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Long Beach, California

ORD-28

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September 3, 2019

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to declare ordinance amending the Long Beach Municipal Code by amending and restating Section 2.03.040 and Section 2.03.060, all regarding City Council Meetings, read the first time and laid over to the next regular meeting of the City Council for final reading. (Citywide)

DISCUSSION

Pursuant to your request on May 14, 2019, this ordinance has been prepared and is submitted for your consideration.

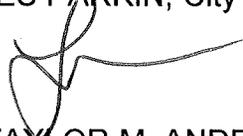
SUGGESTED ACTION:

Approve recommendation.

Very truly yours,

CHARLES PARKIN, City Attorney

By


TAYLOR M. ANDERSON
Deputy City Attorney

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ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH AMENDING THE LONG BEACH
MUNICIPAL CODE BY AMENDING AND RESTATING
SECTION 2.03.040 AND SECTION 2.03.060, ALL
REGARDING CITY COUNCIL MEETINGS

WHEREAS, the City Council meets on a weekly basis except for the
last Tuesday of each month; and

WHEREAS, one-third of the City Council meetings in 2018 lasted six
and a half hours or longer, and concluded at 11:30 p.m. or later; and

WHEREAS, discussion of important public business in the late hours
of long City Council meetings can potentially diminish public participation; and

WHEREAS, the City Council desires to adopt practices for
streamlining the length of City Council meetings to foster public input and
participation; and

WHEREAS, the City Council believe this order of business will assist
in efficient City Council meetings;

NOW, THEREFORE, the City Council of the City of Long Beach
ordains as follows:

Section 1. Section 2.03.040 of the Long Beach Municipal Code is
amended and restated in its entirety to read as follows:

2.03.040 Order of business.

A. Except as set forth in this Section, the order of business
of the City Council at all regular meetings shall be as follows, unless
otherwise waived by consent of the Council:

- 1 1. Call to order by Mayor;
- 2 2. Roll call of the City Council by City Clerk;
- 3 3. Moment of silence;
- 4 4. Pledge of Allegiance;
- 5 5. Consent calendar:
 - 6 a. Approval of the minutes of previous
 - 7 meeting(s).
 - 8 b. The consent calendar shall be heard
 - 9 immediately after the pledge of allegiance, and prior to 6:30 PM.
 - 10 c. Any item removed from the consent calendar
 - 11 for separate action shall be heard as the first item on the regular
 - 12 agenda.
- 13 6. Ceremonials and Presentations. Ceremonials and
- 14 presentations shall:
 - 15 a. Be limited to no more than three (3)
 - 16 ceremonials and/or presentations per City Council meeting; and
 - 17 b. Not exceed five (5) minutes per ceremonial
 - 18 or presentation.
- 19 7. Hearings;
- 20 8. Public Comment. The opportunity for members of
- 21 the public to address the City Council on matters of public business
- 22 which are not listed on the agenda but are within the subject matter
- 23 jurisdiction of the City Council, which shall be conducted in
- 24 accordance with the following rules:
 - 25 a. Each person desiring to address the City
 - 26 Council pursuant to this part of the order of business shall submit their
 - 27 name and the subject matter in writing to the City Clerk prior to the
 - 28 commencement of the Council meeting;

1 b. All addresses to the City Council under this
2 part shall be limited to three (3) minutes;

3 c. The total number of speakers under this part
4 shall be limited to the first ten (10) persons who have submitted their
5 names in writing to the City Clerk;

6 d. The total amount of time to be devoted to
7 addresses under this part shall not exceed thirty (30) minutes unless
8 said limit on the total amount of time is waived by consent of the City
9 Council.

10 9. Unfinished business;

11 10. Regular agenda;

12 11. Ordinance(s);

13 12. New business:

14 a. A supplemental agenda item submitted by a
15 Councilmember shall require a separate "Statement of Urgency"
16 explaining why the item is urgent and is required to be added after
17 agenda is posted. If the City Council deems that a supplemental
18 agenda item added onto the posted agenda is not urgent, the item
19 shall be laid over to a future City Council meeting.

