

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, JANUARY 20, 2021
TELECONFERENCE, 8:30 AM**

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

FINISHED AGENDA AND DRAFT MINUTES

REVISED

**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM.**

THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.

President Gonzalez Edmond called the meeting to order at 8:30 a.m.

President Gonzalez Edmond held a Moment of Silence for the Department of Parks, Recreation and Marine employee who passed away as a result of COVID-19.

FLAG SALUTE

President Gonzalez Edmond asked Commissioner Arias to lead the Pledge of Allegiance.

ROLL CALL

Commissioners Phyllis O. Arias, Brandon Dowling, Heather Morrison and

Present: Susana Gonzalez Edmond

Commissioners Joel Garnica

Absent:

1. **COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO MARLA.CAMERINO@LONGBEACH.GOV.**

There were no public comments received.

2. [21-019CS](#) **Recommendation to approve minutes:**
Regular Meeting of January 6, 2021

A motion was made by Commissioner Dowling, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Heather Morrison and Susana Gonzalez Edmond

Absent: 1 - Joen Garnica

CONSENT CALENDAR (3 – 8, 11):

President Gonzalez Edmond informed the Commission that they are approving Agenda Items 3 to 6 as well as Agenda Item 11.

Passed the Consent Calendar

A motion was made by Commissioner Arias, seconded by Commissioner Dowling, to approve Consent Calendar Items (3 - 6, 11). The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Heather Morrison and Susana Gonzalez Edmond

Absent: 1 - Joen Garnica

3. [21-020CS](#) **Recommendation to approve examination results:**
Business Systems Specialist Test #24 (Established 01/12/21)
Public Health Nurse Test #11 (Established 01/06/21)
Special Services Officer Test #49 (Established 01/14/21)

**A motion was made to approve recommendation on the
Consent Calendar.**

4. [21-022CS](#)

Recommendation to receive and file retirement(s):

*Maria Armijo, Systems Support Specialist III, Technology and
Innovation Department (14 yrs., 2 mos.)*

*Mark Bigel, Police Officer, Police Department (30 yrs., 25
days)*

*Charlotte Blaire-Reynolds, Library Clerk I, Department of
Library Services (25 yrs., 7 mos.)*

*Andre Booker, Police Officer, Police Department (24 yrs., 11
mos.)*

*Norma Briceno, Maintenance Assistant I, Department of
Energy Resources (23 yrs., 7 mos.)*

*Earline Brown, School Guard, Department of Public Works (14
yrs., 2 mos.)*

*Eduardo Capalaran, Senior Surveyor, Harbor Department (34
yrs., 9 mos.)*

*Richard Carrico, Combination Building Inspector, Department
of Development Services (19 yrs., 11 mos.)*

*Cris Costa, Police Officer, Police Department (27 yrs., 11
mos.)*

*David Demasi, Police Officer, Police Department (23 yrs., 1
mo.)*

*Matthew Dougherty, Police Officer, Police Department (31
yrs., 5 mos.)*

John Fort, Fire Engineer, Fire Department (24 yrs., 10 mos.)

*Paul Gallegos, Telemetering Instrument Technician II, Water
Department (32 yrs., 9 mos.)*

