

**CITY OF LONG BEACH  
BELMONT SHORE PARKING  
AND BUSINESS  
IMPROVEMENT AREA  
ADVISORY COMMISSION  
MINUTES**

**THURSDAY, JANUARY 19, 2017  
BAY SHORE LIBRARY, 195 BAY SHORE  
AVENUE, THIRD THURSDAY, 8:00 AM**

William Lorbeer, Chair  
Marsha Jeffer, Vice Chair  
Karen Blair, Commissioner



Eric Forsberg, Commissioner  
Ryan Hofman, Commissioner  
Joy Starr, Commissioner  
David Witzling, Commissioner

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**FINISHED AGENDA AND DRAFT MINUTES**

**REGULAR MEETING**

**CALL TO ORDER**

8:06 AM Chair Lorbeer called the meeting to order

**ROLL CALL**

**Commissioners** William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David

**Present:** Witzling, Karen Blair and Ryan Hofman

**Commissioners** Joy Starr

**Excused:**

Also present: Lisa West, CD3 Director of Programs and Events; John Keisler, EPD Director.

**CHAIR REPORT**

8:06 AM Chair Lorbeer spoke about his last meeting being February, 2017; Matthew Peterson is incoming commissioner

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.

8:07 AM Lisa West, CD3 Director of Programs & Events spoke  
8:08 AM Chair Bill Lorbeer spoke

## **CONSENT CALENDAR**

1. [17-001BS](#) Recommendation to approve the minutes for the meeting held December 15, 2016.

**Attachments:** [17-001BS Finished Agenda And Draft Minutes 12.15.16.](#)

8:09 AM Chair Bill Lorbeer spoke  
8:13 AM Vice Chair Marsha Jeffer spoke  
8:14 AM Chair Bill Lorbeer spoke  
8:15 AM Commissioner Eric Forsberg spoke  
8:16 AM Chair Bill Lorbeer spoke  
8:17 AM Commissioner Eric Forsberg spoke  
8:17 AM Chair Bill Lorbeer spoke  
8:18 AM Jim Fisk, Economic and Property Development Project Manager spoke  
8:21 AM Chair Bill Lorbeer spoke

**A motion was made by Jeffer, seconded by Commissioner Blair, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling, Karen Blair and Ryan Hofman

**Excused:** 1 - Joy Starr

2. [17-002BS](#) Recommendation to receive and file the Financial Report for the period ending November 30, 2016.

**Attachments:** [17-002BS BSPBIAAC Nov 2016 Financial Statement.pdf](#)

**A motion was made by Jeffer, seconded by Commissioner Blair, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling, Karen Blair and Ryan Hofman

**Excused:** 1 - Joy Starr

3. [17-003BS](#) Recommendation to receive and file the Long Beach Transit Employee Bus Pass Program Status Report for the period December 1, 2016 through December 31, 2016.

**Attachments:** [17-003BS LBT Emp Bus Pass Program Report Dec 2016](#)

**A motion was made by Jeffer, seconded by Commissioner Blair, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling, Karen Blair and Ryan Hofman

**Excused:** 1 - Joy Starr

#### **REGULAR AGENDA**

4. [17-004BS](#) Recommendation to approve a six month renewal agreement with the Long Beach Transit (LBT) to provide Belmont Shore employees with sponsored boarding on all LBT buses for a period between March 1, 2017 and August 31, 2017, and request the City Council to approve this extension.

**Attachments:** [17-004BS LBT Bus Pass Program Renewal.pdf](#)

8:23 AM Chair Bill Lorbeer spoke  
8:25 AM Vice Chair Marsha Jeffer spoke  
8:25 AM Chair Bill Lorbeer spoke  
8:27 AM Jim Fisk, Economic and Property Development Project Manager spoke  
8:27 AM Chair Bill Lorbeer spoke  
8:30 AM Melinda Cotton spoke  
8:32 AM Chair Bill Lorbeer spoke  
8:32 AM Lisa West, CD3 Director of Programs & Events spoke  
8:32 AM Chair Bill Lorbeer spoke  
8:35 AM Lisa West, CD3 Director of Programs & Events spoke  
8:36 AM Commissioner Eric Forsberg spoke  
8:36 AM Chair Bill Lorbeer spoke  
8:36 AM Commissioner Ryan Hofman spoke  
8:36 AM Chair Bill Lorbeer spoke  
8:37 AM Commissioner Ryan Hofman spoke  
8:38 AM Chair Bill Lorbeer spoke  
8:38 AM Vice Chair Marsha Jeffer spoke  
8:39 AM Chair, Bill Lorbeer spoke  
8:40 AM EPD Director John Keisler spoke

**A motion was made by Commissioner Forsberg, seconded by Commissioner Blair, to approve recommendation. The motion carried by the following vote:**

**Yes:** 6 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling, Karen Blair and Ryan Hofman

**Excused:** 1 - Joy Starr

**5. [17-005BS](#)**

Recommendation to approve expenditure, not to exceed \$171,000 for repair and repaving of the City owned parking lots located in the Belmont Shore Parking and Business Improvement Area, south of the alley behind businesses on East Second Street.