20 b. Announcements.

21 13. Public Comment:

22 a. The opportunity for those members of the
23 public to address the City Council on nonagenda items who have not
24 already addressed the City Council on nonagenda items at the same
25 meeting.

26 14. Adjournment. In the event the City Council desires
27 to adjourn to a certain hour on another day, a motion shall be made
28 either prior to or as part of the regular motion to adjourn indicating the

1 hour and date to which the meeting is adjourned.

2 B. Without objection by the City Council, the Mayor, or other
3 presiding officer, may use their discretion to call for any agenda item
4 out of order for consideration and disposition, as needed, to ensure
5 an efficient flow of the meeting.

6 C. Public Comment for Agenda Items.

7 1. Each person desiring to address the City Council
8 on an agenda item shall submit their name in writing to the City Clerk
9 prior to the time that the Mayor, or other presiding officer, calls for the
10 agenda item to be taken up for consideration. At that time, the
11 speakers list for said agenda item will be closed and speakers will be
12 called to speak at a time deemed appropriate by the Mayor, or
13 presiding officer.

14 2. Where less than ten (10) members of the public
15 submit their name to the Clerk to speak on a particular agenda item,
16 each member of the public shall have three (3) minutes to address
17 the City Council. Any member of the public in need of a translator
18 pursuant to the City's Language Access Policy or accommodation
19 pursuant to the American Disabilities Act shall have six (6) minutes.

20 3. Where more than ten (10) members of the public
21 submit their name to the Clerk to speak on a particular agenda item,
22 each member of the public shall have ninety (90) seconds to address
23 the City Council. Any member of the public in need of a translator
24 pursuant to the City's Language Access Policy or accommodation
25 pursuant to the American Disabilities Act shall have one-hundred
26 eighty (180) seconds.

27 D. The rules of parliamentary practice contained in "Robert's
28 Rules of Order" shall govern the Council where applicable and not

1 otherwise inconsistent with any provision of this Code or other
2 applicable laws.

3 1. Limits of debate by the City Council. Unless waived
4 by consent of the City Council, a member of the City Council may
5 speak on any debatable motion for an unlimited number of times for
6 up to five (5) minutes at a time. This Section shall not apply to the
7 time available for a Councilmember to present an item to the City
8 Council. This Section shall apply to the conduct of the City
9 Councilmembers during hearings.

10
11 Section 2. Section 2.03.060 of the Long Beach Municipal Code is
12 amended and restated in its entirety to read as follows:

13 2.03.060 Committees.

14 A. All committees shall be established by resolution of the
15 City Council. The Mayor shall appoint the members of all such
16 committees and shall designate which member of each committee
17 shall act as Chairman and Vice Chairman. The Mayor may act as an
18 ex officio member of all committees of which the Mayor is not an
19 official member.

20 B. Each such committee established by resolution of the
21 City Council shall hold a meeting upon the call of the Chairman
22 thereof, or, in case of his refusal or inability to act, upon the call of the
23 Mayor. All committee meetings shall be public meetings, except in
24 those instances where an executive session may properly be held
25 under the Brown Act or other applicable law.

26 C. An agenda shall be prepared containing the specific
27 items of business to be transacted, along with a brief general
28 description of each item to be heard at a committee meeting. Items of

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business shall be placed on the agenda at the direction of the
Chairman, Vice Chairman, or member of such committee.

D. All City Council Committee meetings shall end by the
time listed for the next Committee meeting, Closed Session, or City
Council meeting, as reflected in the published agenda.

Section 3. The City Clerk shall certify to the passage of this
ordinance by the City Council and cause it to be posted in three (3) conspicuous
places in the City of Long Beach, and it shall take effect on the thirty-first (31st)
day after it is approved by the Mayor.

I hereby certify that the foregoing ordinance was adopted by the City
Council of the City of Long Beach at its meeting of _____,
2019, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor