

Alan Burks, Chair  
Julianna Roosevelt, Vice Chair  
Jan Robert van Dijs, Commissioner



Tasha Hunter, Commissioner  
Kathleen Irvine, Commissioner  
Dr. Lourdes Ramos, Commissioner  
Craig Smith, Commissioner

---

## FINISHED AGENDA AND MINUTES

### CALL TO ORDER

Chair Burks called the meeting to order at 5:02 p.m.

### ROLL CALL

**Commissioners** Jan Robert van Dijs, Tasha Hunter, Lourdes Ramos, Craig

**Present:** Smith, Julianna Roosevelt and Alan Burks

**Commissioners** Kathleen Irvine

**Absent:**

Also present: Christopher Koontz, Planning Bureau Manager; Alejandro Plascencia, Historic Planner; Gina Casillas, Planner; Nick Vasuthasawat, Planner; Vanetta Baisley-Cuttliff, Clerk Typist.

### MINUTES

[18-045CH](#)

**A motion was made by Commissioner Smith, seconded by Vice Chair Roosevelt, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Jan Robert van Dijs, Tasha Hunter, Lourdes Ramos, Craig Smith, Julianna Roosevelt and Alan Burks

**Absent:** 1 - Kathleen Irvine

## **DIRECTOR'S REPORT**

Alejandro Plascencia, Historic Planner presented the Director's Report.

Chair Burks spoke.

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Board on items of interest to the public within the Agency Board jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair.

**SWEARING OF WITNESSES:** Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth and nothing but the truth.

## **REGULAR AGENDA**

1 [18-046CH](#)

**A motion was made by Commissioner Smith, seconded by Vice Chair Roosevelt, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Jan Robert van Dijs, Tasha Hunter, Lourdes Ramos, Craig Smith, Julianna Roosevelt and Alan Burks

**Absent:** 1 - Kathleen Irvine

Alejandro Plascencia, Historic Planner presented the staff report.

Chair Burks spoke.

**2** [18-047CH](#)

**A motion was made by Commissioner Smith, seconded by Commissioner Hunter, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Jan Robert van Dijs, Tasha Hunter, Lourdes Ramos, Craig Smith, Julianna Roosevelt and Alan Burks

**Absent:** 1 - Kathleen Irvine

Alejandro Plascencia, Historic Planner introduced Nick Vasuthasawat, Planner who presented the staff report.

Chair Burks spoke.

Nick Vasuthasawat, Planner spoke.

Chair Burks spoke.

Karen Highberger, resident provided public comment.

**3** [18-048CH](#)

**A motion was made by Commissioner Smith, seconded by Vice Chair Roosevelt, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Jan Robert van Dijs, Tasha Hunter, Lourdes Ramos, Craig Smith, Julianna Roosevelt and Alan Burks

**Absent:** 1 - Kathleen Irvine

Alejandro Plascencia, Historic Planner introduced Gina Casillas, Planner who presented the staff report.

Chair Burks spoke.

Gina Casillas, Planner spoke.

Christopher Koontz, Planning Bureau Manager spoke.

Chair Burks spoke.

Gina Casillas, Planner spoke.

Chair Burks spoke.

Jeff, resident provided public comment.

Chair Burks spoke.

Commissioner Hunter spoke.

Christopher Koontz, Planning Bureau Manager spoke.

Chair Burks spoke.

Resident provided public comment.

Chair Burks spoke.

Resident provided public comment.

Christopher Koontz, Planning Bureau Manager spoke.

Chair Burks spoke.

Alejandro Plascencia, Historic Planner spoke.

Commissioner van Dijs spoke.

Resident provided public comment.

Commissioner van Dijs spoke.

Resident provided public comment.

Chair Burks spoke.

Christopher Koontz, Planning Bureau Manager spoke.

Commissioner Smith spoke.

Gina Casillas, Planner spoke.

Commissioner Hunter spoke.

Dan, resident provided public comment.

Chair Burks spoke.

## **COMMENTS**

## **ADJOURNMENT**

Chair Burks adjourned the meeting at 6:02 p.m.