

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, OCTOBER 16, 2019
1800 EAST WARDLOW ROAD, LONG BEACH,
CA 90807, 8:30 AM**

Susana Gonzalez Edmond, President
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner
Brandon Dowling, Commissioner
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

FINISHED AGENDA AND DRAFT MINUTES

Vice President Morrison called the meeting to order at 8:34 a.m.

FLAG SALUTE

Vice President Morrison asked Commissioner Garnica to lead the Pledge of Allegiance.

ROLL CALL

Commissioners Phyllis O. Arias, Brandon Dowling, Joel Garnica and Heather
Present: Morrison

Commissioners Susana Gonzalez Edmond
Excused:

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

Milton Duena, Business Representative, International Association of Machinist and Aerospace Workers, addressed the Commission.

1. [19-187CS](#) **Recommendation to approve minutes:**
Regular Meeting of October 2, 2019

A motion was made by Commissioner Arias, seconded by Commissioner Garnica, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

CONSENT CALENDAR (2 – 5):

Passed the Consent Calendar

A motion was made by Commissioner Dowling, seconded by Commissioner Garnica, to approve Consent Calendar Items (2 - 5). The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

2. [19-188CS](#)

Recommendation to approve examination results:

Business Systems Specialist Test #16 (Established 10/10/19)
Office Systems Analyst (IMDBA) Test #02 (Established 09/27/19)
Office Systems Analyst (IMDCA) Test #04 (Established 10/07/19)
Public Safety Dispatcher - NTN Test #08 (Established 10/10/19)
Public Safety Dispatcher - POST WAIVER Test #08 (Established 10/10/19)
Refuse Operator Test #21 (Established 10/02/19)
Senior Traffic Engineer Test #04 (Established 10/02/19)
Special Services Officer Test #39 (Established 10/03/19)

A motion was made to approve recommendation on the Consent Calendar.

3. [19-189CS](#)

Recommendation to receive and file retirement(s):

Thomas J. McFarland, Maintenance Assistant I, Harbor Department (35 yrs., 2 mos.)
Teodoro Noel, Construction Inspector II, Public Works (17 yrs., 10 mos.)
Antonio Rodriguez, Tree Trimmer II, Public Works (30 yrs., 3 mos.)

Neal Stuart, Plumber, Harbor Department (31 yrs.)

On behalf of the Civil Service Commission, Executive Director Christina Pizarro Winting, presented a Certificate of Appreciation to Neal Stuart, Plumber, for 31 years of distinguished and exemplary service to the City of Long Beach. The Commission congratulated Mr. Stuart on his retirement. Mr. Shannon Everson, Plumbing Supervisor for the Harbor Department, was present to recognize Mr. Stuart's career with the City of Long Beach.

A motion was made to approve recommendation on the Consent Calendar.

4. [19-190CS](#)

Recommendation to receive and file disability retirement(s):

Dustin Paladino, Police Officer, Police Department (11 yrs., 11 mos.)

A motion was made to approve recommendation on the Consent Calendar.

5. [19-191CS](#)

Recommendation to receive and file resignation(s):

Teiko Leslie, Clerk Typist III, Police Department (2 yrs.)

Michael Melgoza, Senior Civil Engineer, Harbor Department (12 yrs., 1 mo.)

Michelle Vieville, Clerk Typist III, Public Works (12 yrs., 6 mos.)

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

6. [19-192CS](#)

RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Clarence Cureton, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Director of Human Resources, Harbor Department
Staff Report prepared by Carolyn Pen, Administrative Analyst

Ms. Pizarro Winting briefed the Commission regarding this item.

David Espinoza and Betsy Grazier from the Harbor Department were available to answer questions.

Commissioner Garnica wanted to know if the extension was going to cover all of Mr. Cureton's training. Mr. Espinoza responded that the extension should cover Mr. Cureton's field training program and does not believe it will be necessary to request a third extension.

A motion was made by Commissioner Arias, seconded by Commissioner Garnica, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

7. [19-193CS](#)

RECOMMENDATION TO APPROVE REVISED

CLASSIFICATION SPECIFICATION - Project Budget Analyst

Communication from Alex Basquez, Director, Human

Resources Department

Staff report prepared by Shellie Goings, Personnel Analyst

Ms. Pizarro Winting briefed the Commission regarding this item.

A motion was made by Commissioner Dowling, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Phyllis O. Arias, Brandon Dowling, Joen Garnica and Heather Morrison

Excused: 1 - Susana Gonzalez Edmond

MANAGERS' REPORTS

Recruitment & Selection

Ms. Slaten updated the Commission on several events taking place that Civil Service staff plan to attend. Staff will be outreaching at the following events: Saturday, October 19th at the Taste of Soul event in Inglewood, October 24th at the Recruit Military Veterans Job Fair at the Queen Mary, October 26th at the annual Disability Employment Awareness Month Celebration and Resource Fair at Michelle Obama Library and October 30 at LBUSD's Career/College Exploration Night event at Cal State Long Beach. In addition, staff will be outreaching at the Wonder Women Tech event on November 7th and November 8th at the Long Beach Convention Center. She stated that there are additional events listed on the Civil Service website.

Special Projects

Ms. McDonald informed the Commission that she and a few other City staff had the opportunity to attend the NeoGov Connect 2019 User Conference in Las Vegas, Nevada. It was a great opportunity to sit with other agencies who use NeoGov. She said it was also interesting to hear about the upcoming implementations within NeoGov as well as some wishes and wants from City's Human Resources Department. Ms. McDonald looks forward to working with Human Resources to see if the enhancements will fit the needs of the organization.

Administration Support Services

Ms. Alamo informed the Commission that she also had a wonderful time at the NeoGov Conference. It was amazing to see the different ideas that were presented and is excited to work with Caprice regarding implementation of a couple of them.

Executive Director

Ms. Pizarro Winting stated that she is excited when staff are excited about the use of NeoGov. She is looking forward to seeing the great things that will help not only Civil Service, but the City in terms of making NeoGov more accessible.

Ms. Pizarro Winting updated the Commission regarding her meetings with Department heads. She has only six meetings left with Directors. She has been receiving quite a bit of information to help move the Civil Service Department forward. Ms. Pizarro Winting will be meeting with bargaining units next and will begin with IAM.

Ms. Pizarro Winting informed the Commission that she along with her Management Team will be attending the afternoon session of the League of California Cities Conference.

UNFINISHED BUSINESS

Commissioner Arias stated that the Wonderlic Subcommittee will be meeting after the Civil Service Commission meeting today.

NEW BUSINESS

No new business was discussed.

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

There were no comments from the public.

ADJOURNMENT

Vice President Morrison adjourned the meeting at 8:50 a.m.

NO HEARING

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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