

**CITY OF LONG BEACH  
HOMELESS SERVICES  
ADVISORY COMMITTEE  
MINUTES**

**WEDNESDAY, JANUARY 6, 2021  
VIA TELECONFERENCE, 3:30 PM**

Susana Sngiem, Chair  
S. Jolene Hui, Vice Chair  
Jeanette Barrera, Member  
James Howat, Member  
Jeffrey Johnson, Member  
Linda Wilson, Member



Allison Kripp, Member  
Julie Lie, Member  
Eboney Pearson, Member  
Desiree Rew, Member  
Janine Solano, Member

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**FINISHED AGENDA AND MINUTES**

**1. CALL TO ORDER**

A regular meeting of the Homeless Services Advisory Committee of the City of Long Beach convened at 3:32 p.m. via teleconference.

**2. ROLL CALL**

**Commissioners** Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp,  
**Present:** Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

Also present: Paul Duncan, Homeless Services Officer; Joel Reynoza, Homeless Resource Coordinator; Michelle Lim, Community Program Technician; Kristian Castro, Community Program Specialist; Chris Kau, HMIS Data and Performance Specialist; Sarah Green, Deputy City Attorney

Chair Sngiem presiding.

**3. APPROVAL OF MINUTES**

[21-001HS](#)

Recommendation to approve the minutes from December 2, 2020

**Attachments:** [HSAC Minutes 12-2-20.pdf](#)

**Committee Member Howat moved to approve the minutes as submitted, seconded by Committee Member Kripp.**

**Yes:** 11 - Jeanette Barrera, James Howat, Jeffrey Johnson, Allison Kripp, Julie Lie, Eboney Pearson, Desiree Rew, Linda Wilson, Janine Solano, S. Jolene Hui and Susana Sngiem

#### **4. PUBLIC PARTICIPATION**

None.

#### **5. OLD BUSINESS**

- Ad Hoc Committee Report:
- Community Capacity Building
  - Vice Chair Hui provided an update
    - Update on the application for the Mayor's Fund to End Homelessness
    - The application has been added to the website
    - Recommended formation of an ad hoc for the fundraising
    - Requested a webinar concerning the Mayor's Fund
  - Paul Duncan, Homeless Services Officer, provided an update.
    - Update on the utility bill for Mayor's Fund envelope
    - Council members will be advised that donation envelopes will go out in February
- Emergency Solutions Grant CARES RFP
  - Committee Member Kripp provided update about the proposals received for funding
  - Round 1 Homelessness Prevention award recommended to Volunteers of America LA (VOALA)
  - Round 2 Homelessness Prevention award recommended to split between Interval House and VOALA.
  - Round 2 Rapid Rehousing award recommended to split between Interval House and VOALA.
- Mayor's Fund to End Homelessness Update
  - Covered under Community Capacity Building Report
- Continuum of Care Update
  - Committee Member Johnson gave an update regarding the CoC
  - Homeless services staff will provide updated term of office roster
  - Provided information regarding the Homeless Count and requesting an exemption from it. City of Long Beach has been exempt from Homeless Count 2021
- Project Homekey
  - Paul Duncan, Homeless Services Officer, provided an update

- Holiday Inn site has become an IQS site due to the surge in COVID cases
- State requires that PHK is operational within 90 days of contract
- Best Western will operate as an IQS location for around 6 to 8 weeks until the surge is over
- Motel 6 began to accept individuals on 12/28/2020

## 6. NEW BUSINESS

- Mayor's Fund Update from Long Beach Community Foundation
  - Presentation by Marcelle Epley from LBCF
  - Presenter provided an overview of Mayor's Fund Pot 1 and 2
  - Committee Member Kripp asked about the timeline for reimbursement and providing earlier than quarterly reimbursement
  - Discussed fundraising strategies and formation of a fundraising ad hoc.
- Continuation of Mayor's Fund Cost Reimbursement Discussion
  - Paul Duncan, Homeless Services Officer, provided information about the cost reimbursement structure
  - Homeless services in conversation about providing funding in advance
  - Suggested that the HSAC have a conversation about how they would like to structure funding
  - HSAC decided that funding will be provided on a case by case basis
  - HSAC requested clarification on amendments to MOU with LBCF
- Long Beach Housing Element Update from Long Beach Development Services
  - Presentation by planning team, Allison Spindler Ruiz and Cynthia de la Torre
  - Provided information about the Housing Element Update
  - Requested input to help inform development of housing policies and/or programs for the Housing Element Update
  - Provided information about next steps
  - Project timeline and requested input

[21-002HS](#)

Recommendation to receive and file Long Beach Housing Element Update From Development Services

**Attachments:** [LBHEU FocusGroupPresentation with HSAC 1-6-21.pdf](#)

## 7. HOMELESS SERVICES STAFF REPORT

- Introduction of Alvin Teng, Special Projects Coordinator
  - Paul Duncan, Homeless Services Officer, provided an introduction
- Safe Parking Program Update

- Joel Reynoza, Homeless Resource Coordinator, and Paul Duncan, Homeless Services Officer, provided an update
- Homeless Count
  - This topic was covered under the CoC update
- Homeless Services Division Operations Update
  - Paul Duncan, Homeless Services Officer, provided update on staffing at Multi-Service Center

## **8. PUBLIC PARTICIPATION**

Natalie Swit, National Council of Jewish Women, asked a question regarding how funding gets approved.

## **9. FUTURE AGENDA ITEM**

- Ad Hoc Committee for Mayor's Fund updates
- Amendments to MOU with LBCF
- Term of Office Update
- HSAC Mentorship
- Program Funding Overview

## **10. ANNOUNCEMENTS**

Committee Member Rew provided an update about her conversation with CD3 representative. Topic was PHK at Motel 6 and encampments around CD3.

## **11. ADJOURNMENT**

At 5:52 p.m. Chair Sngiem adjourned the meeting.

jr: ml