

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, OCTOBER 2, 2019
1800 EAST WARDLOW ROAD, LONG BEACH,
CA 90807 – LONG BEACH WATER
DEPARTMENT / BOARD OF WATER
COMMISSIONERS BOARD ROOM, 8:00 AM**

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

FINISHED AGENDA AND MINUTES

Vice President Morrison called the meeting to order at 8:05 a.m.

FLAG SALUTE

Vice President Morrison asked Commissioner Arias to lead the Pledge of Allegiance.

ROLL CALL

Commissioners Phyllis O. Arias, Brandon Dowling, Joel Garnica and Heather

Present: Morrison

Commissioners Susana Gonzalez Edmond

Excused:

Christina Pizarro Winting, Executive Director
Crystal Slaten, Deputy Director
Caprice McDonald, Special Projects Officer
Maria Alamo, Special Projects Officer
Marla Camerino, Executive Assistant
Carolyn Pen, Administrative Analyst
Rudy Umaña, General Superintendent of Operations, Environmental Services Bureau, Public Works
Russ Ficker, Administrative Officer, Public Works
Meg Rau, Administrative Officer, Fire Department
Jessica Stoudenmire, Administrative Analyst, Long Beach Water Department
Chris Foutris, Retiree, Public Works
Rodney Curry, Retiree, Public Works

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

Vice President Morrison, on behalf of the Civil Service Commission, thanked the Water Department and the Board of Water Commissioners for use of its Board Room.

1. [19-176CS](#)

Recommendation to approve minutes:

Regular Meeting of September 18, 2019

Reduction Hearing 01-R-1718 Minutes of August 28, 2019

A motion was made by Commissioner Garnica, seconded by Commissioner Dowling, to approve the Regular Meeting Minutes of September 18, 2019. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

A motion was made by Commissioner Arias, seconded by Commissioner Garnica, to approve the Reduction Appeal Hearing (01-R-1718) Minutes of August 28, 2019. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

CONSENT CALENDAR (2 – 9):

Passed the Consent Calendar

A motion was made by Commissioner Dowling, seconded by Commissioner Arias, to approve Consent Calendar Items (2 - 9). The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

2. [19-177CS](#)

Recommendation to approve examination results:

Business Systems Specialist Test #15 (Established 09/20/19)

Civil Engineer Test #08 (Established 09/25/19)

Communication Specialist Test #06 (Established 09/19/19)

Office Systems Analyst (IMDCA) Test #03 (Established 09/17/19)

Systems Technician Test #05 (Established 09/17/19)

A motion was made to approve recommendation on the Consent Calendar.

3. [19-178CS](#)

Recommendation to approve bulletin:

License Inspector

A motion was made to approve recommendation on the Consent Calendar.

4. [19-179CS](#)

Recommendation to receive and file retirement(s):

Ronald Burgess, Police Sergeant, Police Department (36 yrs., 1 mo.)

Rodney T. Curry, Refuse Operator III, Public Works Department (34 yrs., 6 mos.)

Chris C. Foutris, Refuse Operator II, Public Works Department

(33 yrs., 5 mos.)

*Yen-Fei Heller, Terminal Services Representative II, Harbor
Department (18 yrs., 1 mo.)*

*Alex John Lawrence, Police Officer, Police Department (28
yrs., 4 mos.)*

On behalf of the Civil Service Commission, Executive Director Christina Pizarro Winting presented a Certificate of Appreciation to Chris Foutris, Refuse Operator II, for 33 years, 5 months, of distinguished and exemplary service to the City of Long Beach. The Commission congratulated Mr. Foutris on his retirement. Mr. Rudy Umaña, General Superintendent of Operations, Environmental Services Bureau in Public Works, was present to recognize and highlight Mr. Foutris' career with the City of Long Beach.

On behalf of the Civil Service Commission, Executive Director Christina Pizarro Winting presented a Certificate of Appreciation to Rodney Curry, Refuse Operator III, for 34 years, 6 months, of distinguished and exemplary service to the City of Long Beach. The Commission congratulated Mr. Curry on his retirement. Mr. Rudy Umaña, General Superintendent of Operations, Environmental Services Bureau in Public Works, was present to recognize and highlight Mr. Curry's career with the City of Long Beach.

**A motion was made to approve recommendation on the
Consent Calendar.**

5. [19-180CS](#)

Recommendation to receive and file resignation(s):

*Guadalupe Guillen, Gas Construction Worker II, Energy
Resources Department (2 yrs., 4 mos.)*

*James Roberts, Mechanical Equipment Stock Clerk I, Public
Works Department (2 yrs., 4 mos.)*

Brandon Sears, Police Officer, Police Department (9 mos., 20 days)

**A motion was made to approve recommendation on the
Consent Calendar.**

6. [19-181CS](#)

Recommendation to approve transfer(s):

*Sue Ann Alcantara - Customer Services Representative III,
Financial Management to Customer Service Representative III,
Energy Resources
Julieta Suarez - Accounting Technician, Public Works to
Accounting Technician, Health and Human Services
Nicholas Wright, Maintenance Assistant I, Public Works to
Maintenance Assistant III, Parks, Recreation and Marine*

**A motion was made to approve recommendation on the
Consent Calendar.**

7. [19-182CS](#)

Recommendation to approve schedule for hearing(s):
*Dismissal Appeal Hearing 03-D-1819, Suggested Dates:
November 13 & 20 and December 4, 2019*

**A motion was made to approve recommendation on the
Consent Calendar.**

8. [19-183CS](#)

