissioner Heggeness, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta, Benjamin Alan Goldberg and Ron Antonette

3. [15-077PR](#) Recommendation to approve the fee waiver requests outlined in

Attachment "A" in accordance with the Fee Waiver policy.

Gladys Kaiser provided the staff report.

Vice President Goldberg spoke.

A motion was made by Vice President Goldberg, seconded by Commissioner Heggeness, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta, Benjamin Alan Goldberg and Ron Antonette

4. [15-078PR](#)

Approve the proposed improvements to Cherry Park and authorize the Director of Parks, Recreation and Marine to execute all documents necessary for a Right of Entry Permit for Long Beach Plaza Little League and/or its agents for a period of two years; accept a donation of planning, labor and materials; and install various improvements to the fields at Cherry Park. (District 7)

A motion was made by Vice President Goldberg, seconded by Commissioner Heggeness, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta, Benjamin Alan Goldberg and Ron Antonette

DIRECTOR'S REPORT TO COMMISSION

5. [15-079PR](#)

Recommendation to receive and file the Director's monthly highlights report, "We Create Community" for December of 2015.

A motion was made by Commissioner Heggeness, seconded by Commissioner Zanatta, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta, Benjamin Alan Goldberg and Ron Antonette

A. Update on California Parks & Recreation Society Conference (March 8-11) Long Beach, California

CORRESPONDENCE

6. 15-080PR Recommendation to receive and file correspondence.

Mary Parsell of the El Dorado Audubon regarding the El Dorado Duck Pond.
Ann Cantrell regarding artificial turf.

Commissioner Zanatta spoke.

A motion was made by Commissioner Heggeness, seconded by Vice President Goldberg, to receive and file. The motion carried by the following vote:

Yes: 6 - Stella Ursua, Julie Heggeness, Ron Sievers, David Zanatta, Benjamin Alan Goldberg and Ron Antonette

COMMITTEE STATUS REPORTS

EXECUTIVE COMMITTEE
President Antonette - Chair

President Antonette provided the update.

A. 2016 CPRS Conference was discussed and an update was provided by Interim Director Scott

B. January 22, 2016 Parks and Recreation strategic planning meeting was discussed.
Commissioner Zanatta spoke.

FINANCE & APPEALS COMMITTEE
Vice President Goldberg - Chair

Vice President Goldberg provided the update.

MARKETING & RECREATION COMMITTEE

Chair - vacant

The Committed did not meet.

MAINTENANCE & INFRASTRUCTURE COMMITTEE

President Antonette, Chair

President Antonette provided the update.

Commissioner Sievers spoke.

Commissioner Zanatta spoke.

PARKS USAGE & REGULATIONS COMMITTEE

Commissioner Heggeness - Chair

The Committee did not meet.

OLD BUSINESS

NEW BUSINESS

Vice President Goldberg asked about the naming of the North Library and PRM's involvement. Interim Director Scott stated PRM would be involved in assisting the Library Services Department with Community Outreach.

PUBLIC COMMENT: IMMEDIATELY PRIOR TO ADJOURNMENT

Opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission.

Lucy Johnson spoke.

STAFF COMMENTS:

Gladys Kaiser provided an overview of PRM Holiday events and vacation programs for youth during the winter break.

Meredith Reynolds provided an update on grants and specifically the grant application for the El Dorado Duck Pond.

- * Commissioner Sievers spoke.

- * Commissioner Ursua spoke.

Commissioner Zanatta asked about the PRM process for dealing with homeless issues. Hurley Owens provided an overview of the City process.

Interim Director Scott spoke regarding PRM accomplishments in 2015. He thanked the Commission for their hard work.

COMMISSIONER COMMENTS:

Commissioner Zanatta wished all a Merry Christmas and Happy New Year.

Commissioner Ursua thanked PRM staff for their hard work. She's very happy to be part of the Commission.

Commissioner Heggeness wished everyone Happy Holidays.

Commissioner Sievers wished everyone Happy Holidays.

Vice President Goldberg wished everyone Happy Holidays and thanked everyone for their hard work.

President Antonette thanked everyone for a wonderful year and gave wishes for Happy Holidays.

COMMITTEE MEETING REMINDERS

MAINTENANCE & INFRASTRUCTURE COMMITTEE - revised - Friday, January 8, 2016
(due to holiday) - 9 a.m. - PRM Administration Building small conference room.

FINANCE & APPEALS COMMITTEE - revised - Thursday, January 14, 2016 - 3 p.m. ,
PRM Administration Building small conference room.

EXECUTIVE COMMITTEE - revised - Thursday, January 14, 2016 - 4 p.m. , PRM
Administration Building small conference room.

NEXT MEETING

The next Parks and Recreation Commission meeting will be held on Thursday, January 21, 2016 , at the El Dorado Park West Community Center, Senior Center Library located at 2800 N. Studebaker Road, Long Beach, CA 90815.

ADJOURNMENT

The meeting was adjourned at 10:24 a.m.

NOTE: An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815.

The Parks and Recreation Commission agenda and supporting documents are available on the Internet at <http://longbeach.legistar.com/Calendar.aspx>. Persons interested in obtaining an agenda via e-mail should e-mail their request to valerie.davis@longbeach.gov or subscribe to the City of Long Beach LINKLB System at <http://www.longbeach.gov/linklb>.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N. Studebaker Rd., Long Beach, CA 90815 or online. Please contact Valerie Davis at (562) 570-3170, to make these arrangements.

If language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine at (562) 570-3170, at least 48 hours prior to the Parks and Recreation Commission meeting.

E-Mail correspondence regarding agenda items can be directed to valerie.davis@longbeach.gov.

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឱ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ហេតុឱ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។