

**City of Long Beach***Working Together to Serve***Memorandum****Office of the City Attorney**

DATE: June 28, 2021

To: Independent Redistricting Commission Members

FROM: Amy R. Webber, Deputy City Attorney

SUBJECT: Commission Disclosure Requirements

City Charter section 2507(d) prohibits communications about redistricting matters except at a public meeting or through the process established for accepting written public comment. The adopted Commission Bylaws are intended to implement these disclosure requirements. Pursuant to Rule 13 of the Redistricting Commission's Rules of Procedure, "Commissioners shall verbally report any contacts with the purpose of influencing the decision-making authority of the Commission. Contacts shall include, but is not limited to, verbal or written communications from a City Council Member, School Board Member, locally elected official, public entity, partisan lobbyist, or individual speaking on behalf of the aforementioned offices or entities."

Commissioners should report contacts verbally during the standing agenda item, in the following suggested format: the name of the group or individual initiating the contact; when the contact occurred; the subject matter; and if the contact person or individual is compensated for the communication, the party compensating them. (A sample disclosure log from LA County is attached for illustration purposes.) Disclosures made by commission members are part of the public record.

It is not necessary to report casual exchanges that occur with neighbors or acquaintances, or Commission-supported education and outreach efforts, such as community meetings.

If you have questions regarding this process, please let us know.

ARW

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cc: Kevin Jackson, Deputy City Manager
Bradley Bounds II, Redistricting Project Specialist
JT Nagayama, City Clerk Analyst



Los Angeles County Citizens Redistricting Commission (CRC) Communications and Presentations Outside of Open Meetings or Hearings

Pursuant to Article IV, section 4.08, subsection C(3) “Reporting Requirement for Other Communications” of the [Los Angeles County CRC Bylaws](#): “Except during a public meeting, workshop, or hearing, if a Commissioner directly communicates with anyone other than another Commissioner, LA County CRC staff, legal counsel, consultants retained by the Commission or experts to learn about general redistricting principles, regarding a redistricting matter that might come before the Commission other than the specific placement of district boundaries (which is covered in subparagraph (2) above), the Commissioner shall promptly forward originals or copies of all involved written or electronic communications to the Clerk of the Commission. For unrecorded verbal or other communication, a Commissioner shall promptly prepare a written summary of the communication and transmit the summary to the Clerk.” All reported ex part communication will be updated accordingly in this log and posted to the Los Angeles County Redistricting website for the public to view.

Date	Commissioner(s) Involved	Other Party Involved	Communication Type	Description of Ex Parte Communications	Additional Documents
12/01/20 12/02/20 12/03/20 12/09/20	Vento	Corey Anders (Kathleen Barger's office), Ed Knudson (President/Antelope Valley College) and Dr. Jill Zimmerman	Phone & Email	Mr. Andes sent an email congratulating me on being selected to the commission. We had a brief conversation on the phone on December 9th 2020 about the process that being selected to serve on the commission. I forward the email from Mr. Andres (12/1) to President Ed	Email Received

		(Dean/Antelope Valley College)		Knudson and Dr. Jill Zimmerman. Both colleagues congratulated me on being selected for the commission.	
03/18/21	Williams	Dymally Institute at CSUDH	Video Call	<p>Creating a state coalition of black organizations to have a voice in redistricting and working with other ethnic and interested groups to present an agreed upon map to the commission for consideration. The topic was raised by a board member who is a former state legislator. As already mentioned, the topic concerned creating a coalition of black organizations which would work with other groups to present a map for consideration to the Commission. There is also a member of the LA City Redistricting Commission on this board and we both mentioned the public hearings that are planned, and that we cannot draw a final map until the Census 2020 data is released and public input is included. An interested group of board members will continue to pursue this.</p>	n/a
03/26/21	Franklin; Williams	Women in Leadership Vital Voices, NAACP	Video Call	Presentation on Redistricting	n/a

		Pasadena, First AME Church Pasadena, We Breathe Committee, Metropolitan Baptist Church, National Black Women Congress - SGVC, AME V-Alert, AME WMS Political Action Committee			
05/09/21	Franklin	Denise Anderson (Power of Prayer Radio Host)	Phone Call	Was interviewed regarding reentry ministry outreach and shared additional information regarding CRC – Relayed information from CRC Fact Sheet and invited listeners to attend CRC meetings.	CRC Fact Sheet
05/13/21	Mayeda; Stecher	Torrance Chamber of Commerce, Government Relations Comm.	Video Call	Intro to the LACounty CRC, basic overview of redistricting, process and criteria, how folks can get involved	Presentation
05/18/21	Mayeda; Mendoza; Vento	Professor Matt Barreto (UCLA)	Video Call	Members of the Education Working Group had a Zoom meeting with UCLA Professor Matt Barreto to see if he might be suitable to schedule for a future Commission meeting to help	n/a

				<p>educate the full Commission on voter polarization, Voting Rights Act, and related issues. During the meeting, Professor Barreto discussed the topics he could address if he were to speak to the Commission, and also provided examples of some of the questions he believed the Commission should ask possible consultant experts on Voter Polarization analysis. At one point during the meeting, by way of using Los Angeles County's situation to illustrate Voting Rights Act (VRA) principles, Professor Barreto remarked that in his view, it may raise VRA concerns if the Commission did not create at least two Latino-majority Supervisorial Districts.</p>	
05/27/21	Vento	<p>Antelope Valley College and LA County Board of Supervisor Kathleen Barger's staff member. Mary Broadwater, Donna Termeer, Charles Bostwick, Leslie Gamino, Dr. Jill Zimmerman, Ed Knudson, Tamira</p>	Email	Student internship opportunity	<p>Email Received Email Received</p>

		Palmetto, Donald Ranish, Frederick Hemker, Duane Rumsey, Isabelle Saber			
06/14/21	Holtzman	Maral Matossian	Email	Email received from Maral Mataossian “Re: Keep North LA County Communities Together”	Email Received
06/16/21	Kenney	Debbie Hall	In Person	Current supervisor district	n/a
06/21/21	Franklin; Williams	Pastor Raymond Denns of Gospel Mission Baptist Church of LA, Pastor Jason Malveaux of Progressive Community Church of Inglewood	Video Call	Presentation on Redistricting	n/a
06/23/21	Stecher	Calabasas City Council	Video Call	Presented the LA County CRC slides and answered questions.	Presentation