**Recommendation to Revert to Former Classification - Virjo
Conner, Gas Maintenance Supervisor I**
*Communication from Sandra Aguilar, Personnel Officer,
Energy Resources Department
Staff report prepared by Stanley Wang, Personnel Analyst*

**A motion was made to approve recommendation on the
Consent Calendar.**

9. [19-184CS](#)

**Recommendation to Approve Extension of Expiring Eligible
Lists (6 months)**
*Staff report prepared by Christina Pizarro Winting, Executive
Director
Business Systems Specialist (H67AN-19) Test #13 (4/30/2019)
Buyer (C13AN-19) Test #01 (1/22/2019)
Civil Engineer (K11NN-19) Test #05 (4/3/2019)
Civil Engineering Associate (K13NN-19) Test #06 (4/18/2019)
Deputy Fire Marshal (AT5NN-19) Test #01 (1/8/2019)*

Deputy Fire Marshal (AT5NN-19) Test #02 (1/29/2019)
Housing Aide (HS1AN-18) Test #01 (9/14/2018)
Housing Assistance Coordinator (C39NN-18) (9/11/2018)
Mechanical Supervisor (L21AN-19) Test #01 (4/18/2019)
Petroleum Operations Coordinator (K45AN-18) Test #02 (10/8/2018) -
5 Months
Plan Checker - Fire Prevention (KA4NN-19) Test #05 (4/4/2019)
Planner (F53AN-19) Test #02 (10/23/2018)
Police Officer - Lateral (F23NN-19B) Test #01 (4/2/2019)
Police Recruit (F63NN-19) Test #08 (4/18/2019)
Public Safety Dispatcher - NTN Exam (J45AN-18A) Test #01
(4/23/2018)
Public Safety Dispatcher - Post Waiver (J45AN-18B) Test #01
(4/23/2018)
Registered Nurse (G11AN-19) Test #08 (4/3/2019)
Senior Program Manager - Water (MC5NN-19) Test #03 (4/29/2019)
Senior Structural Engineer (K65NN-19) Test #03 (4/2/2019)
Senior Traffic Engineer (K68NN-19) Test #01 (4/9/2019)
Special Services Officer (F33AN-18) Test #26 (4/23/2018)
Special Services Officer (F33AN-19) Test #32 (10/4/2018)
Systems Support Specialist (H69AN-18) Test #09 (10/31/2018) - 5
Months
Systems Support Specialist (H69AN-18) Test #11 (4/2/2019)
Systems Technician (H70AN-19) Test #02 (4/9/2019)

**A motion was made to approve recommendation on the
Consent Calendar.**

REGULAR AGENDA

10. [19-185CS](#)

RECOMMENDATION FOR SELECTIVE CERTIFICATION - (Clerk Typist)

*Communication from Meg Rau, Administrative Officer, Fire
Department*

Staff Report prepared by Carolyn Pen, Administrative Analyst

Ms. Pizarro Winting briefed the Commission regarding this item.

A motion was made by Commissioner Garnica, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

11. 19-186CS

DISCUSSION REGARDING PERMANENT LOCATION FOR CIVIL SERVICE COMMISSION MEETINGS

Ms. Pizarro Winting informed the Commission that staff is working to have Commission meetings permanently take place in the Civic Chamber. She mentioned that there are a few trainings and meetings scheduled through November 6 that are in the Civic Chamber, so we will need to find a temporary location for the next couple of meetings.

The Commission liked using the Water Department's Board Room. Jessica Stoudenmire of the Water Department will check if the Board Room is available. Commissioner Garnica also suggested using a room at Fire Headquarters.

Ms. Pizarro Winting will advise the Commission regarding availability of space at either the Water Department or Fire Department. She stated that, as of yet, we are not on the calendar for use of the Civic Chamber but did state that the Port and the City Manager's office are both being cooperative. She thanked the Commission for their patience.

MANAGERS' REPORTS

Recruitment & Selection

Ms. Slaten informed the Commission that Civil Service staff will be partnering with Public Safety Departments to outreach at various events taking place over the course of the next few weeks. A master list of events and dates will be posted on the Civil

Service website. She asked Commissioners to let her know if they are interested in attending any of the events and she will send information.

Special Projects

Ms. McDonald did not have any new information to report.

Administration Support Services

Ms. Alamo did not have any new information to report.

Executive Director

Ms. Pizarro Winting thanked the Water Department for allowing Civil Service to use its Board Room. Mr. Garner has been amazing and offered his assistance when we were in a bind. She thanked Ms. Camerino for her patience and for being mobile.

Ms. Pizarro Winting stated that the Commission had a great planning meeting. Staff are already working on some of the projects and will get timelines to the Commission.

Ms. Pizarro Winting announced that Keion Bryant resigned and thanked him for his work that he had done with the City. She mentioned that Civil Service will look into filling its two positions that were budgeted in Fiscal Year 2020. At a later date, Ms. Pizarro Winting will provide more information to the Commission regarding staffing.

Ms. Pizarro Winting informed the Commission that she continues to meet with Department Heads, which have been going well. She had the opportunity to have lunch with Mr. Modica and Mayor Garcia, which also went well. Everyone is excited about the Commission's participation with city activities.

UNFINISHED BUSINESS

Commissioner Arias stated that the Wonderlic Subcommittee has met twice. The subcommittee has looked at data and materials related to the different exams and will continue to meet to review the materials that have been received. The subcommittee should be able to report to the Commission within the next couple of meetings.

NEW BUSINESS

No new business was discussed.

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

There were no comments from the public.

ADJOURNMENT

Vice President Morrison adjourned the meeting at 8:23 a.m.

HEARING 9:00 A.M. – 05-D-1819

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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