

**City of Long Beach***Working Together to Serve***Memorandum****Office of the City Attorney**

DATE: March 4, 2020

To: Honorable Members of the Long Beach Ethics Commission

FROM: Amy R. Webber, Deputy City Attorney

SUBJECT: Redistricting Materials

Pursuant to your request of February 20, 2020, attached for your information and background are materials relating to the City's redistricting efforts, especially the role of the Ethics Commission in the selection process of the Redistricting Commission.

Staff anticipates a full discussion of the process, including scheduling and important dates, at a future meeting when all Ethics Commission seats are filled. We look forward to addressing your questions at that time.

ARW

document2

cc: Rebecca Guzman Garner, Acting Assistant City Manager
JT Nagayama, City Clerk Specialist



CITY OF LONG BEACH



INDEPENDENT REDISTRICTING COMMISSION PLAN

THOMAS B. MODICA
ACTING CITY MANAGER

CHARLES PARKIN
CITY ATTORNEY

MONIQUE DE LA GARZA
CITY CLERK

TABLE OF CONTENTS

| | |
|---|----|
| INTRODUCTION | 2 |
| SUMMARY MILESTONES..... | 3 |
| OUTREACH | 6 |
| DEPARTMENT RESPONSIBILITIES | 7 |
| APPLICATION & SELECTION PROCESS | 7 |
| REDISTRICTING COMMISSION APPLICATION..... | 9 |
| WEBSITE | 11 |
| CONSULTANT RFP | 12 |
| COMMISSION MEETINGS | 12 |
| MAP REQUIREMENTS..... | 14 |
| FINAL MAP | 14 |
| EXHIBIT A..... | 15 |
| EXHIBIT B | 16 |

INTRODUCTION

On November 6, 2018, voters approved Measure DDD – City of Long Beach Independent Citizens Redistricting Commission. The measure amended the Long Beach City Charter (Charter) to establish an Independent Redistricting Commission (Commission) of Long Beach residents to determine the boundaries of City Council (Council) Districts every ten years after the national census. The Commission has been given the exclusive authority to redraw the nine Council district boundaries through an open and transparent process. Within six months after the census data is released by the federal government, the Commission will adopt a final map establishing new Council District boundaries and create a final report explaining its decision.

The last time redistricting occurred was in 2011, the redistricting process was mandated by the Council. The previous Charter Section provided the opportunity for redistricting every five years. The process began with the Planning Commission, which certified the Federal Census Data and recommended a need for redistricting to the Council. The Council held public meetings and directed City staff to conduct the redistricting process. Following the public input and the Council deliberations, the final map with new district boundaries was adopted by an ordinance on August 2, 2011.

The new Charter sections create an Independent Redistricting Commission to determine the boundaries through a process that is separated into two different components. The first component is the recruitment and selection of Commission members and the second component is the Commission meetings to redraw the Council district boundaries.

SUMMARY MILESTONES

The summary milestones represent a timeline of the two components of the redistricting process outlined by the Charter. A general timeline of the process is available in Exhibit A.

COMMISSIONER RECRUITMENT

The application period will be from April 1, 2020 through June 30, 2020. The communication and outreach plans will facilitate the recruitment of a qualified applicant pool reflecting the diversity of the City.



COMMISSION MEETINGS

The Commission will meet from December 2020 through September 2021 to complete the redistricting process. The City Attorney and LBTv will review all proposed meeting locations to ensure ADA compliance, ample parking, and access to technological requirements. The City Attorney requested all offsite meetings to vary in time to encourage participation.

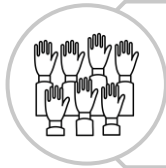


COMMISSION MEETINGS CONTINUED



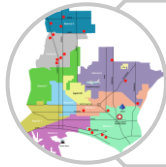
April 2021 - September 2021

Commission Meeting Activation Outreach Phase



April 2021 - June 2021

Commission holds nine public meetings
(one in each district)



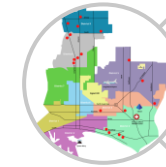
June 2021 - September 2021

Commission Meetings to Discuss & Adopt the Final Map



September 2021

Deadline for Final Map and Report
(Based on release of Census Data in March 2021)



September 2021

Final Map approved becomes new boundaries



October 2021

New Map Awareness Outreach

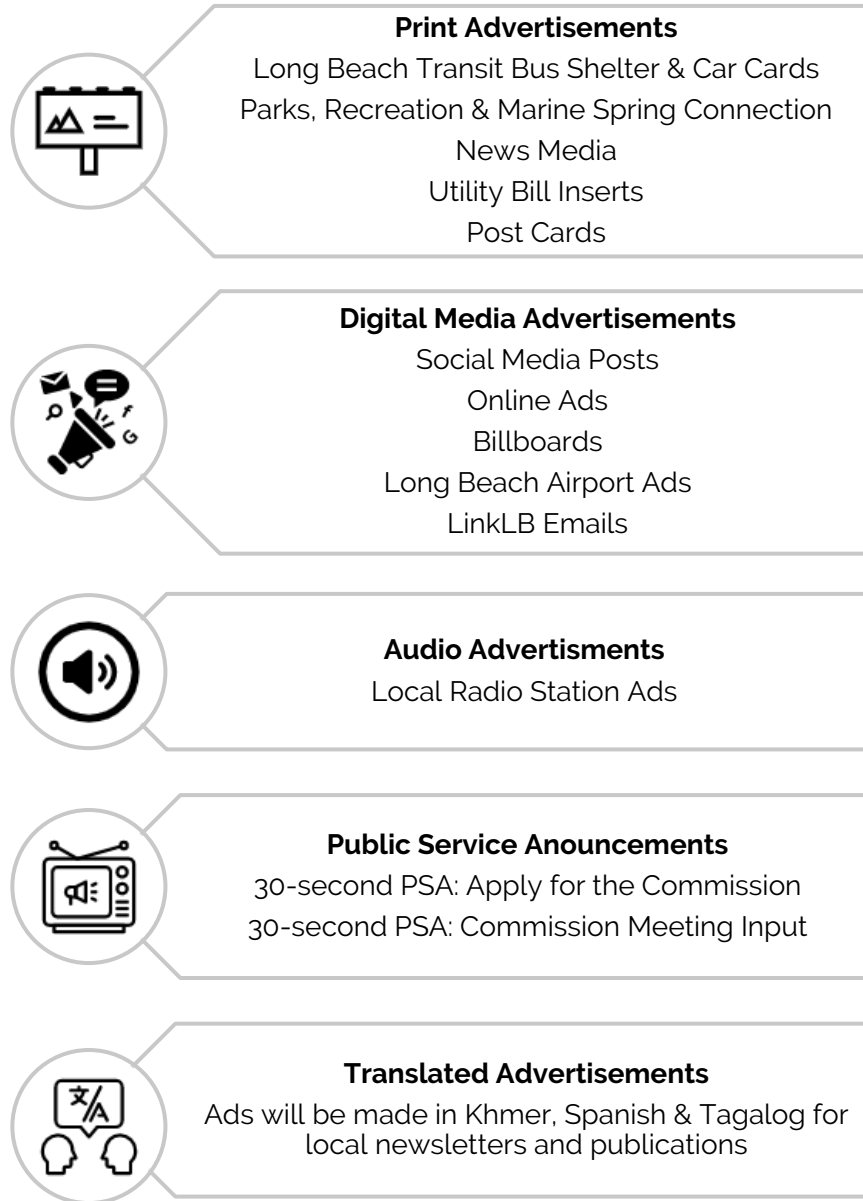


November 2021

Commission transmits report to Mayor & City Council with
recommended changes for future redistricting processes

OUTREACH

The outreach for the Commission will consist of several different advertisement campaigns using Print, Digital, Video, and Public Service Announcements. The advertisements will also be translated in Khmer, Spanish, and Tagalog to recruit and notify the City's diverse communities. The Commission will use advertisements with the 2020 Census campaign to reduce costs and promote the relationship between both efforts.



