

FINAL

Job Title	CRIMINALIST
Closing Date/Time	Fri. 2/7/2020 4:30 PM Pacific Time
Salary	\$2,457.28 to \$4,417.28 Biweekly
Job Type	Classified - Full-Time, Permanent
Location	Long Beach, California
Department	Police - (CL)

Accepting online applications only. Apply 24 hours a day, beginning January 24, 2020 through 4:30 p.m., February 7, 2020.

The current vacancy is in the Police Department, Investigations Bureau, Forensic Science Services Division, Crime Laboratory Section.

EXAMPLES OF DUTIES:

Under direction, may perform physical and chemical analyses in the examination of evidence and prepare reports of findings; may examine crime scenes, and collect, examine and preserve physical evidence; testify in court as an expert witness; use computers, computer databases and specialized equipment; test-fire various firearms, consult with, police officers, attorneys, and private experts; operate, calibrate, and perform maintenance on breath alcohol testing instruments; may act in a lead capacity; may teach classes and provide training on forensic investigation and the collection and preservation of evidence, may make recommendations concerning the laboratory budget and policy; may monitor and ensure continued compliance with state laws, laboratory licensing requirements, external accreditation standards, the most recent ANSI-ASQ National Accreditation Board (ANAB) Policy on the Estimation of Uncertainty of Measurement, Measurement Traceability, Department policies, and Crime Laboratory operational standard and quality management system; may monitor and maintain control of documentation for the laboratory operations, quality manual, technical procedures, personnel testimony evaluations, case records, technical records, instrument calibration, maintenance records, training records, competency testing, quality assurance records and documentation related to the quality system; assist with grants, quality assurance audits and manual revisions; and perform other duties as required.

REQUIREMENTS TO FILE: Candidates must meet the following requirements:

A Bachelor's degree in Criminalistics, Forensic Science, Physics, Chemistry, Biological Sciences, or closely related science field (**proof required**)* in accordance with The ANSI-ASQ National Accreditation Board (ANAB)

***Required documents, such as transcripts or degree, must be uploaded to the application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.**

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ADDITIONAL REQUIREMENTS TO FILE:

Knowledge of:

- ANAB- accreditation standards/criteria.
- forensic analysis of various types of physical evidence

Ability to:

- Effectively and tactfully communicate both orally and in writing.
- Follow written policy manuals and scientific procedures.
- Work occasional evenings, weekends and holidays as needed;

A valid driver's license may be required by the hiring department.

DESIRABLE QUALIFICATIONS: 1 (one) year (paid, full time equivalent) working as a Criminalist or Forensic Scientist in an ANAB accredited crime lab; the ability to present complex scientific findings in court, demonstrates critical thinking skills, and train personnel in scientific/forensic investigation; knowledge of the Toxicology, Crime Scene and/or Forensic Biology Disciplines; ability to pass a comprehensive personal and criminal background investigation.

EXAMINATION WEIGHTS:

Application PacketQualifying

This is a continuous examination. All applicants meeting the requirements to file will be placed on the eligible list, with those receiving Veteran's credit first, and then in the order in which applications are filed.

If you do not receive notification of the status of your application by March 6, 2020, please contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for some positions interacting with public.



This information is available in an alternative format by request at (562) 570-6202.

If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202.

For hearing impaired, call (562) 570-6638.

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J.O.B F06AN-20 SG

Criminalist

1/17/2020

FINAL

Job Title **EMERGENCY MEDICAL EDUCATION COORDINATOR**
 Closing Date/Time January 24, 2020, 4:30 pm
 Salary \$3,693.28 - \$5,026.24 Biweekly
 Job Type Classified - Full-Time, Permanent
 Location Long Beach, California
 Department Fire Department

PENDING CIVIL SERVICE COMMISSION APPROVAL

Accepting online applications only. Apply online 24 hours a day beginning Friday, January 10, 2020 through 4:30 p.m., January 24, 2020.

EXAMPLES OF DUTIES: Under direction, responsible for all aspects of pre-hospital care education for the Fire Department; develops curriculum for the Emergency Medical Technician (EMT) and Emergency Medical Technician-Paramedic (EMT-P) continuing education programs based on continuous quality improvement (CQI) findings; curriculum development for primary EMT Training; Emergency Medical Service (EMS) research/pilot programs and other pre-hospital care education programs; supervises Emergency Medical Educators and other assigned personnel; designs, implements, monitors and evaluates pre-hospital care education programs; analyzes and provides recommendations on legislation and policies and procedures relative to pre-hospital care programs; evaluates State and County policies and procedures relative to pre-hospital care programs; assists in the development, implementation and evaluation of departmental standards, procedures, protocols and guidelines relative to pre-hospital care programs; develop, implement, and evaluate the continuous quality improvement (CQI) plan in accordance with state policies and local regulations; conduct CQI Studies, analyze data to determine EMS Division performance, trends and system effectiveness; oversee the recertification for both EMT and Paramedic personnel in accordance with local and state rules and regulations; conducts oversight of Emergency Medical Dispatcher continuing education, quality improvement/assurance, and responsibility to provide initial Emergency Medical Dispatcher training to employees of the Disaster Preparedness and Emergency Communications Department; assists in production of pre-hospital care training videos; represents the City in advisory or committee meetings at the state or local level on pre-hospital care programs; prepares oral and written reports; acts as liaison with base and receiving hospitals; performs other related duties as required.

REQUIREMENTS TO FILE: A valid California Registered Nurse license is required **(proof required) ***.

