

**CITY OF LONG BEACH  
CULTURAL HERITAGE  
COMMISSION MINUTES**

**MONDAY, JUNE 12, 2017  
COUNCIL CHAMBER  
333 W. OCEAN BLVD, 5:30 PM**

Alan Burks, Chair  
Karen Highberger, Vice Chair  
Shannon Carmack, Commissioner  
Louise Ivers, Commissioner



Jan Robert van Dijs, Commissioner  
Julianna Roosevelt, Commissioner  
Craig Smith, Commissioner

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**FINISHED AGENDA AND DRAFT MINUTES**

**CALL TO ORDER**

Chair Burks called the meeting to order at 5:33 PM.

**ROLL CALL**

Also present: Linda Tatum, Planning Bureau Manager; Christopher Koontz, Advance Planning Officer; Alejandro Plascencia, Planner

**Commissioners** Shannon Carmack, Louise Ivers, Jan Robert van Dijs, Craig

**Present:** Smith, Karen L. Highberger and Alan Burks

**Commissioners** Julianna Roosevelt

**Absent:**

**FLAG SALUTE**

Commissioner Carmack led the flag salute.

**[17-020CH](#)**

Recommendation to receive and file the Cultural Heritage Commission minutes of May 8, 2017.

**MINUTES**

**A motion was made by Commissioner van Dijs, seconded by Commissioner Smith, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Louise Ivers, Jan Robert van Dijs, Craig Smith, Karen L. Highberger and Alan Burks

**Abstain:** 1 - Shannon Carmack

**Absent:** 1 - Julianna Roosevelt

## **DIRECTOR'S REPORT**

Linda Tatum, Planning Bureau Manager, gave the Director's Report.

## **PUBLIC PARTICIPATION**

There was no public participation.

## **SWEARING OF THE WITNESSES**

All witnesses were sworn in.

## **REGULAR AGENDA (3)**

- 1 [17-018CH](#) Recommendation to recommend that the City Council designate the following five properties as Historic Landmarks: 501 E. Broadway, 909-915 Elm Avenue, 287 Granada Avenue, 355 Junipero Avenue, and 362 Junipero Avenue. (Districts 1, 2, 3)

Christopher Koontz, Advance Planning Officer, introduced Alejandro Plascencia, Planner, who gave the staff report.

Chair Burks spoke.

Commissioner Ivers spoke.

Commissioner Highberger spoke.

Chair Burks spoke.

Commissioner Carmack spoke.

Commissioner Smith spoke.

Commissioner Highberger spoke.

Christopher Koontz spoke.

**A motion was made by Commissioner Smith, seconded by Commissioner Carmack, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Shannon Carmack, Louise Ivers, Jan Robert van Dijs, Craig Smith, Karen L. Highberger and Alan Burks

**Absent:** 1 - Julianna Roosevelt

**2**    [17-017CH](#)

Recommendation to approve a Certificate of Appropriateness request to modify an existing detached third dwelling unit by converting an attached one-car garage into 241 square feet of habitable living area and adding a new attached one-car garage; construction of a new detached one-car garage building; and construction of a new three-car garage located at 2805-2807-2809 East Ocean Boulevard. The building is a Contributing Structure within the Bluff Park Historic District. (District 3)

Christopher Koontz, Advance Planning Officer, introduced Alejandro Plascencia, Planner, who presented the staff report.

Christopher Koontz spoke.

Commissioner Ivers spoke.

Christopher Koontz spoke.

Commissioner Ivers spoke.

Commissioner Carmack spoke.

Commissioner Ivers spoke.

Christopher Koontz spoke.

Chair Burks spoke.

Jeff Jeanette, applicant, spoke.

Chair Burks spoke.

Laura Sanders, applicant, spoke.

Jeff Jeanette, applicant, spoke.

Laura Sanders, applicant, spoke.

Commissioner Ivers spoke.

Jeff Jeanette, applicant, spoke.

Chair Burks spoke.

Commissioner Smith spoke.

Commissioner van Dijs spoke.

Jeff Jeanette, applicant, responded to queries from Commissioner van Dijs.

Vice Chair Highberger spoke.

Jeff Jeanette, applicant, responded to a query from Vice Chair Highberger.

**A motion was made by Commissioner Smith, seconded by Commissioner Ivers, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - Shannon Carmack, Louise Ivers, Jan Robert van Dijs, Craig Smith, Karen L. Highberger and Alan Burks

**Absent:** 1 - Julianna Roosevelt

**3**   [17-019CH](#)

Recommendation to hold a discussion and appoint a Cultural Heritage Commission representative to the Long Beach Navy Memorial Heritage Association.

Christopher Koontz spoke.

Vice Chair Highberger spoke.

Commissioner Ivers spoke.

**A motion was made by Commissioner Ivers, seconded by Vice Chair Highberger, to approve the appointment to the Long Beach Navy Memorial Heritage Association. The motion carried by the following vote:**

**Yes:** 6 - Shannon Carmack, Louise Ivers, Jan Robert van Dijs, Craig Smith, Karen L. Highberger and Alan Burks

**Absent:** 1 - Julianna Roosevelt

#### **COMMENTS FROM THE CULTURAL HERITAGE COMMISSION**

There were no comments.

#### **ADJOURNMENT**

Chair Burks adjourned the meeting at 6:13 PM.

#### **GUIDE FOR PERSONS INTENDING TO SPEAK**

**This guide has been prepared as an aid so that you will be able to express your opinions briefly and clearly before the Commission and thus increase the effectiveness of your presentation. Remarks are generally limited to 3 minutes.**

- 1. State your name and address.**
- 2. Organization you represent, if any.**
- 3. State whether for or against the proposal.**

**Your statement should include all pertinent facts within your knowledge; avoid gossip, emotion and repetition. It is important to discuss only those matters relating to the hearing and to tie your discussion of the facts directly to the decision you wish the Commission to reach. A clear, concise and non-repetitive argument is impressive.**