

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, JUNE 19, 2019
333 W. OCEAN BLVD, 7TH FLOOR CIVIL
SERVICE BOARDROOM, 8:00 AM**

Phyllis O. Arias, President
Joel Garnica, Commissioner



Susana Gonzalez Edmond, Commissioner
Heather Morrison, Commissioner

David P. Honey, Interim Executive Director

FINISHED AGENDA AND DRAFT MIINUTES

President Arias called the meeting to order at 8:07 a.m.

FLAG SALUTE

President Arias led the Pledge of Allegiance.

ROLL CALL

Commissioners Joel Garnica, Susana Gonzalez Edmond, Heather Morrison and
Present: Phyllis O. Arias

David Honey, Interim Executive Director
Crystal Slaten, Deputy Director
Caprice McDonald, Special Projects Officer
Maria Alamo, Special Projects Officer
Marla Camerino, Executive Assistant
Carolyn Pen, Administrative Analyst
Maria Macias, Personnel Assistant
Stanley Wang, Personnel Analyst
Veronica Robles-Scott, Administrative Analyst
Jason Campbell, Administration Bureau Chief, Police Department

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

Keith Farrell addressed the Commission regarding reviewing examination results and

wanted to know who he can speak with to answer his questions. President Arias informed Mr. Farrell that Civil Service staff will follow up with him.

1. [19-113CS](#)

Recommendation to approve minutes:

Regular Meeting of June 5, 2019

Special Meeting of June 12, 2019

Dismissal Hearing 06-D-1718 Minutes of May 15 & 22, 2019

A motion was made by Commissioner Garnica, seconded by Commissioner Morrison, to approve the Regular Minutes of June 19, 2019. The motion carried by the following vote:

Yes: 3 - Joen Garnica, Heather Morrison and Phyllis O. Arias

Absent: 1 - Susana Gonzalez Edmond

A motion was made by Commissioner Morrison, seconded by Commissioner Garnica, to approve the Special Meeting Minutes of June 12, 2019. The motion carried by the following vote:

Yes: 3 - Joen Garnica, Heather Morrison and Phyllis O. Arias

Absent: 1 - Susana Gonzalez Edmond

A motion was made by Commissioner Garnica, seconded by Commissioner Morrison, to approve the Dismissal Hearing (01-D-1718) Minutes of May 15 and 22, 2019. The motion carried by the following vote:

Yes: 3 - Joen Garnica, Heather Morrison and Phyllis O. Arias

Absent: 1 - Susana Gonzalez Edmond

CONSENT CALENDAR (2 - 6):

Passed the Consent Calendar

A motion was made by Commissioner Morrison, seconded by Commissioner Garnica, to approve Consent Calendar Items (2 - 6). The motion carried by the following vote:

Yes: 3 - Joen Garnica, Heather Morrison and Phyllis O. Arias

Absent: 1 - Susana Gonzalez Edmond

2. [19-114CS](#)

Recommendation to approve examination results:

Capital Projects Coordinator Test #01 (Established 05/09/19)

AMENDED

Combination Building Inspector Test #02 (Established 06/12/19)

Construction Inspector (Establish 06/11/2019)

Electrician Test #02 (Established 06/12/19)

General Maintenance Assistant (Established 06/13/19)

Painter (Established 06/13/19)

Police Recruit Test #09 (Established 06/06/19)

*Police Sergeant (Established 06/05/19) **PROMOTIONAL***

Systems Technician Test #03 (Established 06/05/19)

A motion was made to approve recommendation on the Consent Calendar.

3. [19-115CS](#)

Recommendation to receive and file bulletin(s):

Aquatics Supervisor

Police Lieutenant

A motion was made to approve recommendation on the Consent Calendar.

4. [19-116CS](#)

Recommendation to receive and file retirement(s):

Merton Benjamin, Gas Field Service Representative II, Energy Resources (21 yrs., 8 mos.)

Kevin Dean, Gas Maintenance Supervisor I, Energy Resources (26 yrs., 4 mos.)

Victor Feria, Police Officer, Police Department (25 yrs., 8 mos.)

Robert Kuroda, Police Sergeant, Police Department (33 yrs., 3 mos.)

Eric Lowe, Chief Construction Inspector, Public Works (17

yrs., 8 mos.)

Cynthia Lua, Senior Records Clerk, Police Department (10 yrs.)

Michael Scott McMullen, Office Systems Analyst III, Harbor Department (12 yrs., 10 mos.)

Paul Rentsch, Public Safety Dispatcher, Disaster Preparedness and Emergency Communications (19 yrs., 2 mos.)

Willard Rice, Water Treatment Operator III, Water Department (14 yrs., 4 mos.)

Richard Weldin, Police Officer, Police Department (19 yrs., 1 mo.)