DEPARTMENT RESPONSIBILITIES

| Department(s) | Responsibility |
|--------------------------|-------------------------------|
| City Clerk | Recruitment of Commissioners |
| City Clerk | Application Form |
| City Clerk | Website |
| City Clerk/City Manager | Meeting Support |
| City Clerk/City Manager | Communications Plan |
| City Clerk/City Manager | Council Presentation |
| City Clerk/City Manager | Offsite Meeting Locations |
| City Manager | Consultant RFP (General) |
| City Attorney | Consultant RFP (Legal) |
| City Attorney/Consultant | Commissioner Training |
| Consultant/City Manager | Online Mapping Tool |
| Consultant/Commissioners | Final Map & Report to Council |

APPLICATION & SELECTION PROCESS

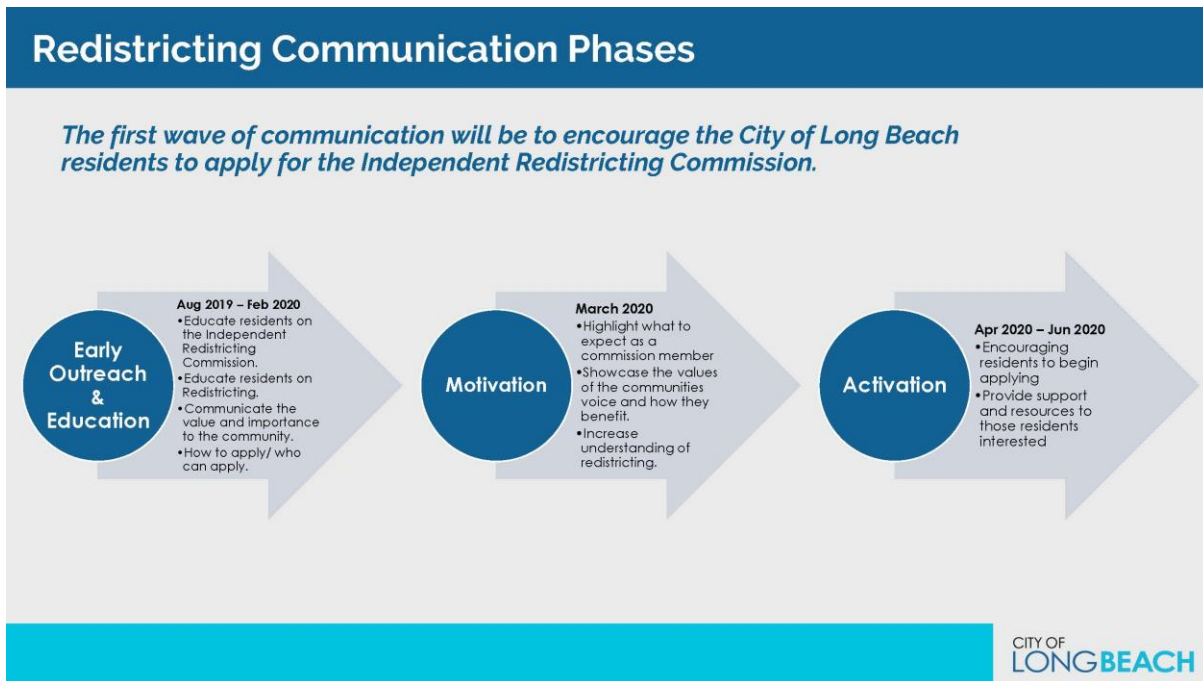
The Commission will consist of 13 commissioners and two alternates. The alternates may fully participate in commission deliberations but may not vote. The members will be selected through an application and selection process, where they will be subject to the qualifications and conflicts of interests outlined in the Charter Section 2504. See Exhibit B for conflicts of interests.

The City Clerk will coordinate the recruitment of the commissioners, beginning with the initial application period opening from April 1, 2020 to June 30, 2020. If the applicant pool, by June 30, 2020, does not have at least 35 qualified applicants, including three qualified applicants from each existing Council District, the application period will be reopened for an additional month until July 31, 2020.

After the close of the application period, the City Clerk will review and remove individuals who do not meet the requirements set in the Charter. The Ethics Commission will create a subpool of 20 to 30 potential commissioners, including two from each existing Council District by November 1, 2020. Once the subpool has been created, the Chair of the Ethics Commission will randomly select nine names, one from each Council District, who will serve as Redistricting Commissioners. The remaining four Redistricting Commissioners and two alternates will be selected by the first nine Commissioners appointed. The Commission must be fully established no later than December 1, 2020.

COMMUNICATION PLAN – RECRUITMENT PHASE

The first wave of communication will be to encourage the City of Long Beach residents to apply for the Independent Redistricting Commission.



Recruitment Education

The education phase for the 2020 Commission recruitment portion began in August 2019 and will run through February 2020. Early education and outreach are intended to increase the understanding of why the Independent Redistricting Commission happens, giving residents background of the process and the value of its importance for the community. Residents will also begin to be informed of when and how to apply during this phase.

Recruitment Motivation

The motivation phase will be in the month of March 2020, the purpose of this phase is to ensure residents understand how important their voice is for the community. To keep residents engaged, this phase will provide education on the community benefits gained from joining the commission. Residents will receive more information on what to expect when applying as well as eligibility requirements.

Recruitment Activation

The activation phase will run from April 2020 to June 2020, with the purpose of encouraging residents to begin applying to the Commission. Residents will be actively reminded to apply as well as providing those residents with support when needed.

REDISTRICTING COMMISSION APPLICATION

Applicants will use the following application to apply online, by mail, or in person and will be translated in Khmer, Spanish, and Tagalog.

**INDEPENDENT REDISTRICTING COMMISSION APPLICATION**Due by **June 30, 2020**

Office of the City Clerk, 411 W. Ocean Blvd., Long Beach, CA 90802

For Official Use Only

Page 1 of 2

SECTION I

First Name

Middle Name

Last Name

Registered Address, City, State, Zip Code

Mailing Address (if different)

Phone Number

Email

SECTION II

I am registered to vote in the City of Long Beach.

☐

Yes

☐

No

You MUST be registered to vote in the City of Long Beach AND meet at least one (1) of the following requirements below.

I voted in the City of Long Beach March 3, 2020 Primary Nominating Election.

☐

Yes

☐

No

Or

I have been a resident of the City of Long Beach for at least one (1) year.

☐

Yes

☐

No

If you do not meet the criteria in Section II, you are NOT eligible to apply.

SECTION III

Note: For Section III, "elected office/official" refers to Mayor, City Attorney, City Auditor, City Prosecutor, City Councilmember, Long Beach Unified School District Board Member, and Long Beach City College Trustee.

Since March 31, 2012, I, my spouse, registered domestic partner, or child have/has:

Contributed to a candidate for City of Long Beach elective office more than Two Hundred Fifty Dollars (\$250) in a single year.

☐

Yes

☐

No

Since March 31, 2016, I, my spouse, registered domestic partner, or child have/has:

Been a paid employee of the City of Long Beach, including those employed by an elected official.

☐

Yes

☐

No

Been a registered City of Long Beach lobbyist, or someone who was required to be a registered City of Long Beach lobbyist.

☐

Yes

☐

No

Been a paid employee of any redistricting contractor or consultant.

☐

Yes

☐

No

INDEPENDENT REDISTRICTING COMMISSION APPLICATIONDue by **June 30, 2020**

Page 2 of 2

Office of the City Clerk, 411 W. Ocean Blvd., Long Beach, CA 90802

SECTION III (Continued)**Since March 31, 2012, I, my spouse, registered domestic partner, parent, sibling, or child is/has:**

Been elected to or appointed to, or been a candidate for, City of Long Beach elective office.

☐ Yes ☐ No

Been an officer, employee of, or paid consultant or contractor to a campaign committee or a candidate for City of Long Beach elective office.

☐ Yes ☐ No

Been a staff member, paid employee of, a consultant to, or someone under contract with any City of Long Beach elected official.

☐ Yes ☐ No

Been a principal officer of an active campaign committee domiciled in the County of Los Angeles that has made expenditures on candidate elections for a City of Long Beach elective office.

☐ Yes ☐ No**If you answered "Yes" to any questions in Section III, you are NOT eligible to apply.****SECTION IV**Please initial next to each statement.☐ I will complete and submit a supplemental questionnaire if I am determined to be eligible to become a Commissioner.☐ If appointed, I shall be ineligible to serve on another City of Long Beach Commission for a period of four (4) years.☐ If appointed, I shall be ineligible to serve as a paid staff for or as a paid consultant to any City of Long Beach elected official or candidate for City of Long Beach elective office for a period of four (4) years.☐ If appointed, I shall be ineligible to receive a non-competitively bid contract with the City of Long Beach, or to register as a City of Long Beach lobbyist.☐ While serving on the Commission, I shall not endorse, work for, volunteer for, or contribute to any candidate campaign for a City of Long Beach elective office. Shall I choose to engage in such activity, I shall immediately resign (including after the approval of a final map) to ensure that I no longer serve shall the Commission reconvene to redraw districts.☐ I understand my application is a public record. If disqualified, the Office of the City Clerk shall maintain a public record of my name and the reason for my disqualification. If qualified, the City Clerk shall publish and transmit my name to the Ethics Commission for consideration to be added to the subpool (only the most qualified applicants shall be considered for the subpool).☐ If appointed, I agree to complete a Live Scan Background Check, Ethics Training, Written Ethics Pledge, and Oath of Office. I also agree to file a Form 700 Statement of Economic Interest, which is a public record, within 30 days of accepting my appointment.☐ By submitting this application, I grant to permission to the City of Long Beach to verify my answers to the questions in Section II using voter registration records.**I certify under penalty of perjury of the laws of the State of California that the foregoing is true and correct.****Signature:****Date:**Visit www.longbeach.gov/redistricting for additional information.**Please call the Office of the City Clerk at (562) 570-6101 or email Redistricting@LongBeach.Gov with any questions or concerns.***This application is also available in Khmer, Spanish, and Tagalog upon request.*

WEBSITE

The Commission website was published in November 2019. The website has information for the public to learn about the Commission and will facilitate participation in the process through the mapping tool and making outreach materials available.



