



RECOMMENDED ACTION

To authorize the President and CEO to enter into a contract with Mata Construction for renovations at the Transit & Visitor Information Center.

STAFF REPRESENTATIVE

James Scott, Executive Director/VP, Maintenance and Infrastructure

BACKGROUND

Long Beach Transit's (LBT) Transit & Visitor Information Center (TVIC) is located at the corner of First Street and Pine Avenue in downtown Long Beach and is adjacent to the Transit Gallery and Metro A Line station.

A multitude of customer service features are provided at the TVIC, including customer-facing window services where fare media is sold. The TVIC has a Bus Operators' lounge for rest and meal breaks, as well as restrooms dedicated to LBT employees. Separate public restrooms are also at the facility.

The TVIC was opened in 2009. LBT has maintained the facility since the TVIC was first opened; however, a renovation project is needed to update the TVIC and minimize the frequency of repairs as furnishings and fixtures have reached their useful life.

The completed project will upgrade existing fixtures and will include painting, flooring, cabinets, doors, ceiling, and plumbing.

To accommodate the Bus Operators during construction, a temporary facility will be placed in a courtyard near the TVIC to offer Bus Operators a rest and meal break area, heating and cooling capabilities, appliances, and bus operator restrooms.

The TVIC will remain open to customers during the renovation with the exception of two days, due to the installation of new floors. LBT will inform its customers prior to the closure. The public restrooms will not be impacted during this project.

This project is expected to be completed in 60 days after the notice to proceed is given to the contractor.

PROCUREMENT

LBT issued an Invitation for Bid (IFB) to 43 firms and received three qualified bids which were reviewed and deemed responsive and compliant.

Mata Construction, located in Los Angeles, California, was the lowest bidder and was found to be responsive and compliant by LBT's Purchasing department at a cost of \$193,685.



Board Agenda Item No. 9 February 25, 2021

DBE/SBE PARTICIPATION

A Disadvantaged Business Enterprise (DBE) goal of 16% was established for this contract. Mata Construction, a DBE-certified firm, was responsive and met the DBE goal. Mata Construction will self-perform as the prime contractor.

ALTERNATIVES CONSIDERED

LBT considered having staff perform the renovations; however, staff does not recommend this option as the repairs in this construction project requires a qualified, licensed contractor.

BUDGETARY/FISCAL IMPACT

Funds for this project have been identified and approved in prior year capital budgets.

STAFF RECOMMENDATION

Staff is requesting LBT's Board of Directors to authorize the President and CEO to enter into a contract with Mata Construction for the TVIC renovations at a cost of \$193,685, with a 5% contingency, for a total authorization amount not to exceed \$203,369.

A handwritten signature in blue ink that reads "K. McDonald".

Kenneth A. McDonald
President and Chief Executive Officer