

**City of Long Beach
Action Plan Deliverables Timeline
Anticipated Monthly Schedule**

2021

July	
Commission receives Code routing process feedback, agrees to any changes, and potentially adopts amended Code	
Commission receives election related materials for review and recommendation	
Commission receives disciplinary workflow and data presentation from Civil Service and Human Resources	
August	
Commission discusses Beginner's Guide for Prospective Candidates and provides recommendation to City Clerk	
Commission continues Code discussion, if needed	
Staff works with Human Resources to distribute Code to bargaining organizations for review and input	
September	
Commission discusses Candidate Handbook and provides recommendations to City Clerk	
Commission continues discussion on Candidate Handbook, if needed	
October	
Staff brings back Reporting Pathways resource for Commission review and recommendations	
Commission receives Ethics Guide presentation from City Attorney and discusses Guide	
November	
Staff receives and synthesizes bargaining organizations feedback on Code, feedback shared with Commission and Commission agrees to any changes and potentially adopts amended Code	
Depending on changes, staff may bring back Reporting pathways resource final version	
Commission continues to discuss Guide to provide recommendations, if needed	
December	
Commission adopts final Code, if not adopted in November, and sends Code to City Council for Citywide adoption	
Supplier's Code: Commission receives presentation from Financial Management on current supplier code work	
Commission continues to discuss Authorities, Boards, Commissions, and Committees Handbook to provide recommendations, if needed	

2022

January	
Anti-Retaliation Policy Presentation	
Conflict of Interest Policy Presentation	
February	
Immediate Family Disclosure Presentation	