Applicants must also meet either option A or B:

- A.** Proof of graduation from an accredited college or university with a Bachelor's degree in nursing, education or a closely related field **(proof required) *** and a minimum of three years experience in emergency medical service (EMS) within the past five years which included: experience in pre-hospital care curriculum design, implementation and evaluation; or experience in planning, conducting and evaluating emergency medical education programs; and a minimum of one year of experience in a supervisory and administrative position.

OR

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- B.** Completion of a registered nursing program and five years of experience in emergency medical service (EMS) as described above.

Additional requirements to file:

Ability to:

- Effectively manage and coordinate a comprehensive EMS Program;
- Communicate professionally, both orally and in writing;
- Assess employee performance related to EMS activities and report performance accurately to Supervisors;
- Handle stressful or sensitive information with tact and diplomacy;
- Maintain confidentiality of medical and privileged information;
- Gather and analyze statistical information and prepare reports;
- Interpret and apply relevant laws, regulations, policies and procedures;
- Willingness and ability to work occasional overtime and weekends as required;
- A valid motor vehicle operator's license and a current DMV driving record must be submitted to the hiring department at the time of the selection.

***Required documents, such as degree or transcripts, must be uploaded to the online application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalence at the time of filing.**

DESIRABLE QUALIFICATIONS:

SELECTION PROCEDURE:

Application Packet..... Qualifying

This selection procedure will be conducted using a non-competitive process, which means applications are evaluated based on training, experience, education, or certificates. There is no examination.

This is a continuous eligible list, which means all applicants meeting the minimum requirements to file will be placed on the eligible list. Applicants receiving Veteran's Credit will be placed on the eligible list first and then in the order in which applications were filed. The continuous eligible list will expire in six months.

If you do not receive notification BY February 07, 2020, please contact the Civil Service Department at (562) 570-6202.

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J.O.B.

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01/22/2020

FINAL

Job Title	MAINTENANCE ASSISTANT
Closing Date/Time	Fri. 2/7/20 4:30 PM Pacific Time
Salary	\$1,160.08 – \$1,876.72 Biweekly
Job Type	Classified - Full-Time, Permanent
Location	Long Beach, California
Department	Multiple (CL)

THIS BULLETIN IS PRE-POSTED FROM JANUARY 24, 2020 UNTIL JANUARY 30, 2020.

Now accepting online application only. Apply online 24 hours a day, beginning at 7:30 a.m., January 31, 2020 through 4:30 p.m., February 7, 2020.

Current vacancies exist in the following departments: Airport, Harbor, Parks, Recreation and Marine, Public Works, and Water. The Maintenance Assistant classification is also utilized in the following departments: Energy Resources, Health and Human Services, Financial Management, and Police.

EXAMPLES OF DUTIES/DISTINGUISHING CHARACTERISTICS:

Under general supervision, performs a variety of routine maintenance, semi-skilled maintenance, and/or custodial duties. The duties may include, but are not limited to, the duties listed:

Maintenance Assistant I - Performs a variety of custodial duties, routine maintenance and minor landscaping duties, reports hazardous conditions and needed repairs, and/or receives training for semi-skilled maintenance duties; and performs other related duties as required.

Maintenance Assistant II - Performs routine semi-skilled maintenance duties, operates various light to medium vehicles and equipment, and may perform in a lead capacity over a crew performing custodial duties and/or routine maintenance duties.

Maintenance Assistant III - Performs more complex semi-skilled maintenance duties, operates various medium to heavy vehicles and equipment, and may perform in a lead capacity over a crew performing semi-skilled maintenance duties.

REQUIREMENTS TO FILE:

- Ability to:
 - understand and follow oral and written directions;
 - lift and move medium to heavy objects;
 - use common hand and power tools such as those used in trades, maintenance or custodial work;
 - deal courteously with the public and co-workers;
 - use simple arithmetic; and
 - endure long periods of physical labor.

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- Willingness to:
 - work an irregular schedule, including various hours, shifts, weekends, and holidays;
 - work where there are many rules and regulations which are strictly enforced; and
 - keep their work area neat, clean, and orderly.
- Class C motor vehicle operator's license is desirable and is required for most positions. Some positions require a valid Class A or B motor vehicle operator's driver license and are subject to Department of Transportation drug and alcohol testing requirements. If required, candidates must submit a current DMV driving record to the hiring department at the time of selection.

POSITION SPECIFIC REQUIREMENTS:

Positions in the Long Beach Airport require candidates to pass a Transportation Security Administration background investigation and some positions may require candidates to pass a test for an Airfield Drivers Permit.

Some positions in the Water Department and Public Works Department require the willingness and ability to respond to emergency calls within a 30-minute timeframe.

Positions in the Police Department require candidates to pass a thorough background investigation prior to appointment.

Positions at the Public Works Department may require the willingness to work in all types of weather and outdoor conditions.

SELECTION PROCEDURE:

Application Packet.....Qualifying

This selection procedure will be conducted using a non-competitive process. Applications are evaluated based on training, experience, education, certificates and/or licenses. There is no examination. This is a continuous eligible list, which will expire in six months but may be extended. All applicants meeting the minimum requirements to file will be placed on the eligible list. Applicants receiving Veteran's Credit will be placed on the eligible list first and then in the order in which applications were filed. Eligible lists may be established periodically.

Based upon the number of applications received, the selection procedure may be changed. In the event a revision is necessary, all affected persons will be notified.

If you do not receive notification by February 21, 2020, please contact the Civil Service Department at (562) 570-6202.

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