

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, NOVEMBER 7, 2019
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 12:00 PM**

Colleen Bentley, Chair
Michael Clemson, Vice Chair
Adam Carrillo, Secretary/Treasurer
Maricela de Rivera, Director
Sumire Gant, Director



Mary Zendejas, Director
Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

REGULAR MEETING - NOON

1. Call to Order. (Colleen Bentley)

Chair Bentley called the meeting to order at 12:03 p.m.

2. Roll Call. (Ivette Dubois)

Commissioners Maricela de Rivera, Mary Zendejas, Adam Carrillo and Colleen

Present: Bentley

Commissioners Sumire Gant and Michael Clemson

Excused:

3. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit (LBT) Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

There were no public comments.

4. President and CEO Monthly Report. (Kenneth McDonald)

- Safety and Service Quality
- Employee Engagement
- Customer Experience
- Community and Industry Focus

INFORMATION ITEM

CEO McDonald presented his monthly oral report.

IMPROVE SAFETY AND SERVICE QUALITY

Under LBT's focus to Improve Safety and Service Quality:

- Monday, October 28 was an accident-free day at LBT. There were no preventable or non-preventable accidents on that day.

Since the beginning of the calendar year, LBT has had a total of 33 accident-free days at LBT.

- During the month of November, LBT's Safety department will conduct a safety blitz campaign concentrated around the theme of 'Leave Yourself an Out'-the third principle of the 'Five Keys of Safety.'

On Wednesday, November 13 at LBT2 and Friday, November 15 at LBT1, Safety staff will share information with Operators focusing on in the importance of Operators having a planned escape route by creating and maintaining adequate space around their vehicles.

Healthy snacks, water and raffle tickets will be provided to Operators answering safety questions about fixed objects and space around their vehicles.

FOSTER EMPLOYEE ENGAGEMENT

In LBT's continued effort to Foster Employee Engagement:

- LBT's Training department facilitated three courses to 51 employees on topics including, but not limited to:
 - o De-Escalation Training;

- o Operator Special Bus Refresher; and
- o Retraining for Operators who have returned from long-term absences or have had preventable accidents

ENHANCE CUSTOMER EXPERIENCE

Under LBT's priority to Enhance Customer Experience:

- LBT participated in seven events geared towards students:
 - o Long Beach Unified School District (LBUSD) School of Choice at McBride High School;
 - o and "Trunk or Treat" Halloween events at:
 - Mann Elementary;
 - Tincher Preparatory;
 - Minnie Gant Elementary;
 - Child Development Center at Martin Luther King, Jr. Park;
 - Hudson Elementary; and
 - Keller Middle School
- Other events across the service area included:
 - o City of Long Beach Disability Employment Awareness Month at the Michelle Obama Library;
 - o City of Long Beach Department of Development Services Outdoors Community Resource Fair at Whaley Park;
 - o Our Future North Long Beach Uptown Plan; and
 - o 'Your Family, Our Focus' Resource Fair at Harbor Regional Center

PROMOTE COMMUNITY AND INDUSTRY FOCUS

In an effort to strengthen LBT's focus on the communities it serves and the transportation industry:

- On Friday, October 25, the Deputy CEO was honored with a "Women in Action" award sponsored by the Los Angeles African American Women's Public Policy Institute at a gala awards reception held in downtown Los Angeles.

Ms. Johnson was one of four women leaders recognized for their commitment to giving back to the community and always looking to lend a hand in helping to create more African-American women leaders. Moreover, her contributions to the public policy landscape of greater Los Angeles was a contributor for her recognition.

- On Wednesday, October 30, LBT hosted its inaugural Mobility and Sustainability Summit held at the Hyatt Regency Long Beach.

Panelists from California State University, Long Beach; the Port of Long Beach; Long Beach Airport; LA Metro; as well as LBT, shared their respective agency's efforts implementing sustainable solutions to local mobility challenges and discussed the future of sustainable transportation in the region.

- Congratulations to Deputy CEO Johnson for being re-elected by her industry peers to the California Transit Association 2019-2021 Executive Committee.

Comprised of 25 seats across transit agencies, governing boards, supplier and transit support groups, the Executive Committee is responsible for managing the affairs of the Association, including setting policies and directing the Association's staff.

This marks Ms. Johnson's third two-year term on the Committee.

Director Zendejas suggested that the next Transit Mobility and Sustainability Summit be recorded for the public and for those who were unable to attend.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the LBT Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (5)

Passed the Consent Calendar

A motion was made by Maricela de Rivera to approve Consent Calendar Item 5. The motion carried by the following vote:

Yes: 4 - Maricela de Rivera, Mary Zendejas, Adam Carrillo and Colleen Bentley

Excused: 2 - Sumire Gant and Michael Clemson

5. 19-076TR Recommendation to approve the minutes of the regular session meeting held on October 24, 2019.

REGULAR CALENDAR

6. 19-077TR Recommendation to authorize the President and CEO to exercise contract options with BYD Motors, Inc./BYD Coach & Bus LLC and enter into an agreement for the procurement of 14 battery-electric buses, for an amount of \$14,193,275, with a five percent contingency of \$709,664, for a total authorization amount not to exceed \$14,902,939. (Kenneth McDonald)

CEO McDonald presented the staff report.

Discussion ensued regarding the liquid-cooled battery packs that would be installed in the new battery-electric buses (BEBs).

CEO McDonald noted that the liquid-cooled battery packs weighed less than the old batteries.

Director Zendejas asked if the new BEBs would need additional BEB charging stations. CEO McDonald stated that the contract included BEB chargers.

CEO McDonald noted that LBT1 would house the agency's BEB fleet and LBT2 would house LBT's Compressed Natural Gas (CNG) buses.

CEO McDonald stated that LBT staff held regular meetings with Southern California Edison (SCE) to discuss the agency's power requirements. He noted that there would be different electricity requirements once LBT obtained 50 BEBs.

CEO McDonald presented James Holtz, BYD North American Fleets Sales Manager. Mr. Holtz stated that BYD was excited to be partnering with LBT.

Chair Bentley asked if LBT would have another charging station installed for en-route charging, similar to the Long Beach Convention Center Bus Stop.

CEO McDonald stated that the new BEBs would have a mileage range of more than 200 miles; therefore LBT would not need en-route charging as LBT routes are less than 200 miles.

A motion was made by Mary Zendejas to approve recommendation. The motion carried by the following vote:

Yes: 4 - Maricela de Rivera, Mary Zendejas, Adam Carrillo and Colleen Bentley

Excused: 2 - Sumire Gant and Michael Clemson

7. Public Comment.

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There were no public comments.

8. Board Requests.

There were no Board requests.

9. 19-078TR Adjourn. The next regular meeting will be held on December 12, 2019 at 9 a.m. (Colleen Bentley)

The meeting adjourned at 12:59 p.m.

A motion was made by Director de Rivera, seconded by Director Zendejas, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Maricela de Rivera, Mary Zendejas, Adam Carrillo and Colleen Bentley

Excused: 2 - Sumire Gant and Michael Clemson

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the City Clerk Department 48 hours prior to the meeting at 562.570.6101.

(*The City Clerk's office is closed on weekends. To assure proper accommodations, please call by 4:30 p.m. on the Friday prior to the meeting.)

(For Telecommunication Device for the Deaf, please call 562.570.6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.)

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.