



Date: June 10, 2020

To: Economic Development Commissioners

From: John Keisler, Economic Development Director 

Subject: **Monthly Communications Recap— May 2020**

The purpose of this memo is to provide the Economic Development Commission (EDC) with a summary of communications from the Economic Development Department.

City Council Letters

The following letters from Department staff were presented at a public meeting of the City Council in the month of May. City Council meetings are held on Tuesday evenings with the exception of the last Tuesday of the month. The File # (underlined in blue) provides a hyperlink to the online file and can be accessed by clicking on the digital version of this document. A full listing of City Council Letters may be found on the City's webpage: <http://longbeach.legistar.com/Calendar.aspx>.

- (5/5) Recommendation to authorize City Manager, or designee, to execute all documents necessary for the Second Amendment to Lease No. 29143 with Cal Art Design Group, Inc., dba Malibu Ceramic Works, for City-owned property at 903 Fairbanks Avenue. (District 1) ([File # 20-0372](#))
- (5/5) Recommendation to approve the Uptown Property and Business Improvement District Annual Report, continuing the property assessment for the period of January 1, 2020 through December 31, 2020, automatically extending the current agreement with the Uptown Property and Community Association for a one-year period; and, authorize the payment of \$31,833 in City property assessments from the General Fund Group. (Districts 8,9) ([File # 20-0373](#))
- (5/5) Recommendation to authorize City Manager, or designee, to execute all documents necessary for a Management Agreement with Conservation Corps of Long Beach, a California nonprofit corporation, for the continued occupancy and management of City-owned property at 340 Nieto Avenue, for a period of 20 years. (District 3) ([File # 20-0374](#))
- (5/5) Authorize the City Manager, or designee, to execute a Right-of-Entry Permit, including any necessary documents, with Conservation Corps of Long Beach, a California nonprofit corporation, for the use of a portion of Willow Springs Park for its administration of an Urban Wood Recovery and Utilization Program, for a period of ten years. (District 7) ([File # 20-0375](#))
- (5/5) Recommendation to adopt Specifications No. RFP ED19-120 and award contracts to Overland, Pacific and Cutler, LLC., of Long Beach, CA, and Interwest Consulting Group, Inc., of Long Beach, CA, for as-needed real property acquisition, relocation, and related services, in an aggregate amount not to exceed \$2,000,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager; and, authorize City

Manager, or designee, to execute all documents necessary to enter into the contracts, including any necessary amendments. (Citywide) ([File # 20-0387](#))

Memos to the Mayor and Council

The following memos from Department staff were submitted to the Mayor and City Council in the past month. A full listing of Memos to the Mayor and Council may be found on the City's webpage: <http://longbeach.gov/citymanager/memos-to-the-mayor-and-council/>.

- (5/5) Economic Relief Package – Restart Long Beach Update ([Memo File](#))
- (5/5) Economic Relief Package – ReopenLB Survey Update ([Memo File](#))
- (5/12) Queen Mary Economic Impact Report ([Memo File](#))
- (5/18) Economic Relief Package – ReopenLB Survey Update ([Memo File](#))
- (5/19) Economic Relief Package – Restart Long Beach Update ([Memo File](#))
- (5/28) Economic Relief Package – Restart Long Beach Update ([Memo File](#))

Thank you for spreading the word about Department projects and activities. Please contact me at (562) 570-5282 or via email at john.keisler@longbeach.gov, with any questions.