**Attachments:** [17-005BS Repair-repave parking lots.pdf](#)  
[Exhibit A Belmont Shore City Parking Lots.pdf](#)  
[BS Parking Lot Impovements Cost Estimate.pdf](#)

8:43 AM Chair Bill Lorbeer spoke  
8:46 AM Commissioner Ryan Hofman spoke  
8:46 AM Jim Fisk, Economic and Property Development Project Manager spoke

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**THURSDAY, JANUARY 19, 2017  
BAY SHORE LIBRARY, 195 BAY SHORE  
AVENUE, THIRD THURSDAY, 8:00 AM**

8:47 AM Chair Bill Lorbeer spoke  
8:47 AM Commissioner Eric Forsberg spoke  
8:48 AM Chair Bill Lorbeer spoke  
8:50 AM Melinda Cotton spoke  
8:50 AM Chair Bill Lorbeer spoke  
8:50 AM Commissioner Eric Forsberg spoke  
8:51 AM Vice Chair Marsha Jeffer spoke  
8:51 AM Chair Bill Lorbeer spoke  
8:52 AM Melinda Cotton spoke  
8:52 AM Chair Bill Lorbeer spoke  
8:53 AM EPD Director John Keisler spoke  
8:55 AM Vice Chair Marsha Jeffer spoke  
8:55 AM Chair Bill Lorbeer spoke  
8:56 AM Commissioner Eric Forsberg spoke  
8:56 AM Commissioner Karen Blair spoke  
8:57 AM EPD Director John Keisler spoke  
8:57 AM Chair Bill Lorbeer spoke  
8:58 AM Jim Fisk, Economic and Property Development Project Manager spoke  
8:59 AM Chair Bill Lorbeer spoke  
9:00 AM Commissioner David Witzling spoke  
9:01 AM Vahik Vartanians, Public Works Projects Coordinator spoke  
9:03 AM Chair Bill Lorbeer spoke  
9:04 AM Commissioner David Witzling spoke  
9:05 AM Chair Bill Lorbeer spoke  
9:07 AM Vahik Vartanians, Public Works Projects Coordinator spoke;  
9:08 AM Commissioner David Witzling spoke  
9:09 AM Chair Bill Lorbeer spoke  
9:10 AM Jim Fisk, Economic and Property Development Project Manager spoke  
9:11 AM Chair Bill Lorbeer spoke  
9:13 AM Commissioner David Witzling spoke  
9:14 AM Chair Bill Lorbeer spoke  
9:15 AM EPD Director John Keisler spoke  
9:16 AM Commissioner Eric Forsberg spoke  
9:17 AM EPD Director John Keisler spoke  
9:18 AM Commissioner Eric Forsberg spoke  
9:19 AM Commissioner David Witzling spoke  
9:19 AM Vahik Vartanians, Public Works Projects Coordinator spoke  
9:20 AM Chair Bill Lorbeer spoke  
9:20 AM Commissioner David Witzling spoke  
9:20 AM Vice Chair Marsha Jeffer spoke  
9:21 AM Commissioner Eric Forsberg spoke

9:22 AM Vice Chair Marsha Jeffer spoke

**A motion was made by Commissioner Blair, seconded by Jeffer, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - William W. Lorbeer, Marsha Jeffer, David Witzling, Karen Blair and Ryan Hofman

**No:** 1 - Eric Forsberg

**Excused:** 1 - Joy Starr

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.

9:23 AM There was no public participation at this time.

## **ADJOURNMENT**

9:23 AM Chair Lorbeer adjourned the meeting.

Next regular meeting: February 16, 2017.

I, Jim Fisk, Project Manager, certify that the agenda was posted not less than 72 hours prior to the meeting. Signature:\_\_\_\_\_ Date:\_\_\_\_\_

### **Note:**

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Improvement Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at [jim.fisk@longbeach.gov](mailto:jim.fisk@longbeach.gov).