



Date: June 10, 2020
To: Economic Development Commissioners
From: John Keisler, Economic Development Director 
Subject: **Monthly Communications Recap— April 2020**

The purpose of this memo is to provide the Economic Development Commission (EDC) with a summary of communications from the Economic Development Department.

City Council Letters

The following letters from Department staff were presented at a public meeting of the City Council in the month of April. City Council meetings are held on Tuesday evenings with the exception of the last Tuesday of the month. The File # (underlined in blue) provides a hyperlink to the online file and can be accessed by clicking on the digital version of this document. A full listing of City Council Letters may be found on the City's webpage: <http://longbeach.legistar.com/Calendar.aspx>.

- (4/14) Recommendation to authorize City Manager, or designee, to execute all necessary documents to amend the U.S. Economic Development Administration (EDA) Revolving Loan Fund, to create the Long Beach Emergency Microenterprise Loan Program to assist local micro businesses impacted by the COVID-19 pandemic during the emergency declaration period. (Citywide) ([File # 20-0310](#))
- (4/14) Recommendation to authorize City Manager, or designee, to execute any and all documents necessary or desirable to enter into leases with public or private parties for terms not to exceed six months, with an option for one six-month extension at the sole discretion of the City Manager, to lease or occupy real property in response to the proclaimed emergency due to the COVID-19 pandemic; and Adopt resolution authorizing City Manager, or designee, to execute all necessary documents, including subcontracts and any subsequent amendments, to apply for, accept, and expend grant funding for financial assistance to respond to the proclaimed emergency due to the COVID-19 pandemic. (Citywide) ([File # 20-0311](#))
- (4/14) Recommendation to authorize City Manager, or designee, to execute amendments to Commercial Leases and Agreements memorializing the deferment of any rent obligations due on City-owned properties between March 4, 2020 through May 31, 2020, until November 30, 2020, in the General Fund Group, Tidelands Operating Fund Group, Tidelands Area Fund Group, and Airport Fund Group, that are impacted by the COVID-19 emergency, in accordance with Ordinance No. ORD-20-0010. (Citywide) ([File # 20-0319](#))
- (4/14) Recommendation to review a report on the Coronavirus Economic Relief Package for Long Beach families and small businesses and provide input and policy direction to staff on economic relief strategies for working families and small businesses impacted by the COVID-19 emergency, as more specifically detailed in such report. (Citywide) ([File # 20-0320](#))

- (4/21) Recommendation to authorize City Manager, or designee, to execute any and all documents necessary for the First Amendment to Lease No. 31736 with AP-Atlantic, LLC, a California limited liability company, for office space at 5166 Atlantic Avenue, for continued operation of the Health and Human Services Department's Women, Infants and Children Nutrition Program, for an additional five years, through January 31, 2026. (District 8) ([File # 20-0324](#))
- (4/21) Recommendation to authorize City Manager, or designee, to execute all documents necessary, for the relinquishment of the City of Long Beach's Right of First Refusal, termination of use covenants, and termination of access easements pertaining to real property owned by The Boeing Company (APN's 7149-001-052 and 7149-003-010). (District 5) ([File # 20-0351](#))

Memos to the Mayor and Council

The following memos from Department staff were submitted to the Mayor and City Council in the past month. A full listing of Memos to the Mayor and Council may be found on the City's webpage: <http://longbeach.gov/citymanager/memos-to-the-mayor-and-council/>.

- (4/10) Economic Relief Package Update ([Memo File](#))
- (4/27) Economic Relief Package Update – Hospitality Task Force ([Memo File](#))

Thank you for spreading the word about Department projects and activities. Please contact me at (562) 570-5282 or via email at john.keisler@longbeach.gov, with any questions.