CONSULTANT RFP

The request for proposal (RFP) for a redistricting consultant is scheduled to be released in December 2019. The consultant will assist with Commission staff with the redistricting process and provide advice to the Commissioners during deliberations to redraw the district boundaries. The RFP also included an online mapping tool to create draft maps for the public to submit to the Commission. An additional consultant will be hired by the City Attorney's Office to provide legal advice to the Commission.

COMMISSION MEETINGS

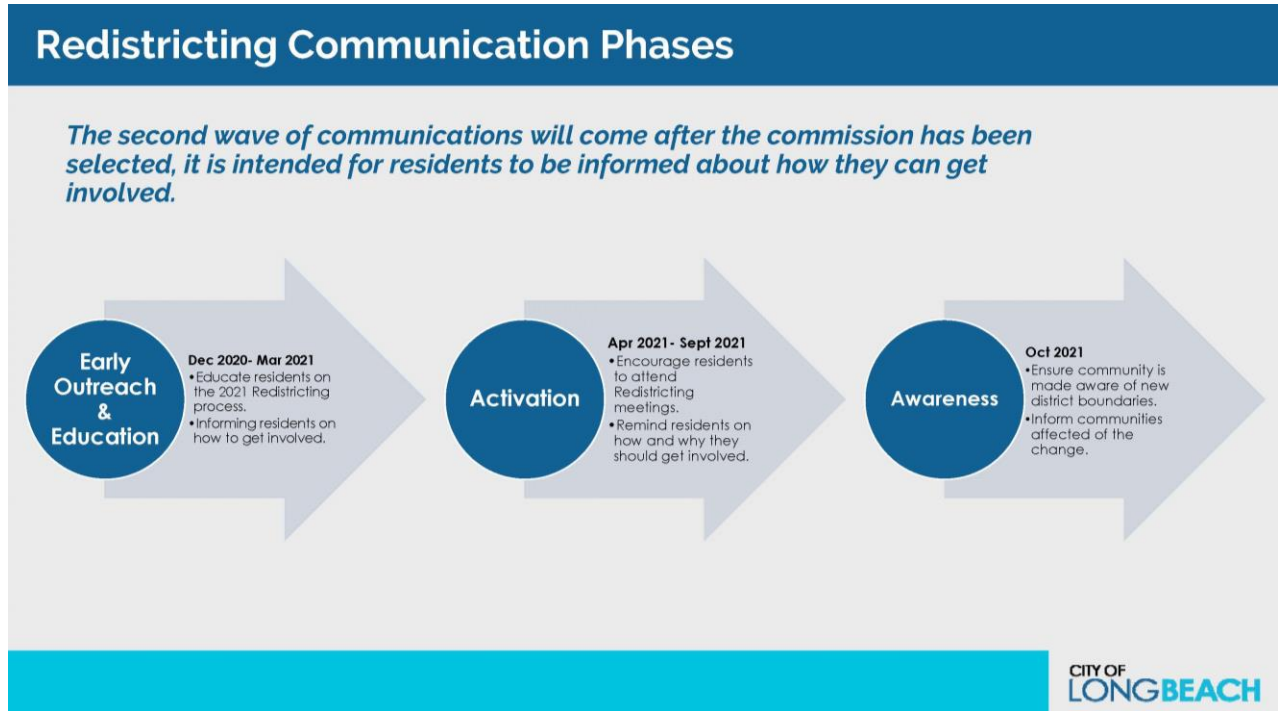
The Commission will meet approximately 20 times beginning in December 2020 through September 2021. At the initial meetings, the commissioners will be trained on the requirements of the Charter, federal and state law, the Brown Act and open meeting requirements, and general rules of parliamentary procedure.

Following the commissioner training, the Commission will meet once in every district after the release of the Census Data in March 2021. The list of potential offsite meeting locations in each District is below.

| | |
|--------------------|---|
| Council District 1 | Chavez Elementary Chavez Park |
| Council District 2 | City Hall Main Library |
| Council District 3 | Bruin Den - Rec Park Fire Station 14 |
| Council District 4 | Whaley Park Fire Station Training Room |
| Council District 5 | El Dorado Senior Center McBride HS |
| Council District 6 | Veterans Park McArthur Park |
| Council District 7 | Silverado Park Cabrillo HS |
| Council District 8 | Expo Arts Center |
| Council District 9 | Houghton Park Obama Library |

COMMUNICATION PLAN – COMMISSION MEETING PHASE

The second wave of communications will come after the commission has been selected, it is intended for residents to be informed about how they can get involved.



Redistricting Education

This phase will run from December 2020 to March 2021, while the Commission is training, residents will be informed of what is to be expected during the 2021 Redistricting process. Residents will be informed on how they can get involved and when the meetings will take place.

Redistricting Motivation/Activation

This phase will run from April 2021 to September 2021 to get residents in the community interest in attending the meetings. These meetings will be hosted around the city and community representation will be encouraged.

Awareness

The final phase will be used to notify residents of the updates as well as informing communities that are affected by the changes of their new district through outreach efforts.

MAP REQUIREMENTS

The Commission is subject to the criteria outlined in Charter Section 2506. The final map will be drawn so that the Council districts are nearly equal as practicable in total population, complies with federal and state laws, and each Council district is geographically contiguous.

The Commission must consider the criteria in the following order of priority when drawing the final map:

1. The geographic integrity of a neighborhood that minimizes its division.
2. Communities of interest that are a contiguous population that shares common social and economic interests.
3. Neighborhoods and communities sharing a common language, history, culture and identity.
4. Geography and topography.
5. District boundaries that are easily identifiable and understandable. Districts should be bounded by natural and artificial barriers, by street lines, and/or City boundary lines.
6. Districts should be geographically compact such that nearby areas of population are not bypassed for more distant population.
7. All lines must correspond to census blocks in order to preserve the validity of data and avoid arbitrary boundaries.
8. Other criteria that do not conflict with the other requirements and criteria listed in the City Charter or with state or federal law.

In addition, the Commission will number each Council district to keep as many residents as possible in the Council district they currently reside, must not consider the residence of any individual, or draw districts to favor or discriminate against a political party.

FINAL MAP

The final map adopted by the Commission will go into effect immediately upon adoption and include an explanation of how the map complies with the redistricting requirements and criteria outlined in the Charter along with justifications of any boundaries that do not comply. The final map must be adopted within six months after the 2020 Census data is release and will be sent to the Los Angeles Register Recorder's Office once adopted.

Finally, the commission will create a report to the Mayor and Council recommending changes, including amendments to the Charter regarding the timeline and deadlines for improvements to the process in the future. The Council can adopt changes suggested by the Commission by an ordinance.

EXHIBIT A

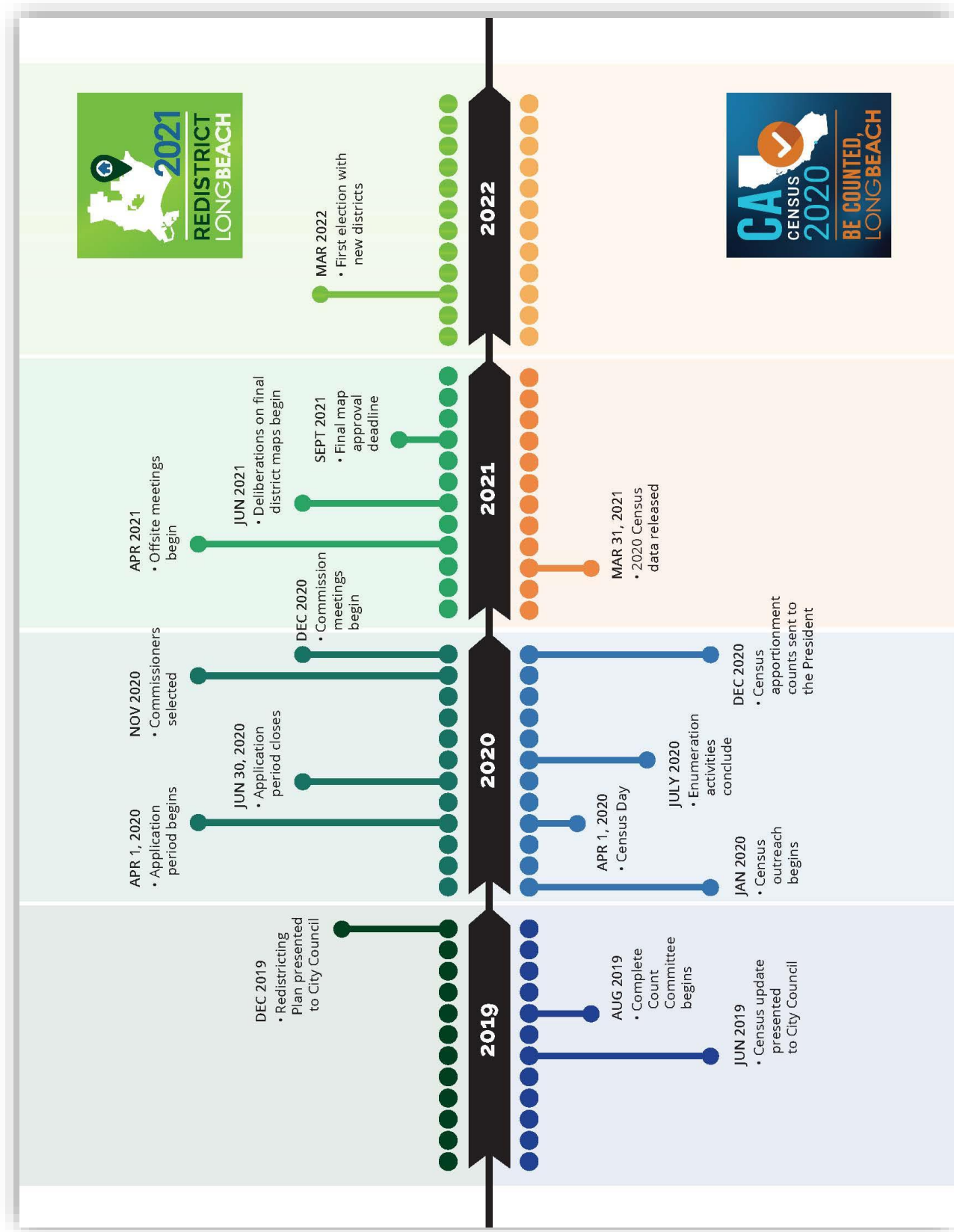


EXHIBIT B

I'd like to be a member of the
Independent Redistricting Commission...

Am I Eligible to Apply?

Let's find out!

2021 REDISTRICT LONG BEACH

If you encounter an "X" you are not eligible.

START

Are you a registered voter?

no ☒ X
yes ☒

Did you vote in the March 3, 2020 election?
..... or
Have you been a resident of Long Beach since March 31, 2019?

no ☒ X
yes ☒

Since March 31, 2012, have you or any member of your immediate* family:

Contributed more than \$250 in a single year to a candidate for a City of Long Beach elective office***?

no ☒ ✓
yes ☒ X

Since March 31, 2016, have you or any member of your immediate* family:

Been a paid employee of the City of Long Beach?

no ☒ ✓
yes ☒ X

Been a registered City of Long Beach lobbyist?

no ☒ ✓
yes ☒ X

Been a paid employee of any redistricting contractor or consultant?

no ☒ ✓
yes ☒ X

Since March 31, 2012, have you, or any member of your extended** family:

Been an elected, appointed, or a candidate for a City of Long Beach elective office***?

no ☒ ✓
yes ☒ X

Been an employee for a campaign committee or for a candidate for City of Long Beach elective office***?

no ☒ ✓
yes ☒ X

Been an employee for a City of Long Beach elected official***?

no ☒ ✓
yes ☒ X

Been a principal officer of a campaign committee that made expenditures on a candidate election for a City of Long Beach elective office***?

no ☒ ✓
yes ☒ X

Yes, you are eligible!

*For this purpose, **immediate family** is defined as spouse, registered domestic partner, or child.
For this purpose, **extended family is defined as spouse, registered domestic partner, parent, sibling, or child.
***For this purpose, **elected office/official** is defined as Mayor, City Attorney, City Auditor, City Prosecutor, City Councilmember, LBUUSD Board Member, or LBCC Trustee.

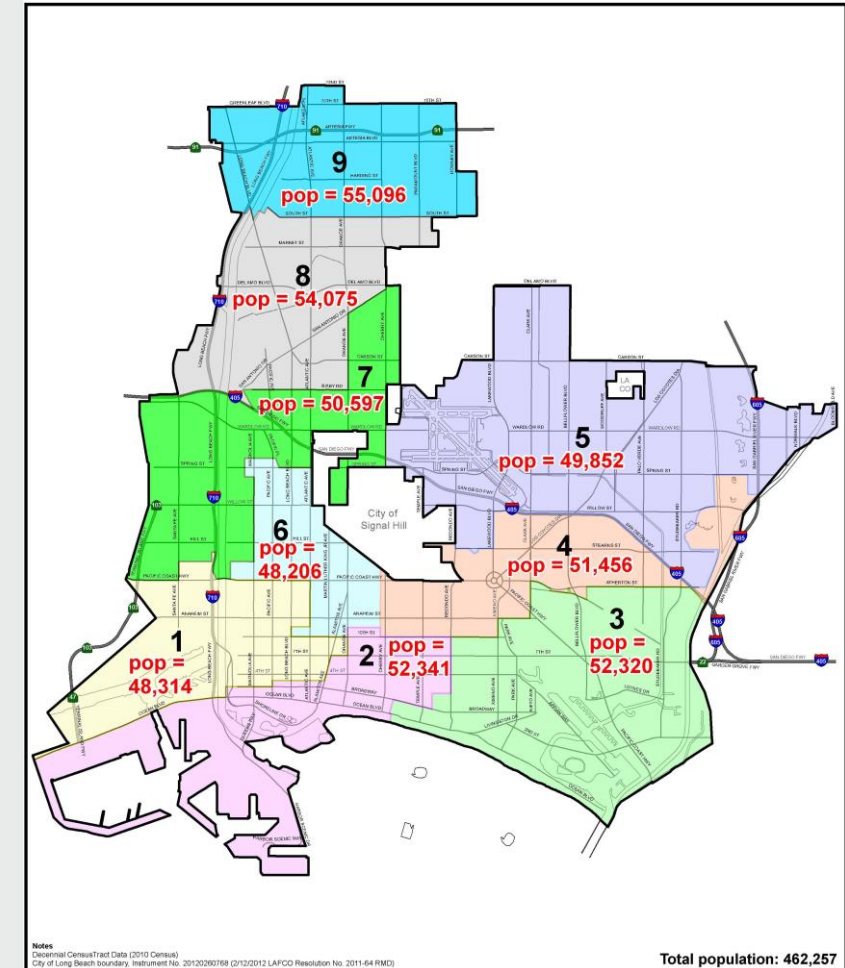
Independent Redistricting Commission Plan

December 10, 2019



Background

- Current Council District Map was adopted in 2011
- On November 6, 2018, voters approved Measure DDD, establishing the Independent Redistricting Commission



Recruitment and Selection

I'd like to be a member of the Independent Redistricting Commission...
Am I Eligible to Apply?

Let's find out!

If you encounter an "X" you are not eligible.

START

Are you a registered voter?

no ☒ **X**
yes ☒ **✓**

Since March 31, 2012, have you or any member of your immediate* family:

Contributed more than \$250 in a single year to a candidate for a City of Long Beach elective office***?

no ☒ **✓**
yes ☒ **X**

Did you vote in the March 3, 2020 election?
or
Have you been a resident of Long Beach since March 31, 2019?

no ☒ **X**
yes ☒ **✓**

Since March 31, 2016, have you or any member of your immediate* family:

Been a paid employee of the City of Long Beach?

no ☒ **✓**
yes ☒ **X**

Been a registered City of Long Beach lobbyist?

no ☒ **✓**
yes ☒ **X**

Been a paid employee of any redistricting contractor or consultant?

no ☒ **✓**
yes ☒ **X**

Since March 31, 2012, have you, or any member of your extended** family:

Been an elected, appointed, or a candidate for a City of Long Beach elective office***?

no ☒ **✓**
yes ☒ **X**

Been an employee for a campaign committee or for a candidate for City of Long Beach elective office***?

no ☒ **✓**
yes ☒ **X**

Been an employee for a City of Long Beach elected official***?

no ☒ **✓**
yes ☒ **X**

Been a principal officer of a campaign committee that made expenditures on a candidate election for a City of Long Beach elective office***?

no ☒ **✓**
yes ☒ **X**

Yes, you are eligible!

*For this purpose, immediate family is defined as spouse, registered domestic partner, or child.
**For this purpose, extended family is defined as spouse, registered domestic partner, parent, sibling, or child.
***For this purpose, elected office/official is defined as Mayor, City Attorney, City Auditor, City Prosecutor, City Councilmember, LBUSD Board Member, or LBCC Trustee.

- Application Period: April 1, 2020 – June 30, 2020
- Ethics Commission will randomly select the first 9 Commissioners
- First 9 Commissioners will select the remaining 4 members and 2 alternates
- Commissioner Term begins December 1, 2020

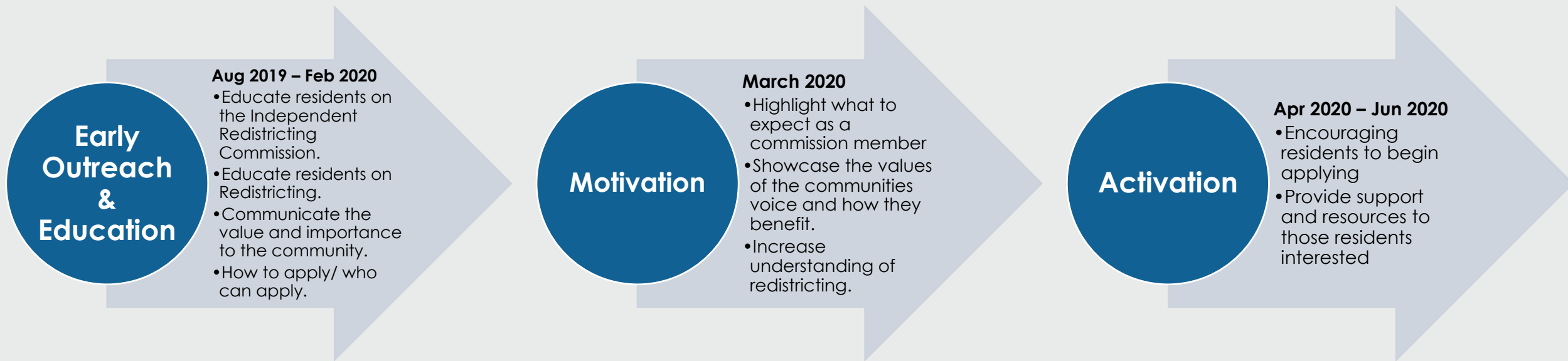
Commission Meetings

- Approximately 20 meetings: December 2020 – September 2021
- One meeting in each current Council District beginning in April 2021
- Final Map adoption by September 2021



Redistricting Communication Phase I

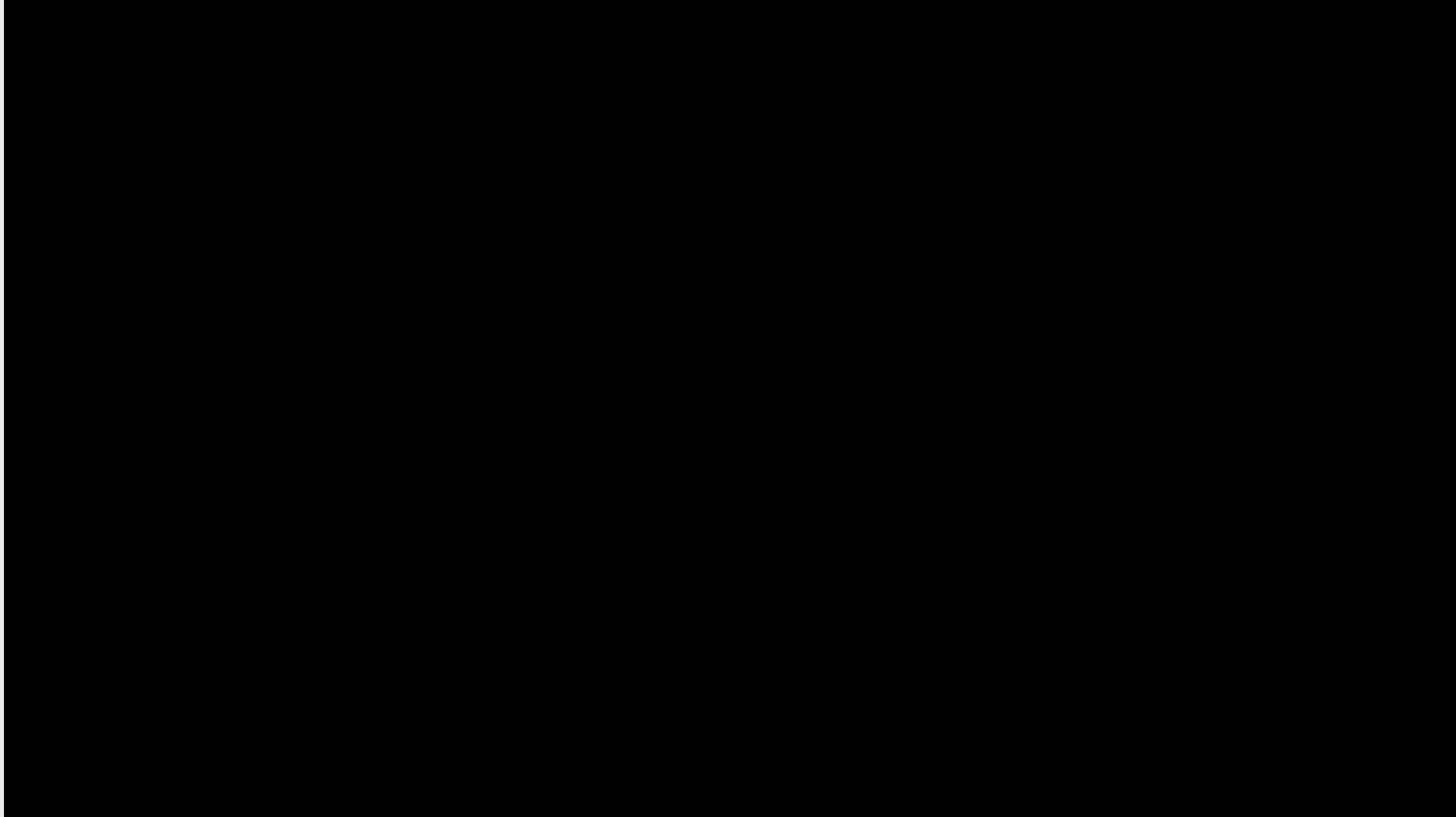
The first wave of communication will be to encourage the City of Long Beach residents to apply for the Independent Redistricting Commission.



Redistricting Communication Phase II

The second wave of communications will come after the commission has been selected, it is intended for residents to be informed about how they can get involved.



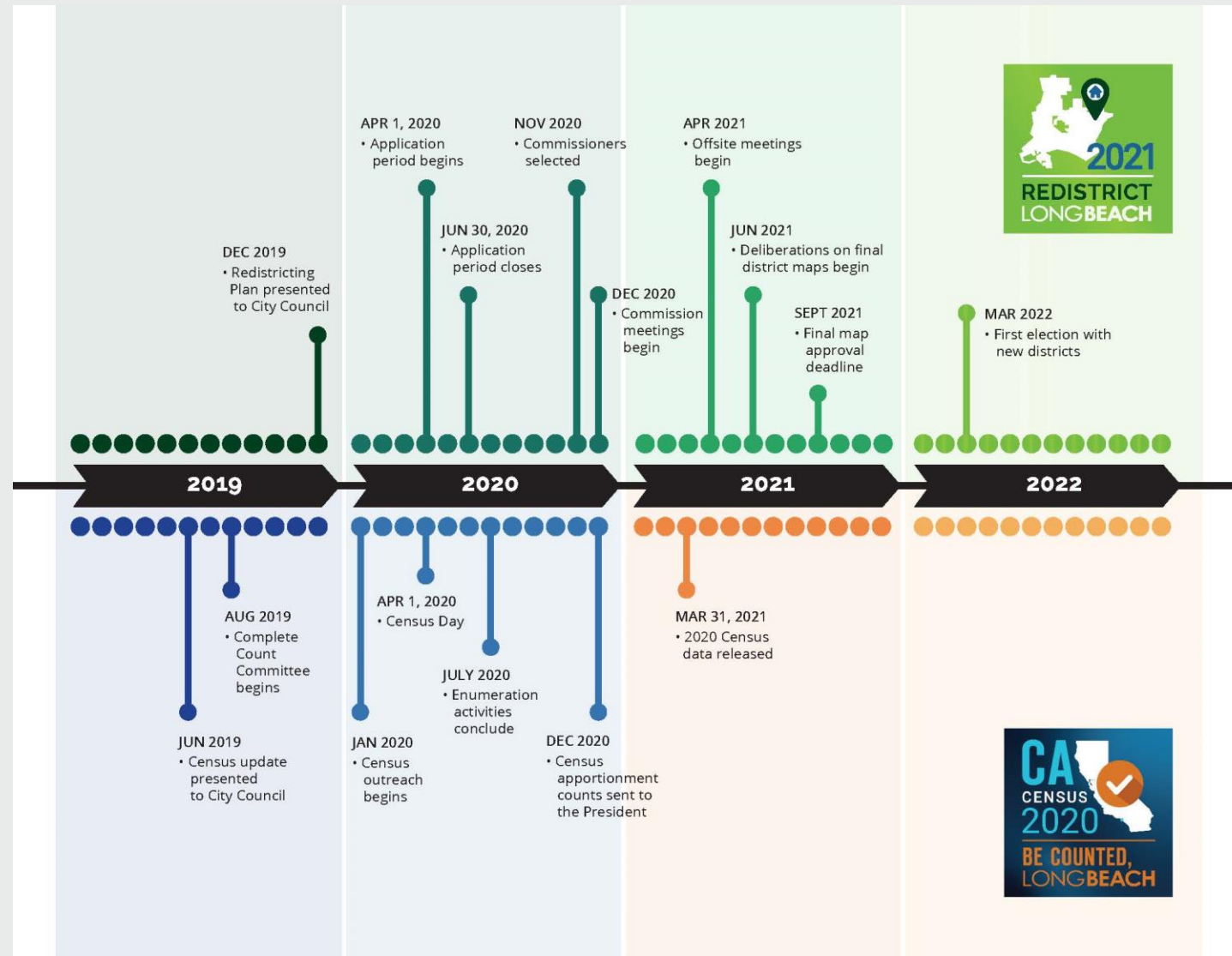


Department Roles

- City Clerk
 - Commissioner recruitment
 - Commission coordination
- City Attorney
 - Legal advice regarding redistricting process
 - Commission training
- City Manager
 - Procurement of redistricting services
 - Communications plan support
 - Commission and meeting support



Census and Redistricting Coordination



Redistricting Services RFP

- December 2019 release
- Commissioner and staff training
- Mapping tool
- Meeting facilitation and assistance



**Your Community,
Your Voice**

**Be a representative
for your community!**

In 2021, Long Beach
will redraw its
district boundaries
and residents
will be given the
opportunity to be
part of the change.

**2021
REDISTRICT
LONG BEACH**

**Application period:
April 1, 2020 – June 30, 2020**

You can apply if you:

- Are registered to vote in the City of Long Beach.
- Voted in the March 3, 2020 Primary Nominating Election or have lived in the City of Long Beach since March 31, 2019.
- Do not have a conflict of interest.

**Subscribe
to updates:**
www.longbeach.gov/irklb



For more information visit www.longbeach.gov/redistricting

Redistricting Budget Estimate

- The proposed redistricting plan spans three fiscal years at an estimated cost of \$1.2 million
- The FY 20 Adopted Budget included \$250,000 to initiate the proposed work plan
- City Clerk and City Manager's Offices are working to identify unfunded balance



Recommendation

Receive and file a report on the status of the Independent Redistricting Commission Plan.

ARTICLE XXV. - COUNCILMANIC DISTRICTS AND REDISTRICTING

Section 2500. - COUNCILMANIC DISTRICTS.

The City shall be divided, for electoral purposes, into nine (9) Councilmanic Districts approximately equal in population.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2501. - LONG BEACH INDEPENDENT REDISTRICTING COMMISSION.

- (a) The exclusive authority to redraw Council district boundaries is vested in the Long Beach Independent Redistricting Commission.
- (b) The Commission shall:
 - (1) Be independent of Mayor and City Council control;
 - (2) Conduct an open and transparent process enabling full public consideration of and comment on the drawing of Council district boundaries;
 - (3) Comply with the provisions in this article; and
 - (4) Conduct itself with integrity and fairness.
- (c) The Commission may:
 - (1) Adopt for itself rules of procedure not in conflict with this article; and
 - (2) Adopt rules and regulations for the interpretation and implementation of this article.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2502. - POWER AND DUTY OF COMMISSION TO ADOPT COUNCIL DISTRICT BOUNDARY MAP.

- (a) Within six (6) months after census-block-level population data from a regular United States decennial census is made available to the public, the Commission shall adopt a final map establishing new Council district boundaries and a final report explaining its decision. The final map shall include a precise map and written description of the boundaries of each Council district. In the final report, the Commission shall explain the rationale for the Council district boundaries, including, at a minimum, an explanation of how the final map complies with the redistricting requirements and criteria in Section 2506 of this Charter and a reasonable justification for any Council district boundary that does not comply with any redistricting criterion.
- (b) A Commission-adopted final map has the force and effect of law and is effective immediately upon adoption, unless on the date of adoption there are less than six (6) months until the next primary City election, in which case the final map shall go into effect after that election and any applicable run-off election.
- (c) If the Commission does not adopt a final map by the deadline in subsection (a), the City Attorney shall immediately petition the Superior Court for an order prescribing new Council district boundaries in accordance with the redistricting criteria and requirements set forth in Section 2506. The boundaries

prescribed by the Superior Court shall be used for all City Council elections that take place more than six (6) months from the date of the Superior Court's order and shall last until a final map is adopted by the Commission to replace it.

- (d) The Commission shall redraw Council district boundaries once per decade and at such other times as may be required, as provided in subsection (a), unless the Commission is reconvened by a vote of two-thirds of the City Council to address significant population changes, legal challenges, or other issues, or is ordered to do so by a court.
- (e) Any territory that is annexed, consolidated, or otherwise attached to the City shall be allocated to a Council district pursuant to this subsection, effective upon the completion of such annexation, consolidation, or other proceedings. The City Clerk shall update the final map accordingly.
 - (1) If the territory's boundary is contiguous to the boundary of not more than one (1) Council district, the territory shall be allocated to that Council district.
 - (2) If the territory's boundary is contiguous to the boundaries of two (2) or more Council districts, the territory shall be allocated to the council district with which it shares the longest boundary.
 - (3) If the territory's boundary is not contiguous with the boundary of any Council district, the territory shall be allocated to the closest Council district.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2503. - COMMISSION ORGANIZATION.

- (a) The Commission shall consist of 13 commissioners and 2 alternates. Alternates may fully participate in commission deliberations but may not vote and may not be counted towards the establishment of a quorum. Alternates are subject to the same terms of office, qualifications, restrictions, and standards of conduct as other commissioners under this article.
- (b) The term of office of each commissioner begins on December 1 of a year ending in zero, and expires on January 1 of the next year ending in zero. Sixty (60) days after a final map has been adopted, the Commission shall cease to meet, unless reconvened by order of a court of competent jurisdiction, or by the City Attorney to consider settlement options if the final map is legally challenged or by the City Council as provided by Section 2502(a) above.
- (c) Nine (9) commissioners constitute a quorum. The removal of a Commissioner or alternate; the approval of additional redistricting criteria; and the approval of a proposed final map, final map, and final report require the affirmative votes of nine (9) commissioners. All other Commission actions require the affirmative vote of a majority of commissioners present.
- (d) At its first meeting, the Commission shall select one (1) commissioner to serve as Chair and one (1) to serve as Vice Chair. The Commission may designate other officers from its membership, and may establish subcommittees. Subcommittees shall report on their actions at the next meeting of the Commission.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2504. - COMMISSIONER QUALIFICATIONS, REQUIREMENTS AND POST-SERVICE RESTRICTIONS.

- (a) Each commissioner must be a registered voter of the City and must either:

- (1) Have voted in the City election immediately preceding his or her application to be on the Commission;
 - (2) Have been a resident of the City for at least one (1) year immediately preceding his or her application to be on the Commission.
- (b) The following persons are not eligible to be a commissioner:
- (1) A person who, or whose spouse, registered domestic partner, or child, within the eight (8) years immediately preceding their date of application to be on the Commission, has contributed to a candidate for City elective office, in a single year, more than Two Hundred Fifty Dollars (\$250).
 - (2) A person who, or whose spouse, registered domestic partner, or child - is or has been, within the four (4) years immediately preceding their date of application to be on the Commission, any of the following:
 - i. A paid employee of the City, including those employed by an elected official;
 - ii. A registered City lobbyist, or someone who was required to be a registered City lobbyist; or
 - iii. A paid employee of any redistricting contractor or consultant.
 - (3) A person who, or whose spouse, registered domestic partner, parent, sibling, or child - has been, within eight (8) years immediately preceding their date of application to be on the Commission, any of the following:
 - i. Elected to or appointed to, or been a candidate for, City elective office;
 - ii. An officer, employee of, or paid consultant or contractor to a campaign committee or a candidate for City elective office;
 - iii. A staff member, paid employee of, a consultant to, or someone under contract with any City elected official; or
 - iv. A principal officer of an active campaign committee domiciled in the County of Los Angeles that has made expenditures on candidate elections for a City elective office.
- (c) Within 30 days of appointment, a commissioner shall file with the City Clerk a statement of economic interest, or similar financial disclosure statement, as required under the City's conflict of interest code, and shall agree to the City's Code of Ethics and written ethics pledge.
- (d) A commissioner shall be ineligible, for a period of ten years beginning from the date of their appointment, to hold City elective office. A commissioner shall be ineligible, for a period of four (4) years beginning from the date of their appointment, to be appointed to another City commission, to serve as paid staff for or as a paid consultant to any City elected official or candidate for City elective office, to receive a non-competitively bid contract with the City, or to register as a City lobbyist.
- (e) While serving on the Commission, a commissioner shall not endorse, work for, volunteer for, or contribute to any candidate campaign for City elective office. Commissioners choosing to engage in such activity may resign at any time, including after the approval of a final map to ensure that the commissioner no longer serves if the Commission is reconvened to redraw districts

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2505. - COMMISSIONER SELECTION AND REMOVAL.

- (a) The commissioner selection process is designed to produce a Commission that is independent and that reasonably reflects the diversity of the City.

- (b) The City Clerk shall, beginning in 2020, and in each year ending in the number zero thereafter, initiate and publicize an application process, open to all City registered voters who meet the requirements of Section 95 in a manner that promotes a qualified commissioner applicant pool that is large and reflective of the diversity of the community. The application period shall remain open for at least three (3) months.
- (c) The City Clerk shall create an application available in English, Spanish, Khmer and Tagalog and as may be required under the City's Language Access Policy for prospective commissioners, and seek assistance from a broad range of community-based organizations in outreach efforts. Applicants shall attest on the application, under penalty of perjury, that the information provided is true.
- (d) Approximately one (1) month prior to the close of the application period, the City Clerk shall report to the City Council and Mayor on applications received up to that point and any additional outreach that is being undertaken or planned to ensure that the applicant pool has a sufficient number of qualified applicants and reasonably reflects the City's diversity.
- (e) After the close of the application period, the City Clerk shall review and remove individuals who are disqualified under Section 2504 of this Charter from among the commission applicants. The City Clerk shall maintain a public record of the disqualifications that apply to each person whose application is removed from the applicant pool. If the resulting applicant pool does not have at least 35 qualified applicants, including 3 qualified applicants from each existing City Council district, the City Clerk shall reopen the application period for one (1) month and conduct additional outreach to ensure that the pool meets these requirements.
- (f) After removing ineligible applicants, the City Clerk shall publish and transmit to a screening panel a list with the names of all qualified applicants. For purposes of this section, "screening panel" means:
 - (1) The City's Ethics Commission, if that Commission is established by ordinance or under this Charter; or
 - (2) If an ethics commission matching the description in subsection (1) does not exist, a panel of Long Beach residents consisting of: one (1) retired judge; one (1) law, government, or public policy professor teaching at an accredited institution; and one (1) member of the governing board of a non-profit organization qualified under Internal Revenue Code section 501(c)(3) that has history of advocating for good government reform in the city. The panelists shall be selected by the Mayor from a pool of qualified applicants. Panelists shall meet the same qualifications required of commissioners in Section 2504. The Mayor shall recruit a pool of applicants to serve on the screening panel; or
 - (3) If an ethics commission matching the description in subsection (1) does not exist, and there are insufficient qualified applicants to form a panel pursuant to paragraph (2), a panel consisting of the City Attorney, the City Clerk, and the City Auditor.
- (g) From this eligible commissioner applicant pool, the screening panel shall, no later than November 1, 2020, and by November 1 in each year ending in the number zero thereafter, create a subpool of not less than 20 nor more than 30 applicants most qualified to perform the duties of the Commission, including at least two (2) applicants from each existing Council district. The screening panel, exercising its independent judgment, shall make these assignments at a publicly noticed meeting after the public has had the opportunity to provide written and oral comment. The screening panel may ask additional questions of commissioner applicants at that meeting. The screening panel shall make each assignment to the subpool on the basis of the applicant's relevant analytical skills, familiarity with the city's

neighborhoods and communities, ability to be impartial, and apparent ability to work cooperatively with other potential commissioners. The subpool should reasonably reflect the City's diversity; provided that, other than the requirement of geographic diversity in this subsection, no quotas, formulas, or ratios may be applied for this purpose.

- (h) Immediately after the subpool has been created, and at that same public meeting, the chair of the screening panel shall randomly select nine (9) names - one (1) from each existing council district - from the subpool. These nine (9) individuals shall serve as commissioners on the Commission.
- (i) The commissioners selected pursuant to subsection (h) shall select four (4) commissioners and two (2) alternates from the remaining applicants in the subpool. Each selection requires six (6) affirmative votes from among the nine (9) commissioners, and the selection must be made at a publicly noticed meeting after the public has had the opportunity to provide written and oral comment. The commissioners shall make each selection on the basis of the applicant's relevant analytical skills, familiarity with the city's neighborhoods and communities, ability to be impartial, and apparent ability to work cooperatively with other commissioners. The Commission should reasonably reflect the City's diversity; provided that no quotas, formulas, or ratios may be applied for this purpose.
- (j) The Commission shall be fully established no later than December 1, 2020, and thereafter no later than December 1 in each year ending in the number zero. To meet this deadline, the City Clerk may establish other deadlines for the commissioner application and selection process described in this Section.
- (k) The Commission may remove a commissioner for substantial neglect of duty, gross misconduct in office, or inability to discharge the duties of office, but only after providing the subject commissioner written notice and an opportunity for a response at a public meeting.
- (l) If a commissioner resigns or is removed from the Commission, the Chair of the Commission shall randomly select one (1) of the alternates to fill the vacancy as a voting commissioner. If the Commission is unable to act because there are fewer than nine (9) active commissioners, the City Clerk shall, within one (1) month of making this determination, recruit a pool of qualified applicants to fill the vacancies. The remaining commissioners shall, within two (2) weeks of the pool being constituted, appoint replacement commissioners from this pool by a two-thirds vote.
- (m) For purposes of this section, "diversity" includes, but is not limited to, racial, ethnic, gender, and sexual orientation diversity.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2506. - REDISTRICTING REQUIREMENTS AND CRITERIA.

- (a) The Commission shall draw its final map so that:
 - (1) Council districts are as nearly equal as practicable in total population;
 - (2) The final map complies with the U.S. Constitution; the Federal Voting Rights Act, the California Constitution; and any other requirement of federal or state law applicable to charter cities; and
 - (3) Each Council district is geographically contiguous, to the extent practicable, and has a clearly defined boundary.
- (b) In addition to following the requirements of subsection (a), the Commission shall consider the following criteria when drawing the final map, in order of priority:

- (1) The geographic integrity of a neighborhood should be respected in a manner that minimizes its division;
 - (2) Communities of interest. The geographic integrity of a community of interest should be respected in a manner that minimizes its division. A community of interest is a contiguous population that shares common social and economic interests that should be included within a single district for purposes of its effective and fair representation;
 - (3) Neighborhoods and communities sharing a common language, history, culture and identity should not be divided so as to dilute their voting power;
 - (4) Geography and topography: Districts should respect major topographic and geographic features of the City;
 - (5) District boundaries should be easily identifiable and understandable by voters. Districts should be bounded by natural and artificial barriers, by street lines, and/or by City boundary lines;
 - (6) Districts should be geographically compact such that nearby areas of population are not bypassed for more distant population;
 - (7) All lines must correspond to census blocks in order to preserve the validity of data and avoid arbitrary boundaries; and
 - (8) Other Commission may adopt other criteria that do not conflict with the other requirements and criteria listed in this section or with state or federal law.
- (c) The Commission shall not consider place of residence of any individual, including any incumbent or political candidate, in the creation of a map.
 - (d) The Commission shall number each Council district such that, for as many residents as possible, the number of the Council district they reside in remains the same.
 - (e) The Commission shall not draw districts for the purpose of favoring or discriminating against a political party.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2507. - PUBLIC MEETINGS AND PUBLIC COMMENT.

- (a) The Commission shall establish and implement an open meeting process for public input and deliberation that is promoted through an outreach program to solicit broad public participation in the redistricting process. The Commission shall comply with all applicable State and City requirements for open meetings.
- (b) Prior to adopting a final map, the Commission shall hold at least nine (9) public meetings, including one (1) public meeting in each existing Council district. A final map may not be adopted unless a proposed final map with substantially similar Council district boundaries has been adopted at least seven (7) days earlier at a prior public meeting.
- (c) The Commission shall establish and implement a process for accepting written public comment, including the submission of draft maps and draft partial maps for the Commission's consideration.
- (d) Commission members and staff may not communicate with or receive communications about redistricting matters from anyone except at a public meeting or through the process established for accepting written public comment. This subsection does not prohibit:
 - (1) communication between Commission members, staff, legal counsel, and consultants retained by

- the Commission that is otherwise permitted by State and City open meeting requirements; or
- (2) commissioners, staff, legal counsel, or consultants from engaging in public education and outreach, including explaining how the Commission functions and encouraging public participation in the redistricting process.
- (e) Any person who is compensated for communicating with the Commission or any commissioner, other than a reimbursement of reasonable travel expenses, shall identify the party compensating them in such communication.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2508. - RECORDS AND DATA.

- (a) The Commission shall comply with the California Public Records Act, commencing with section 6250 of the California Government Code, or its successor, and any City laws regarding public records, to the degree they require greater disclosure and retention of Commission records than is provided in this article.
- (b) The Commission and its subcommittees shall keep minutes of all discussion and actions taken at public meetings. The minutes should be adopted at the next public meeting of that body. To the greatest extent practicable, all public meetings of the Commission and its subcommittees shall be video recorded.
- (c) To the greatest extent practicable, the Commission shall make available to the public a free electronic mapping tool, loaded with relevant population and demographic data, which tool can be used to create draft maps and draft partial maps.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2509. - ADMINISTRATION.

- (a) The City Council shall appropriate sufficient funds to recruit commissioners, meet the operational needs of the Commission, and conduct any outreach program to solicit broad public participation in the redistricting process.
- (b) The City Manager, City Clerk, and City Attorney shall assign sufficient staff to support the Commission. The Commission shall be staffed by no less than three (3) City employees: the City Manager, the City Clerk, and the City Attorney, or their respective representatives. The City Attorney's, or his/her respective representative's, only client on matters relating to redistricting is the Commission.
- (c) The City Clerk and the City Attorney, or their respective representatives, shall, no later than March 1, 2021, and thereafter by March 1 in every year ending in one, train the commissioners on the requirements of this article, federal and state law regarding redistricting, open meeting requirements, and general rules of parliamentary procedure.
- (d) The City Manager and the City Clerk shall, by January 1, 2020, and thereafter by January 1 in every year ending in zero, provide a report to the Mayor and City Council that explains, at minimum, plans for: recruiting a qualified applicant pool that reflects the City's diversity; assigning sufficient staff to support the Commission's activities; training commissioners; providing work space and relevant technology to support the Commission's activities; facilitating an open selection process to hire

redistricting consultants; identifying and reserving meeting spaces suitable for holding public meetings in each Council district; creating a website for the Commission; and encouraging public participation in the redistricting process.

- (e) Within 60 days after the adoption of a final map, the Commission shall transmit a report to the Mayor and City Council recommending any changes, including amendments to this article, that could improve the redistricting process in future years. The City Council may, by two-thirds vote, adopt by ordinance changes to time limits and deadlines imposed by this article that are specifically recommended by the Commission.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)

Sec. 2510. - LEGAL CHALLENGE.

- (a) Any registered voter in the City may file a petition for a writ of mandate or writ of prohibition within ninety (90) days after the Commission has adopted a final map, to bar the implementation of all or a portion of the new Council district boundaries on the grounds that the final map violates this article. No legal challenge may be brought against the final map under this article after the 90-day period has expired.
- (b) If a legal challenge is successfully brought against the final map, the Court may correct the violation by court order adjusting Council district boundaries consistent with the redistricting requirements and criteria of Section 2506; alternatively, if the Court finds the final map requires significant revisions or must be entirely redrawn, the Court may order the Commission to reconvene to adjust or adopt new Council district boundaries.

(Added by Meas. DDD, 11-6-2018, eff. 12-11-2018)



Be a representative for your community!

For the first time,
Long Beach residents
will redraw the Council
District boundaries.

The City is creating an
**Independent Redistricting
Commission** comprised of 13
members and 2 alternates.

The Commission will
reasonably reflect the
diversity of the City and act
as an independent body.



**REDISTRICT
LONGBEACH**

Your Community, Your Voice

The application period for the Independent Redistricting
Commission will open in April 2020 for all residents
interested in representing their community and making
a change. *Your voice equals your change!*

Application period:
April 1, 2020 – June 30, 2020

You can apply if you:

- Are registered to vote in the
City of Long Beach.
- Voted in the March 3, 2020
Primary Nominating Election or
have lived in the City of Long
Beach since March 31, 2019.
- Do not have a conflict of interest.

Subscribe to updates:

www.longbeach.gov/linklb



For more information visit www.longbeach.gov/redistricting

I'd like to be a member of the
Independent Redistricting Commission...

Am I Eligible to Apply?



Let's find out!

If you encounter an "X" you are **not eligible**.

START

Are you a registered voter?

no

yes

Since March 31, 2012, have you or any member of your immediate* family:

Contributed more than \$250 in a single year to a candidate for a City of Long Beach elective office***?

no

yes

Did you vote in the March 3, 2020 election?

no

or

Have you been a resident of Long Beach since March 31, 2019?

yes

Since March 31, 2016, have you or any member of your immediate* family:

Been a paid employee of the City of Long Beach?

no

yes

Been a registered City of Long Beach lobbyist?

no

yes

Been a paid employee of any redistricting contractor or consultant?

no

yes

Since March 31, 2012, have you, or any member of your extended** family:

Been an elected, appointed, or a candidate for a City of Long Beach elective office***?

no

yes

Been an employee for a campaign committee or for a candidate for City of Long Beach elective office***?

no

yes

Been an employee for a City of Long Beach elected official***?

no

yes

Been a principal officer of a campaign committee that made expenditures on a candidate election for a City of Long Beach elective office***?

no

yes

Yes, you are eligible!

*For this purpose, **immediate family** is defined as spouse, registered domestic partner, or child.

For this purpose, **extended family is defined as spouse, registered domestic partner, parent, sibling, or child.

***For this purpose, **elected office/official** is defined as Mayor, City Attorney, City Auditor, City Prosecutor, City Councilmember, LBUSD Board Member, or LBCC Trustee.

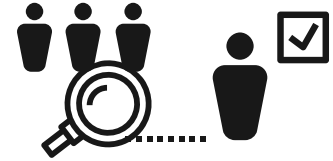
Independent Redistricting Commission Application & Selection Process



Application period:
*April 1, 2020 - June 30, 2020**

START

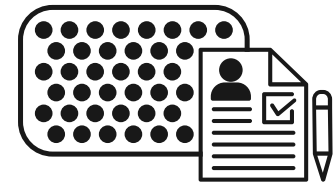
Initial screening of applications



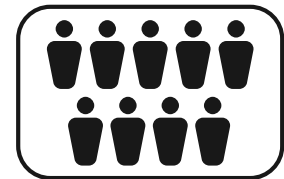
**Qualified and disqualified
applicants are notified**



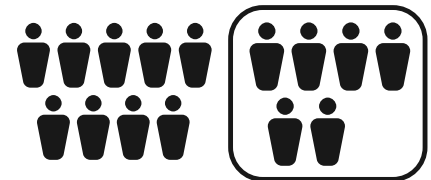
**Ethics Commission creates a subpool
of 20-30 qualified applicants
by November 1, 2020**



**Ethics Commission Chair randomly selects
the first nine commissioners from the subpool,
one from each existing Council District**



**The first nine Independent Redistricting
Commissioners select the remaining
four Commissioners and two alternates**



**Commission must be established
by December 1, 2020**



*If the applicant pool does not have at least 35 qualified applicants, including 3 qualified applicants from each existing Council District, the application period will reopen for an additional month until July 31, 2020.

For more information visit www.longbeach.gov/redistricting

