

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**MONDAY, APRIL 28, 2014
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Freda Hinsche Otto, Chair
Barbara Sullivan George, Vice Chair
Maricela de Rivera, Secretary/Treasurer
Donald M. First, Director



Victor Irwin, Director
Dr. James P. Norman, Jr., Director
Michael Conway, City Representative
David Roseman, City Representative

President and Chief Executive Officer
Kenneth A. McDonald

FINISHED AGENDA & DRAFT MINUTES

1. Call to Order. Freda Hinsche Otto
2. Roll Call. Sarah Miller

Commissioners Freda Hinsche Otto, Barbara Sullivan George, Donald First and
Present: James Phillip Norman Jr.

Commissioners Victor Irwin
Excused:

Commissioners Maricela de Rivera
Absent:

CITY REPRESENTATIVE: Dave Roseman, City Traffic Engineer

ABSENT: Michael Conway, Director of Public Works

ALSO PRESENT:

Kenneth A. McDonald, President and Chief Executive Officer
Lisa Patton, Executive Director and Vice President of Financial Services
Brynn Kernaghan, Special Assistant to the President, Projects
Shirley Hsiao, Service Development Manager
Kevin Lee, Manager of Marketing & Customer Services
Olga Livingston, Risk Management Assistant
Sarah Miller, Board Secretary
Pamela Swindells, Partner, Kaiser, Swindells, & Eiler

3. [14-025TR](#) Recommendation to approve the minutes of the regular board meeting held on March 24, 2014 and the special meeting held on March 27, 2014. Freda Hinsche Otto

A motion was made by Director Norman Jr., seconded by Director First, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Barbara Sullivan George, Donald First and James Phillip Norman Jr.

Excused: 1 - Victor Irwin

Absent: 1 - Maricela de Rivera

4. Employee Recognition. Lisa Patton

Employees of the Month for March 2014

Ashley Liang, Staff

Alex Sagbigal, Maintenance

Jeanette Sykes, Service Delivery & Planning

Commissioners Freda Hinsche Otto, Barbara Sullivan George, Maricela de
Present: Rivera, Donald First and James Phillip Norman Jr.

Commissioners Victor Irwin

Excused:

Secretary/Treasurer de Rivera entered the room.

Lisa Patton, Executive Director and Vice President of Finance & Budget, presented the Staff Employee of the Month.

5. Long Beach Grand Prix Service Presentation. Kevin Lee

INFORMATION ITEM

Jim Michaelian, President & CEO of Grand Prix Association of Long Beach, addressed the board.

6. [14-026TR](#) March 2014 Financial Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Finance & Budget, presented a staff report and responded to questions.

7. [14-027TR](#) Quarterly Investment Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Finance & Budget, presented a staff report and responded to questions.

8. [14-028TR](#) Federal Transit Administration Triennial Review of Long Beach Public Transportation Company. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director and Vice President of Finance & Budget, presented a staff report and responded to questions.

9. [14-029TR](#) June Service Change. Brynn Kernaghan

INFORMATION ITEM

Brynn Kernaghan, Special Assistant to the President, Projects, presented a staff report and responded to questions.

Kevin Lee, Manager of Marketing & Customer Services, also responded to questions.

10. [14-030TR](#)

Recommendation for the Board of Directors to authorize the President and CEO to enter into a contract with RNL Interplan, Inc. to provide professional services for a transit center feasibility study in the amount of \$149,996.00. Shirley Hsiao

A motion was made by Director de Rivera, seconded by Director Norman Jr., to approve recommendation. The motion carried by the following vote:

Yes: 5 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera, Donald First and James Phillip Norman Jr.

Excused: 1 - Victor Irwin

Shirley Hsiao, Service Development Manager, presented a staff report and responded to questions.

11. [14-031TR](#)

Recommendation to approve the following addendum to the employment agreement between the Long Beach Public Transportation Company and Kenneth A. McDonald, President and CEO. Freda Hinsche Otto

Fringe Benefit: Paid Vacation

The President and CEO shall be entitled to the following paid vacation benefits:

a.) Two weeks in 2013;

b.) On January 1, 2014, and on every January 1 each year thereafter until such time that the Agreement expires or is otherwise terminated or renewed, Employee shall be entitled to three weeks of vacation and one week of Executive Leave.

A motion was made by Director de Rivera, seconded by Vice Chair Sullivan George, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Freda Hinsche Otto, Barbara Sullivan George, Maricela de Rivera, Donald First and James Phillip Norman Jr.

Excused: 1 - Victor Irwin

12. Public Comments

Any member of the public may approach the lectern and, upon recognition by the Chairperson, state his or her name and address for the record and proceed to address the Board on any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes for all comments, unless different time limits are set by the Chairperson, subject to the approval of the Board.

Joe Ribakoff, a member of the public, addressed the board on conflict minerals.

13. Board Requests

There were no requests from the board.

14. Adjourn. The next regular meeting will be held May 30, 2014.

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the City Clerk Department 48 hours* prior to the meeting at 570-6101.

(*The City Clerk's office is closed on weekends. To assure proper accommodations please call by 4:30 p.m. on the Friday prior to the meeting.)

(Telecommunication Device for the Deaf - Please call 570-6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

Long Beach Public Transportation Company, a.k.a. Long Beach Transit, is an entity which is separate and distinct from the City of Long Beach.