

**CITY OF LONG BEACH  
CULTURAL HERITAGE  
COMMISSION MINUTES**

**MONDAY, OCTOBER 14, 2019  
200 WEST BROADWAY  
BILLIE JEAN KING MAIN LIBRARY, 5:00 PM**

Julianna Roosevelt, Chair  
Kathleen Irvine, Vice Chair  
Tasha Hunter, Commissioner



Alan Burks, Commissioner  
Kevin McGuan, Commissioner  
Dr. Lourdes Ramos, Commissioner  
Craig Smith, Commissioner

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**FINISHED AGENDA AND DRAFT MINUTES**

**CALL TO ORDER**

At 5:00p.m., Vice-Chair Irvine called the meeting to order.

**ROLL CALL**

Also present: Linda Tatum, Director of Development Services; Patricia Diefenderfer, Advance Planning Officer; Alejandro Plascencia, Project Planner; Gina Casillas, Project Planner; Refugio Torres-Campos, Project Planner; Pluchette Slusher, Clerk.

**Commissioners** Kevin McGuan, Craig Smith, Alan Burks and Kathleen Irvine

**Present:**

**Commissioners** Tasha Hunter, Lourdes Ramos and Julianna Roosevelt

**Absent:**

**FLAG SALUTE**

Commissioner Smith lead the flag salute.

**MINUTES**

[19-039CH](#)

Recommendation to receive and file the Cultural Heritage Commission minutes of September 9, 2019.

Approval of September 9, 2019 minutes, held over to the next Cultural Heritage Commission meeting.

## **DIRECTOR'S REPORT**

Patricia Diefenderfer, Advance Planning Officer introduced Alejandro Plascencia, Project Planner, who presented the director's report.

## **SWEARING OF WITNESSES**

## **REGULAR AGENDA**

1. [19-040CH](#) Recommendation to approve a Certificate of Appropriateness to modify the exterior of the Metropolitan Apartments, a designated local landmark building located at 501-505 East Broadway. (District 2)

Patricia Diefenderfer, Advance Planning Officer, introduced Gina Casillas, Project Planner, who presented the staff report.

Vice-Chair Irvine spoke.

Commissioner Burks spoke.

Gina Casillas, Project Planner, spoke.

Commissioner Burks spoke.

Nancy Downs, applicant, spoke.

Commissioner Burks spoke.

John Thomas provided public comment.

Vice-Chair Irvine spoke.

John Thomas provided public comment.

Vice-Chair Irvine spoke.

Gretchen Swanson provided public comment.

John Thomas provided public comment.

**A motion was made by Commissioner Burks, seconded by Commissioner Smith, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Kevin McGuan, Craig Smith, Alan Burks and Kathleen Irvine

**Absent:** 3 - Tasha Hunter, Lourdes Ramos and Julianna Roosevelt

2. [19-041CH](#)

Recommendation to approve a Certificate of Appropriateness request to construct a one-story 175 square-foot addition to the rear of the structure, and a front façade remodel to include: removal of an existing 74 square-foot porte-cochere; remodel of an existing 70 square-foot porch; construction of a new 149 square-foot porte-cochere, and interior remodel of an existing 1,401 square-foot single-family residence. This property is located at 3585 Cerritos Avenue. It is a contributing structure in the California Heights Historic District. (District 7)

Patricia Diefender, Advance Planning Officer, introduced Refugio Torres-Campos, Project Planner, who presented the staff report.

Vice-Chair Irvine spoke.

Karen Highberger provided public comment.

Vice-Chair Irvine spoke.

Commissioner Burks spoke.

Roger Zelaya, architect, spoke.

Patricia Diefenderfer, Advance Planning Officer, spoke.

Commissioner Burks spoke.

**A motion was made by Commissioner Smith, seconded by Commissioner McGuan, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Kevin McGuan, Craig Smith, Alan Burks and Kathleen Irvine

**Absent:** 3 - Tasha Hunter, Lourdes Ramos and Julianna Roosevelt

**PRESENTATION FROM THE CITY ATTORNEY'S OFFICE ON THE BROWN ACT LAW.**

TBD.

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Cultural Heritage Commission on items of interest to the public within the Commission's jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair.

Gretchen Swanson provided public comment.

Vice-Chair Irvine spoke.

Patricia Diefenderfer, Advance Planning Officer, spoke.

Commissioner McGuan spoke.

Patricia Diefenderfer, Advance Planning Officer, spoke.

Vice-Chair Irvine spoke.

## **COMMENTS FROM THE CULTURAL HERITAGE COMMISSION**

## **ADJOURNMENT**

At 5:37p.m., Vice-Chair Irvine adjourned the meeting.

NEXT MEETING: NOVEMBER 11, 2019

PS

## GUIDE FOR PERSONS INTENDING TO SPEAK

This guide has been prepared as an aid so that you will be able to express your opinions briefly and clearly before the Commission and thus increase the effectiveness of your presentation. Remarks are generally limited to 3 minutes.

1. State your name and address.
2. Organization you represent, if any.
3. State whether for or against the proposal.
4. Your statement should include all pertinent facts within your knowledge; avoid gossip, emotion and repetition. It is important to discuss only those matters relating to the hearing and to tie your discussion of the facts directly to the decision you wish the Commission to reach. A clear, concise and non-repetitive argument is impressive.

In order to have written material included in the Cultural Heritage Commissioner's mailed Agenda Packet, twelve (12) copies of the material must be delivered to the Department of Development Services, Planning Bureau, no later than ten (10) calendar days before the date of the Planning Commission Hearing. Written material that is presented to the Cultural Heritage Commission after this date and up to 1:00 p.m. the day of the Cultural Heritage Commission Hearing, will be included in the Commissioners' Agenda folder, but may not be reviewed by the individual Commissioners due to the amount of material that the Commissioners have to review for the Agenda. Material presented to the Commission at the Hearing will be part of the record but also may not be reviewed by individual Commissioners.