

**CITY OF LONG BEACH  
BOARD OF HEALTH AND  
HUMAN SERVICES MINUTES**

**FRIDAY, NOVEMBER 8, 2019  
MILLER FAMILY HEALTH EDUCATION  
CENTER  
3820 CHERRY AVENUE, 7:45 AM**

Milton Smith, Chair  
Christopher Robson, Vice Chair  
Sylvia Betancourt, Member  
Ralph Brooks, RN, Member  
Menchie Caliboso, Member  
Reena Curtis, PharmD, Member  
Manorama Gupta, Member  
Troy Ha, DDS, Member



Miles McNeeley, Member  
Jody Rawles, MD, Member  
Silene St. Bernard, DVM, Member  
Barbara Schwerin, Member  
Nasir Tejani, MD, FAAP, Member  
Susan Temple, Member  
Lydia Vaias, MD, Member

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**FINISHED AGENDA AND DRAFT MEETING MINUTES**

**CALL TO ORDER**

At 7:53 a.m. Chair Smith called the meeting to order.

**ROLL CALL**

**Commissioners** Ralph Brooks, Menchie Caliboso, Reena Curtis, Manorama

**Present:** Gupta, Troy Ha, Miles McNeeley, Jody Rawles, Barbara Schwerin, Nasir Tejani, Susan Temple and Milton Smith

**Commissioners** Sylvia Betancourt, Silene St Bernard, Lydia Vaias and

**Excused:** Christopher Robson

Also present: Kelly Colopy, Director of Health and Human Services; Dennis Keith, Executive Assistant and Kathleen Boyles, Student - Cal Sate Dominguez Hills.

**APPROVAL OF MINUTES**

1. 19-086BH Recommendation to approve the minutes of the Board of Health and Human Services meetings held Friday, October 11, 2019.

**A motion was made by Member Curtis, seconded by Member Schwerin, to approve recommendation. The motion carried by the following vote:**

**Yes:** 11 - Ralph Brooks, Menchie Caliboso, Reena Curtis, Manorama Gupta, Troy Ha, Miles McNeeley, Jody Rawles, Barbara Schwerin, Nasir Tejani, Susan Temple and Milton Smith

**Excused:** 4 - Sylvia Betancourt, Silene St Bernard, Lydia Vaias and Christopher Robson

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Board on items of interest to the public within the Agency Board jurisdiction. Each speaker will be limited to two minutes unless that time is extended by the Chair.

Kathleen Boyles, community member and student, spoke.

## STAFF REPORTS

2. 19-087BH Recommendation to receive, discuss and file a report from the Director of Health and Human Services.

Kelly Colopy, Director of Health and Human Services, spoke on the following items:

- The ordinance prohibiting the sale of flavored tobacco products within the City of Long Beach is scheduled for the November 12th City Council meeting. The ordinance temporarily bans the sale of flavored tobacco products, including menthol, in any form including cigarettes, cigars, cigarrillos or electronic smoking device fluid; or any accessory intended to impart a flavor in any form, to any tobacco product or nicotine delivery device, including electronic smoking devices. The changes to the ordinance will remain in effect for one year from the effective date, unless further extended by the City Council.
- The Equity Toolkit was launched on October 24th at the Billie Jean King Library. The toolkit was rolled out to approximately 70 City staff and provides guidance on how to take an equity lens to policy and program design.
- Ms. Colopy discussed recent tragic events that occurred within the City over the past week and discussed how the Department and City responds to such events, not just from an emergency response but from a space of support. The Health Department deployed a mental health surge team to assist the community. The Department is interested in working with community partners to increase the capacity to respond to such events in the future and provide support to the neighborhoods and communities affected by such events.

- The Department is working on a memo to the Mayor and Council regarding opioid prevention. The Department will be working with the Police and Fire Departments to look at their data in order to perform a more coordinated analysis of the data to identify potential prevention strategies. Ms. Colopy mentioned that the County is looking to provide funding for prevention, but the specifics have yet to be determined.
- There has been a significant uptick in the number of individuals getting flu shots this season. Over 3,000 doses have been provided to date. Over 770 immunizations were provided over a 5-hour period at the Department's October 3rd drive-through clinic. The Department will be holding its final drive-through clinic on December 5th at the Main Health Facility.
- The Democratic Convention will be held in Long Beach the week of November 11th. Health Department staff who work with bioterrorism will be working with the City's Emergency Services and be co-located at the Emergency Operations Center, which will be activated at its lowest threat level and will be ready to respond quickly should the need arise.
- The Department has identified an HIV doctor to replace Dr. Torno, who recently retired. More details will be forthcoming as the hiring process moves forward.

**This BH-Agenda Item was approve recommendation.**

3. 19-088BH Recommendation to receive, discuss and file a report from the City Health Officer on Communicable Disease Control activities.

There was no City Health Officer Report this month.

**This BH-Agenda Item was laid over.**

## **REGULAR AGENDA**

4. 19-089BH Recommendation to discuss Board goals and infrastructure.

The Interagency Communication Subcommittee and Resource Subcommittee are continuing to meet and work on their respective assignments. Chair Smith requested an update from the Committees at the December meeting.

**This BH-Agenda Item was approve recommendation.**

5. 19-090BH Recommendation to discuss how to handle public comment responses.

The Board reviewed the existing public comment card used by the City Clerk for City Council meeting and recommended several edits to the card to adapt it for Board of Health use. The edits will be made, and a revised draft of the card will be provided for review and/or approval of the Board at the December meeting.

The Board also discussed appropriate methods of responding to public comments that involve the review and approval of the Board without violating the Brown Act.

**This BH-Agenda Item was approve recommendation.**

6. 19-091BH Recommendation to discuss the Board of Health and Human Services Annual Report.

Chair Smith discussed the need to begin work on the 2019 Board of Health Annual Report. Chair Smith discussed forming a subcommittee to work on the draft report. Boardmembers Temple and Gupta expressed an interest in working with Chair Smith on the draft report. Chair Smith indicated that the draft would be brought back to the Board for review and ultimate approval, with the goal of finalizing the report at the February 2020 meeting.

**This BH-Agenda Item was approve recommendation.**

**ONGOING BUSINESS**

7. 19-092BH Recommendation to receive and file an update from the Toxic Tour Subcommittee.

There was no new information on this item.

**This BH-Agenda Item was laid over.**

8. 19-093BH Recommendation to receive and file an update on the status of the City's implementation of the legalization of cannabis.

Ms. Colopy indicated that there are currently 55 cannabis licenses in the City, which includes dispensaries and cultivators. An equity fee of \$2,500 has been added to each license which supports the equity hire program and community reinvestment staffing and program implementation.

**This BH-Agenda Item was approve recommendation.**

9. 19-094BH Recommendation to receive and file an update on Community Hospital.

The process to reopen Community Hospital is continuing to move forward, with the expectation that the site will include an ER and 40 bed capacity. Conversations with Los Angeles County looking at other potential services for the campus are being planned, including Mental Health and Substance Abuse services.

**This BH-Agenda Item was approve recommendation.**

## **ANNOUNCEMENTS**

There were no announcements.

## **ADJOURNMENT**

At 9:17 a.m. the meeting was adjourned.

Note:

A digital recording of this meeting will be available in the Health and Human Services Department. The City of Long Beach provides reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, or if an agenda is needed in an alternative format, please contact Dennis Keith, Executive Assistant, 48 hours prior to the meeting at (562) 570-4014 or (562) 570-6626 (telecommunications device for the deaf), or by email at [dennis.keith@longbeach.gov](mailto:dennis.keith@longbeach.gov).