

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**MONDAY, FEBRUARY 24, 2014
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Freda Hinsche Otto, Chair
Barbara Sullivan George, Vice Chair
Maricela de Rivera, Secretary/Treasurer
Donald M. First, Director



Victor Irwin, Director
Dr. James P. Norman, Jr., Director
Michael Conway, City Representative
David Roseman, City Representative

President and Chief Executive Officer
Kenneth A. McDonald

FINISHED AGENDA & MINUTES

The agenda items were considered in the order presented, except item 12 which followed item 10.

1. Call to Order. Freda Hinsche Otto
2. Roll Call. Sarah Miller

Commissioners Freda Hinsche Otto, Maricela de Rivera, Donald First and Victor

Present: Irwin

Commissioners Barbara Sullivan George and Dr. James P. Norman Jr.

Excused:

CITY REPRESENTATIVE:

Dave Roseman, City Traffic Engineer

ABSENT:

Michael Conway, Director of Public Works

ALSO PRESENT:

Kenneth A. McDonald, President and Chief Executive Officer

Robyn Gordon, Chief Operating Officer and Senior Vice President

Lisa Patton, Executive Director and Vice President of Financial Services

Rolando Cruz, Executive Director and Vice President of Maintenance and Facilities

Kevin Warfield, Operations Manager

Frank Spalding, Maintenance Manager

James Wasson, Information Systems Manager

Olga Livingston, Risk Management Assistant

Sarah Miller, Board Secretary

Pamela Swindels, Partner, Kaiser, Swindells & Eiler

3. [14-010TR](#) Recommendation to approve minutes of Board meeting held January 13, 2014. Freda Hinsche Otto

A motion was made by Director de Rivera, seconded by Director Irwin, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Maricela de Rivera, Donald First and Victor Irwin

Excused: 2 - Barbara Sullivan George and Dr. James P. Norman Jr.

4. Employee Recognition:

Employees of the Month for January and February 2014.

JANUARY

Peter Heng, Operations

George Soto, Maintenance

Cedric Munns, Staff

FEBRUARY

Arlene Daniels, Operations

Alberto Morelos, Jr., Maintenance

LaRashanda Wheeler, Staff

Metro Proclamation for Mike Wilson.

INFORMATION ITEM

Frank Spalding, Maintenance Manager, presented the Maintenance Employee of the Month for January.

Kevin Warfield, Operations Manager, presented Operations Employee of the Month for January and February.

Robyn Gordon, Chief Operating Officer, presented the Staff Employee of the Month for February.

James Wasson, Information Systems Manager, presented the Staff Employee of the Month for January.

Robyn Gordon presented Mike Wilson's Proclamation. Mike Wilson was absent. Chair Hinsche-Otto asked that he attend the March 24, 2014 board meeting so that he can be publicly acknowledged by the board.

5. [14-011TR](#) January 2014 Financial Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director & Vice President of Financial Services, provided a staff report and answered questions.

This TR-Agenda Item was received and filed.

6. [14-012TR](#) Fiscal Year 2014 Second Quarter Financial Report. Lisa Patton

INFORMATION ITEM

Lisa Patton, Executive Director & Vice President of Financial Services, provided a staff report and answered questions.

This TR-Agenda Item was received and filed.

7. [14-016TR](#) Recommendation to approve the proposed change of the regular session meeting date previously scheduled on June 2, 2014 at 12 pm, to May 30, 2014 at 12 pm in the Library Auditorium. Kenneth McDonald

The Council Chambers are not available on June 2, 2014 for the previously approved meeting of the Long Beach Transit Board of Directors.

A motion was made by Director de Rivera, seconded by Director Irwin, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Maricela de Rivera, Donald First and Victor Irwin

Excused: 2 - Barbara Sullivan George and Dr. James P. Norman Jr.

8. [14-013TR](#) Recommendation to authorize the President and CEO to enter into a contract with Gillig Corporation, for eight, 40' replacement buses, and a contract with New Flyer Industries, for thirteen, 60' replacement buses.
Rolando Cruz

A motion was made by Director de Rivera, seconded by Director First, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Maricela de Rivera, Donald First and Victor Irwin

Excused: 2 - Barbara Sullivan George and Dr. James P. Norman Jr.

9. [14-014TR](#) Recommendation to authorize the President and CEO to issue a second extension to the existing contract with the Downtown Long Beach Associates (DLBA) for the provision of restroom cleaning and monitoring services at the Transit and Visitor Information Center. Robyn Gordon

A motion was made by Director de Rivera, seconded by Director First, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Freda Hinsche Otto, Maricela de Rivera, Donald First and Victor Irwin

Excused: 2 - Barbara Sullivan George and Dr. James P. Norman Jr.

10. [14-015TR](#) December 2013 and January 2014 Battery Bus Update. Rolando Cruz

INFORMATION ITEM

Rolando Cruz, Executive Director & Vice President of Maintenance and Facilities, provided a staff report and responded to questions.

This TR-Agenda Item was received and filed.

11. Executive Session- Legal Matters, Labor Negotiations, and Pending Litigation.

Pursuant to Section 54956.9 of the California Government Code regarding legal matters and pending litigation. Long Beach Transit designated representative: President Kenneth A. McDonald.

Pursuant to Section 54957.6 of the California Government Code regarding labor negotiations and personnel matters. Long Beach Transit designated representative: President Kenneth A. McDonald.

No actions were taken during Executive Session.

12. Public Comments

Any member of the public may approach the lectern and, upon recognition by the Chairperson, state his or her name and address for the record and proceed to address the Board on any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes for all comments, unless different time limits are set by the Chairperson, subject to the approval of the Board.

Ruby Foster addressed the Board regarding Arlene Daniels tenure as a bus driver and to offer comment on her experience with route 91.

Kenneth McDonald, President & Chief Executive Officer, stated that there would be an internal investigation and that LBT would contact Ms. Foster with the results.

13. Board Requests

None

14. Adjourn. The next regular meeting will be held Monday, March 24, 2014.

NOTE: The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the City Clerk Department 48 hours* prior to the meeting at 570-6101.

(* The City Clerk's office is closed on weekends. To assure proper accommodations please call by 4:30 p.m. on the Friday prior to the meeting.)

(Telecommunication Device for the Deaf – Please call 570-6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)