*Gary Gotori, Police Officer, Police Department (27 yrs., 8
mos.)*

*Valerie Hagopian, Firefighter, Fire Department (20 yrs., 11
mos.)*

*Douglas Hara, Police Officer, Police Department (29 yrs. 10
mos.)*

*Antonio Haro, Police Officer, Police Department (30 yrs., 22
days)*

Arsenio Hernandez, Storekeeper II, Police Department (19

yrs., 7 mos.)
Barton Hollomon, Firefighter, Fire Department (31 yrs., 2 mos.)
Eric Hubbard, Police Officer, Police Department (19 yrs., 2 mos.)
Jeffrey Jonkey, Police Officer, Police Department (26 yrs., 5 mos.)
Richard Kaiser, Police Sergeant, Police Department (27 yrs., 3 mos.)
Sovanna Ly, Police Sergeant, Police Department (28 yrs., 2 mos.)
Christopher Martin, Police Sergeant, Police Department (26 yrs., 2 mos.)
Margarit McCart, Police Sergeant, Police Department (24 yrs., 11 mos.)
William McDonald, Police Sergeant, Police Department (27 yrs., 11 mos.)
Hector Ordorica, Water Utility Supervisor, Water Department (35 yrs., 10 mos.)
Sean O'Rourke, Police Officer, Police Department (21 yrs., 4 mos.)
Michael Padilla, Police Officer, Police Department (30 yrs., 8 mos.)
Jeremy Runnels, Police Officer, Police Department (27 yrs., 3 mos.)
Jason Smith, Police Officer, Police Department (27 yrs., 3 mos.)
Suradech Sriwanthana, Police Officer, Police Department (25 yrs., 5 mos.)
Joseph Starbird, Police Corporal, Police Department (31 yrs., 5 mos.)
David Urbina, Police Officer, Police Department (23 yrs., 1 mo.)
Mark Vinci, Police Officer, Police Department (28 yrs., 8 mos.)
Scott Wechsung, Fire Captain, Fire Department (32 yrs., 4 mos.)

On behalf of the Civil Service Commission, Executive Director Christina Pizarro Winting, acknowledged Paul Gallegos for his 32 years, 9 months of dedicated service to the City of Long Beach. Mr. Skip Fulton, Water Utility Supervisor for the Water Department, called in to highlight Mr. Gallegos' career. The Commission

congratulated Mr. Gallegos on his retirement. Mr. Gallegos will be taking on a part-time roll with a recruiting firm while working on home projects. He stated it was a pleasure to work for so many good people in the City and appreciates the opportunity to speak with the Commission.

On behalf of the Civil Service Commission, Executive Director Christina Pizarro Winting, acknowledged Eduardo Capalaran for his 34 years, 9 months of dedicated service to the City of Long Beach. Ms. Kim Holtz, Director of the Survey Division for the Harbor Department, highlighted Mr. Capalaran's career within the department. The Commission congratulated Mr. Capalaran on his retirement. Once the pandemic is over, Mr. Capalaran stated that he plans to walk 782 miles in 32 days at the Camino de Santiago in Spain. He expressed his gratitude as he loved working for the City.

On behalf of the Civil Service Commission, Executive Director Christina Pizarro Winting, acknowledged Hector Ordorica for his 35 years, 10 months of dedicated service to the City of Long Beach. Mr. Ken Bott, Director of Administration for the Water Department, highlighted Mr. Ordorica's career. The Commission congratulated Mr. Ordorica on his retirement. Mr. Ordorica expressed his gratitude as it was a pleasure working for the City.

A motion was made to approve recommendation on the Consent Calendar.

5. [21-023CS](#)

Recommendation to receive and file resignation(s):

Alex Buenrostro, Refuse Operator I, Department of Public Works (12 days)

Joshua Heinz, Ambulance Operator, Fire Department (10 mos. 20 days)

Anja Jacobsen, Administrative Analyst III, Department of Energy Resources (4 yrs., 4 mos.)

Eduardo Rivera, Garage Service Attendant I, Department of Financial Management (11 mos. 12 days)

Angel Zacatelco, Police Recruit, Police Department (2 mos., 16 days)

Tan Zeng, Administrative Analyst II, Water Department (2 yrs., 2 mos.)

A motion was made to approve recommendation on the Consent Calendar.

6. [21-024CS](#)

Recommendation to approve transfer(s):

Jason Owen - Permit Technician I, Development Services to Permit Technician II, Public Works

Damitria Williams - Permit Technician II, Development Services to Permit Technician II, Public Works

A motion was made to approve recommendation on the Consent Calendar.

11. [21-021CS](#)

Recommendation to approve bulletin(s):

Communication Specialist

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

7. [21-025CS](#)

RECOMMENDATION TO TRANSFER FROM UNCLASSIFIED TO CLASSIFIED IN-LIEU OF LAYOFF - Loida Garcia, Clerk

Typist III, Harbor Department

Communication from Fred Verdugo, Acting Director, Department of Human Resources

Staff report prepared by Elsa Ramos, Personnel Analyst

Ms. Pizarro Winting introduced Ms. Ramos who briefed the Commission regarding this item.

Representatives from the Human Resources and Harbor Departments were on the call to answer questions.

