

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, JANUARY 26, 2023
VIA VIDEOCONFERENCE, 3:30 PM**

David H. Sutton, Chair
Abigail Mejia, Vice Chair
Michael Clemson, Secretary/Treasurer
Raul Añorve, Director
Colleen Bentley, Director
Rolando Cruz, Director
Randy Rawlings, Director



Lea Eriksen, City Representative
Joshua Hickman, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO ASSEMBLY BILL 361**

ZOOM MEETING ID: 812 9436 5173 (PASSWORD: 1963)

REGULAR MEETING - 3:30 P.M.

1. Call to Order. (David Sutton)

Chair Sutton called the meeting to order at 3:32 p.m.

2. Roll Call. (Jen Flores)

Commissioners Raúl Añorve, Colleen Bentley, Randy Rawlings and David

Present: Sutton

Commissioners Abigail Mejia and Michael Clemson

Excused:

Commissioners Rolando Cruz

Absent:

3. Employee Recognition. (Jen Flores)

Employees of the Month for December 2022:

Chroy Theng, Transit Service Delivery and Planning
Alex Sagbigal, Maintenance and Infrastructure
Bobby Warren, Administrative Staff

Employees of the Month for January 2023:

Francisco Palacios, Transit Service Delivery and Planning
Andrew Sedillo, Maintenance and Infrastructure
Jocelin Padilla, Administrative Staff

INFORMATION ITEM

Jen Flores, Board Secretary, presented the Employees of the Month for December 2022 and January 2023.

4. Public Comment.

Any member of the public may raise their hand, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Public commenters included:

Melinda Cotton
Jeff Miller
Brian Cochrane
Kurt Canfield
Julie Dean

Chair Sutton read a public comment submitted via email by Wayne Wright.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

The agency has received eight of the 20 35-foot New Flyer buses onsite.

LBT only has one diesel bus left in service being used for the commuter service.

LBT launched a series of recruitments ads in January for Bus Operators, Mechanics and other positions, which will be featured in print and online.

The February service change will take place on February 5, 2023.

The Passport service will continue weekend operations beginning January 20, 2023. Operating Friday through Sunday from 6:30 a.m. to 11:00 p.m.

LBT staff attended the State of the City event to hear the address given by Long Beach Mayor, Rex Richardson.

LBT staff participated in the 35th Annual Martin Luther King Jr. Day parade on January 14, 2023.

Long Beach Transit will be celebrating its 60th year anniversary on March 15, 2023. Staff is developing celebration events for the upcoming year.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (7 - 8)

A motion was made by Chair Sutton, seconded by Director Anorve, to remove Item 6 from the Consent Calendar and approve the Consent Calendar Items 7 and 8. The motion carried by the following vote:

Yes: 3 - Raúl Añorve, Colleen Bentley and David Sutton

Abstain: 1 - Randy Rawlings

Excused: 2 - Abigail Mejia and Michael Clemson

Absent: 1 - Rolando Cruz

7. [23-004TR](#) Recommendation to approve the minutes of the special session meeting held on January 6, 2023.
8. [23-005TR](#) Recommendation to adopt the resolution to authorize continued teleconferencing meetings pursuant to Assembly Bill 361.
6. [23-003TR](#) Recommendation to approve the minutes of the regular session meeting held on December 8, 2022.

A motion was made by Director Anorve, seconded by Director Bentley, to approve Item 6 recommendation. The motion carried by the following vote:

Yes: 2 - Raúl Añorve and Colleen Bentley

Abstain: 2 - Randy Rawlings and David Sutton

Excused: 2 - Abigail Mejia and Michael Clemson

Absent: 1 - Rolando Cruz

REGULAR CALENDAR

9. [23-006TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly financial report.

Chair Sutton inquired about the forecast regarding natural gas prices.

Ms. Patton responded that the prices are expected to be reduced in a couple of months.

This TR-Agenda Item was received and filed.

10. [23-007TR](#)

Recommendation to authorize the President and CEO to enter into a contract with J. Kim Electric, Inc., for the upgrade and construction of new exterior site lighting at LBT1 and LBT2 at a cost of \$723,378 with a 10% contingency of \$72,338, for a total authorization amount not to exceed \$795,716. (James Scott)

James Scott, Executive Director/VP, Maintenance and Infrastructure, presented the staff report.

Director Anorve inquired about the anticipated start date of the project.

Mr. Scott responded that it takes about 30 days for Procurement to issue the Notice to Proceed. Once the Notice to Proceed has been issued the work is estimated to take 12 weeks to complete.

Director Rawlings inquired about the anticipated energy savings.

Mr. Scott responded that the project will have a 48% energy savings.

A motion was made by Director Bentley, seconded by Director Anorve, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Raúl Añorve, Colleen Bentley, Randy Rawlings and David Sutton

Excused: 2 - Abigail Mejia and Michael Clemson

Absent: 1 - Rolando Cruz

11. [23-008TR](#)

Fiscal Year 2022 Annual Comprehensive Financial Report. (Ashley Liang)

INFORMATION ITEM

Ashley Liang, Treasurer, presented the staff report.

This TR-Agenda Item was received and filed.

12. [23-009TR](#) Fiscal Year 2022 Single Audit Report. (Jenifer Maxwel)

INFORMATION ITEM

Jenifer Maxwel, Manager, Capital Programs, presented the staff report.

This TR-Agenda Item was received and filed.

13. [23-010TR](#) Fiscal Year 2022 Retirement Plan Financial Statements for Contract and Salaried Employees. (Terry Coon)

INFORMATION ITEM

Terry Coon, Manager, Finance, presented the staff report.

This TR-Agenda Item was received and filed.

14. [23-011TR](#) Calendar Year 2023 Legislative Program. (Marisol Barajas)

INFORMATION ITEM

Marisol Barajas, Manager, Government Relations, presented the staff report.

Director Bentley inquired about staff attendance at the upcoming APTA conference in Washington D.C.

CEO McDonald responded that LBT will be at the conference.

This TR-Agenda Item was received and filed.

15. Board Request.

Director Bentley requested an LBTCO update.

Director Rawlings requested information about the 60th anniversary events.

Director Anorve inquired about the agency's plans for Transit Equity Day.

CEO McDonald responded that due to the 60th anniversary planning, LBT did not have any plans for Transit Equity Day this year.

16. [23-012TR](#) Adjourn. The next regular meeting will be held on February 23, 2023.
(David Sutton)

The meeting adjourned at 5:16 p.m.

A motion was made by Director Anorve, seconded by Director Bentley, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Raúl Añorve, Colleen Bentley, Randy Rawlings and David Sutton

Excused: 2 - Abigail Mejia and Michael Clemson

Absent: 1 - Rolando Cruz

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.