A motion was made to approve recommendation on the Consent Calendar.

5. [19-117CS](#)

Recommendation to receive and file resignation(s):

Cheeravath Ahipunyo, Ambulance Operator, Fire Department (7 mos., 30 days)

John Dunlap, Water Treatment Operator, Water Department (7 yrs., 1 mo.)

Kristoffer Ramos, Assistant Administrative Analyst II, Civil Service (1 yr., 8 mos.)

Visnu Sanker, Office Services Assistant III, Library Services (9 yrs., 7 mos.)

Nicole Alyse Stephens, Clerk Typist II, Development Services, (4 yrs., 1 mo.)

A motion was made to approve recommendation on the Consent Calendar.

6. [19-118CS](#)

Recommendation to approve schedule for hearing(s):

Suspension Appeal 08-S-1819, Suggested Date: June 26, 2019 (Hearing Officer)

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

7. [19-119CS](#)

RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Clarence Cureton, Special Services Officer III-Armed
Communication from Stacey V. Lewis, Director of Human Resources, Harbor Department
Staff Report prepared by Carolyn Pen, Administrative Analyst

Mr. Honey briefed the Commission regarding this item.

Representatives from the Harbor Department's Personnel and Security Divisions were present to answer questions.

Mr. Honey informed the Commission that Civil Service staff will be meeting with representatives from the Human Resources and Harbor Departments to discuss issues related to the probationary period for the Special Services Officer classification.

A motion was made by Commissioner Garnica, seconded by Commissioner Morrison, to approve recommendation. The motion carried by the following vote:

Yes: 3 - Joen Garnica, Heather Morrison and Phyllis O. Arias

Absent: 1 - Susana Gonzalez Edmond

Due to Agenda Item No. 8 taking place in closed session, President Arias reordered the meeting agenda to bring forward Managers' Reports.

NOTE: Commissioner Gonzalez Edmond arrived in time to vote on Agenda Item No. 8.

8. [19-120CS](#)

RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD - Anthony DaSilva, Battalion Chief
PERSONNEL SESSION - Closed Session pursuant to Government Code Section 54957(b)(1)

After returning from Closed Session, the Commission voted to

approve the Fire Department's request to extend probation.

A motion was made by Commissioner Garnica, seconded by Commissioner Gonzalez Edmond, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Joen Garnica, Susana Gonzalez Edmond, Heather Morrison and Phyllis O. Arias

MANAGERS' REPORTS

Recruitment and Selection

Ms. Slaten informed the Commission that there are approximately 400 individuals participating in the Assistant Administrative Analyst examination, which is being administered this week at Long Beach City College.

Ms. Slaten informed that Commission that staff are preparing to begin the process for Battalion Chief. In addition, staff are in the middle of the Fire Engineer process.

Ms. Slaten thanked the Commission for approving the Police Lieutenant bulletin. Staff will be moving forward with the candidate orientation that is scheduled for July 8.

Ms. Slaten invited Commissioners to the Pacific Islander Festival that is taking place on July 27, 2019, at Recreation Park.

Special Projects

Ms. McDonald informed the Commission that the City is in Phase 2 of the Tyler Munis project, which is the Human Resources component of the system. A representative from Human Resources reached out to Ms. Slaten to discuss the feasibility of using NeoGov to complete the City's onboarding process. Ms. McDonald is currently working with Human Resources to review options.

Administration Support Services

Ms. Alamo informed the Commission that the City is approximately three months away from closing its fiscal year. She went over some of the year-end processes for Civil Service. Ms. Alamo will update the Commission as more information becomes available.

Executive Director

Mr. Honey informed the Commission that staff are looking into the concerns made through Public Comment at the last Commission meeting regarding Wonderlic. He is hopeful that staff will be able to report back to the Commission in either July or August.

UNFINISHED BUSINESS

Commission Gonzalez Edmond reported that Subcommittee members reviewing Article VII, Section 85 - Dismissed Employee Not Eligible for Reemployment met to discuss options in terms of reviewing rule. Mr. Honey informed the Commission that staff will be looking at other Civil Service Commissions to see if they have a similar rule. Commissioner Gonzalez Edmond commented that rather than change the rule, Subcommittee members will look into possibly revising the existing policy.

NEW BUSINESS

None

COMMENTS FROM THE PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.

Jason Campbell, Administration Bureau Chief for the Police Department, expressed gratitude and thanks to the Civil Service Commission and staff for all of the work that was put in during the Police Sergeant promotional process.

Closed Session Pursuant to Government Code Section 54957 (b)(1) - INTERVIEWS FOR EXECUTIVE DIRECTOR OF CIVIL SERVICE held at 500 E 27TH STREET, LONG BEACH, CA 90806

ADJOURNMENT

President Arias adjourned the meeting at 1:20 p.m.

NO HEARING

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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