A motion was made by Vice President Morrison, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Heather Morrison and
Susana Gonzalez Edmond

Absent: 1 - Joen Garnica

8. [21-026CS](#)

**RECOMMENDATION TO TRANSFER FROM UNCLASSIFIED
TO CLASSIFIED IN-LIEU OF LAYOFF** - Olivia Valero, Senior
Accountant, Financial Management
*Communication from Fred Verdugo, Acting Director,
Department of Human Resources
Staff report prepared by Elsa Ramos, Personnel Analyst*

Ms. Pizarro Winting introduced Ms. Ramos who briefed the
Commission regarding this item.

Representatives from the Human Resources and Financial
Management Departments were on the call to answer questions.

Commissioner Arias stated that when reading the reports, it takes
her sometime to figure out what department the employee came
from and what department they are moving to. She suggested staff
revise the form so that in the area where the employee's information
is listed, the names of the departments can be included.

**A motion was made by Commissioner Arias, seconded by
Commissioner Dowling, to approve recommendation. The
motion carried by the following vote:**

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Heather Morrison and
Susana Gonzalez Edmond

Absent: 1 - Joen Garnica

9. [21-027CS](#)

**RECOMMENDATION FOR PERMANENT ASSIGNMENT AND
TRANSFER IN-LIEU OF LAYOFF** - Michael Meyers, Stock and
Receiving Clerk, Energy Resources
*Communication from Fred Verdugo, Acting Director,
Department of Human Resources
Staff report prepared by Elsa Ramos, Personnel Analyst*

Ms. Pizarro Winting introduced Ms. Ramos who briefed the
Commission regarding this item.

Representatives from the Human Resources and Energy Resources Departments were on the call to answer questions.

President Gonzalez Edmond stated that she thinks it is great that there were three employees who were not laid off and that there is a place for them to continue their service with the City.

A motion was made by Commissioner Arias, seconded by Vice President Morrison, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Heather Morrison and Susana Gonzalez Edmond

Absent: 1 - Joen Garnica

10. [21-028CS](#)

WITHDRAWN

~~**RECOMMENDATION TO APPROVE REVISED**~~

~~**CLASSIFICATION SPECIFICATION** – Geographic Information Systems Technician I-II~~

~~Communication from Fred Verdugo, Acting Director, Department of Human Resources~~

~~Staff report prepared by Sheree Valderia, Personnel Analyst~~

This CS-Agenda Item was withdrawn.

12. STANDING COMMITTEES

A. Executive Committee

The Executive Committee will be meeting today at 3:00 p.m.

B. Recruitment and Selection Committee

The Recruitment and Selection Committee will be meeting on January 27, 2021, at 3:00 p.m.

C. Special Projects Committee

A Mock Hearing has been scheduled for February 17, 2021, at 11:00 a.m.

13. REPORTS FROM MANAGERS

A. Recruitment and Outreach Services Division - Crystal Slaten

Ms. Slaten thanked the retirees for their years of service.

Ms. Slaten stated that her division is building its contact list and thanked Ms. Macias for reaching out to local neighborhood organizations. She also thanked the Workforce Development's Business Engagement Group for a great meeting. The group assists individuals in the private sector industry find employment. She stated that the group is a great source of knowledge and a good resource for the department.

Ms. Slaten informed the Commission that she will be meeting with the City's Racial Equity and Reconciliation team to review the equity lens training.

B. Employment Services Division - Caprice McDonald

Ms. Pizarro Winting stated that Ms. McDonald did not have any updates to report.

C. Administration and Support Services Division - Maria Alamo

Ms. Alamo stated that she and Ms. Pen-Chhuon have prepared a presentation to show the Executive Committee regarding the closure of fiscal year 2020.

D. Executive Director - Christina Pizarro Winting

Ms. Pizarro Winting reported that Civil Service will be creating a Website Committee. Members will be tasked with reviewing where the new logo will be placed.

14. UNFINISHED BUSINESS

Ad Hoc Subcommittees:

A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service

Ms. Pizarro Winting reported that the revised document is being reviewed by the unions.

15. NEW BUSINESS

Commissioners did not have any New Business to discuss.

ADJOURNMENT

President Gonzalez Edmond adjourned the meeting at 9:12 a.m.

NO HEARING

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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