

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, OCTOBER 1, 2014
333 WEST OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Lawrence Keller, President
Robin Perry, Vice President



Charles Hicks Jr., Commissioner
Rick McGilton-McGlamery, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & MINUTES

ROLL CALL

Commissioners Lawrence Keller, Robin Perry, Rick McGilton-McGlamery and
Present: Carolyn M. Smith Watts

Commissioners Charles Hicks

Absent:

1. [14-200CS](#)

Recommendation to approve minutes:

Regular Meeting of September 17, 2014

**A motion was made by Vice President Perry, seconded by
Commissioner McGilton-McGlamery, to approve recommendation.
The motion carried by the following vote:**

Yes: 4 - Lawrence Keller, Robin Perry, Rick McGilton-McGlamery
and Carolyn M. Smith Watts

Absent: 1 - Charles Hicks

Kandice Taylor-Sherwood, Executive Director & Secretary
Marilyn Hall, Executive Assistant
Gary Anderson, Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Personnel Analyst
Cynthia Stafford, Manager, Personnel Operations,
Human Resources

CONSENT CALENDAR (2-3):

Passed The Consent Calendar

A motion was made by Vice President Perry, seconded by Commissioner Smith Watts, to approve Consent Calendar Items.

The motion carried by the following vote:

Yes: 4 - Lawrence Keller, Robin Perry, Rick McGilton-McGlamery and Carolyn M. Smith Watts

Absent: 1 - Charles Hicks

2. [14-201CS](#)

Recommendation to approve examination results:

*School Guard (List established 9/22/14) 78 - Applied, 55 Qualified
Senior Mechanical Engineer - 5 Applied, 5 Qualified
Senior Survey Technician - 28 Applied, 10 Qualified
Water Utility Mechanic (List established 9/24/14) - 100 Applied,
29 Qualified*

A motion was made to approve recommendation on the Consent Calendar.

3. [14-202CS](#)

Recommendation to receive and file retirements:

*Rodney Rupe/Administrative Analyst III/Police (15 yrs., 8 mos.)
Adriansyah Wibow/Equipment Mechanic I/Public Works
(12 yrs., 8 mos.)
Andrew Olding/Capital Projects Coordinator II/Public Works
(5 yrs., 8 mos.)
Theodore Barnes/Harbor Maintenance Supervisor/Harbor
(35 yrs., 4 mos.)
Alfonso Jimenez/Refuse Operator II/Public Works (18 yrs., 9 mos.)
Steven Hentges/Maintenance Assistant III/Harbor (22 yrs., 6 mos.)*

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

4. [14-203CS](#)

RECOMMENDATION TO EXTEND NON-CAREER HOURS -

*Adam Klempke, Water Utility Worker
Communication from Kevin Wattier, General Manager, Water
Department*

A motion was made by Commissioner Smith Watts, seconded by Vice President Perry, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Lawrence Keller, Robin Perry, Rick McGilton-McGlamery and Carolyn M. Smith Watts

Absent: 1 - Charles Hicks

5. [14-204CS](#)

**RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING
ELIGIBLE LISTS (6 months)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive
Director*

Civil Engineering Assistant (**1 month**)

Combination Building Inspector Aide

Equipment Mechanic (**3 months**)

Motor Sweeper Operator (**3 months**) - (Retroactively to 8/6/14)

Public Health Nutritionist

Public Safety Dispatcher

Registered Nurse

The Secretary informed the Commission that Public Works is requesting that
Equipment Mechanic be added to the extension of expiring eligible list.

**A motion was made by Vice President Perry, seconded by
Commissioner Smith Watts, to approve recommendation. The
motion carried by the following vote:**

Yes: 4 - Lawrence Keller, Robin Perry, Rick McGilton-McGlamery
and Carolyn M. Smith Watts

Absent: 1 - Charles Hicks

6. [14-205CS](#)

RECOMMENDATION TO APPROVE BULLETINS

*Staff report prepared by Kandice Taylor-Sherwood, Executive
Director*

Accounting Technician

Combination Building Inspector

Plan Checker - Fire Prevention

**A motion was made by Commissioner McGilton-McGlamery,
seconded by Commissioner Smith Watts, to approve
recommendation. The motion carried by the following vote:**

Yes: 4 - Lawrence Keller, Robin Perry, Rick McGilton-McGlamery
and Carolyn M. Smith Watts

Absent: 1 - Charles Hicks

7. [14-206CS](#)

RECOMMENDATION FOR CONSIDERATION OF HEARING

OFFICER'S REPORT - Suspension Appeal 12-S-1213 (Mailed to CSC September 10, 2014)

Report prepared by Linda Krieger, Hearing Officer

A motion was made by Vice President Perry, seconded by Commissioner McGilton-McGlamery, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Lawrence Keller, Robin Perry, Rick McGilton-McGlamery and Carolyn M. Smith Watts

Absent: 1 - Charles Hicks

MANAGERS' REPORT

The Secretary informed the Commission that the Career Development Interns have been processed. They are here to bridge the gap for employees community members who need to get online and get technology savvy. The program is called Tech Up to Move Up. She stated that she will be meeting with the interns at CSULB Career Development Center on Friday, October 3, 2014, for their orientation and will be providing basic training on orientation skills, and basic coaching model to learn about adult learning. They will also be learning how to coach someone if they are in the lobby and need some one-on-one assistance.

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

Commissioner Smith-Watts reminded everyone of the upcoming first Citywide Emergency Long Beach Preparedness this Saturday.

ADJOURNMENT

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណើប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជា ភាសាបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។