

**CITY OF LONG BEACH
HOMELESS SERVICES
ADVISORY COMMITTEE
MINUTES**

**WEDNESDAY, AUGUST 4, 2021
VIA TELECONFERENCE, 3:30 PM**

Susana Sngiem, Chair
S. Jolene Hui, Vice Chair
Jeanette Barrera, Member
James Howat, Member
Jeffrey Johnson, Member
Linda Wilson, Member



Allison Kripp, Member
Julie Lie, Member
Eboney Pearson, Member
Desiree Rew, Member
Janine Solano, Member

FINISHED AGENDA AND MINUTES

1. CALL TO ORDER

A regular meeting of the Homeless Services Advisory Committee of the City of Long Beach convened at 3:30 p.m. via teleconference.

2. ROLL CALL

Commissioners James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree

Present: Rew, Linda Wilson, Janine Solano and S. Jolene Hui

Commissioners Jeanette Barrera, Jeffrey Johnson and Susana Sngiem

Excused:

Also present: Paul Duncan, Homeless Services Officer; Alvin Teng, Special Projects Coordinator; Joel Reynoza, Homeless Resource Coordinator; Alejandra Gutierrez, Human Services Bureau Secretary; Michelle Lim, Community Program Technician; Taylor Anderson, Deputy City Attorney

Vice Chair Hui presiding.

3. APPROVAL OF MINUTES

[21-017HS](#)

Recommendation to approve the minutes for July 7, 2021.

A motion was made by Member Howat, seconded by Wilson, to approve recommendation. The motion carried by the following vote:

Yes: 7 - James Howat, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano and S. Jolene Hui

Abstain: 1 - Allison Kripp

Excused: 3 - Jeanette Barrera, Jeffrey Johnson and Susana Sngiem

4. PUBLIC PARTICIPATION

Natalie Swit, Continuum of Care Board Member

5. OLD BUSINESS

Community Capacity Building

- Vice Chair Hui provided an update
- Subcommittee did not meet but will schedule a meeting at the end of the month to discuss further proposals

[21-019HS](#)

Fundraising Subcommittee Report

- Committee Member Solano provided an update on the Mayor's Fund MOU
- Met on August 2, 2021 committee
- Revision of MOU
- According to HSAC bylaws, some proposed changes are not allowed
- Paul Duncan, Homeless Services Officer provided update on language removed from MOU regarding quarterly invoicing
- Added language to make public notification of any administrative funds if taken from Mayor's funds and added language to clarify
- Discussion on Long Beach Gives
- Commissioner Solano provided an update on feedback on mailers
- Discussion ensued among the commission

A motion was made by Committee Member Solano, seconded by Committee Member Howat, to approve the Fundraising MOU. The motion carried by the following vote:

Yes: 8 - James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano and S. Jolene Hui

Excused: 3 - Jeanette Barrera, Jeffrey Johnson and Susana Sngiem

[21-020HS](#)

Policy Subcommittee Report

- SB 679 update
- Commissioner Pearson provided update on legislation support from Homeless Services Advisory Committee
- Commissioners Solano and Rew to update on guest speaker opportunities

A motion was made by Member Solano, seconded by Member Kripp, to approve recommendation. The motion carried by the following vote:

Yes: 8 - James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano and S. Jolene Hui

Excused: 3 - Jeanette Barrera, Jeffrey Johnson and Susana Sngiem

Continuum of Care Update

- Commissioner Kripp provided update
- Board meeting held on July 16th
- COC has posted an RFP for Intensive Case Management to support Emergency Housing Vouchers
- CoC is exploring the creation of a lived experience advisory board
- Policies and Procedures Subcommittee Meeting will be held on August 5th
- Coordinated Entry System Subcommittee will be held on August 5th
- Quality Data and Performance Metrics Subcommittee will be held on August 10th
- General Board Meeting and General Membership Meeting will be held on September 14th

Chair and Vice Chair Report

- Vice Chair Jolene S. Hui to update on future HSAC meetings

6. NEW BUSINESS

21-018HS

Brown Act and Robert's Rules of Order Training by City Attorney's Office

- Alvin Teng, Special Projects Coordinator, introduced Taylor Anderson, Deputy City Attorney
- Taylor Anderson provided a presentation on the Brown Act and Robert's Rules of Order

A motion was made by Vice Chair Hui, seconded by Member Howat, to received and filed. The motion carried by the following vote:

Yes: 8 - James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano and S. Jolene Hui

Excused: 3 - Jeanette Barrera, Jeffrey Johnson and Susana Sngiem

Future HSAC Meetings

- Alvin Teng, Special Projects Coordinator, provided update on health order and in person meetings and provided a recommendation from City staff for future meetings
- Vice Chair Hui encouraged all members to respond to the meeting format survey, but agreed for HSAC meetings to remain virtual for now

7. HOMELESS SERVICES STAFF REPORT

[21-021HS](#)

HOMELESS SERVICES STAFF REPORT

- Outreach Update
- Report by Joel Reynoza, Homeless Resource Coordinator.
- Homeless Services Division Operations Update
- Report by Paul Duncan, Homeless Services Officer.
- Restorative Engagement to Achieve Collective Health (REACH) Team update

A motion was made by Vice Chair Hui, seconded by Member Howat, to received and filed. The motion carried by the following vote:

Yes: 8 - James Howat, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano and S. Jolene Hui

Excused: 3 - Jeanette Barrera, Jeffrey Johnson and Susana Sngiem

8. PUBLIC PARTICIPATION

- Natalie Swit, Continuum of Care Board Member, expressed concerns with the geographic location of hotspots in the city and express need for clarity on acronyms

9. FUTURE AGENDA ITEM

- Monthly update of Mayor's Fund finance report
- Discuss duties regarding council district reporting

10. ANNOUNCEMENTS

None

11. ADJOURNMENT

At 5:41 p.m. Vice Chair Hui adjourned the meeting.

AG.AT