

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 RESOLUTION NO. RES-19-0088

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE FINANCIAL MANAGEMENT
7 DEPARTMENT

8
9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney
13 having heretofore given his written consent, the City Council of the City of Long Beach
14 does hereby approve and authorize the destruction by the Financial Management
15 Department of any and all of the records, documents, instruments, books, papers, and
16 writings as set forth in the documents attached hereto and marked Exhibit "A" and by
17 reference thereto made a part hereof, which records are under its charge and are no longer
18 required for use in its respective office, said records being no less than two (2) years old.

19 Section 2. The City Council hereby finds that none of said records:

- 20 A. Affect the title to real property or liens thereon;
21 B. Constitute official court records;
22 C. Constitute records which are required to be kept by statute;
23 D. Constitute the original or record copies of the minutes,
24 ordinances or resolutions of the City of Long Beach or any City Board or
25 Commission.

26 Section 3. This resolution shall take effect immediately upon its adoption
27 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of June 11, 2019, by the following vote.

Ayes: Councilmembers: Pearce, Supernaw, Mungo, Andrews,
Uranga, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Gonzalez, Price, Austin.



City Clerk

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333 West Ocean Boulevard, 11th Floor
Lona Beach, CA 90802-4664

EXHIBIT "A"

RECORDS DESTRUCTION REQUEST

1. Date 03/28/2019

Honorable Council of the City of Long Beach

2. The FM-TREASURY respectfully requests authority to destroy the following

DEPARTMENT

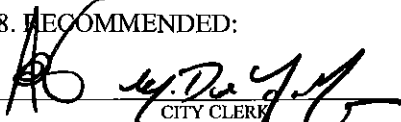
departmental records:

| 3. RETENTION SCHEDULE ITEM NO. | 4. RECORD TITLE AND DESCRIPTION | 5. YEARS INVOLVED | 6. BOX NO. ON-SITE | 7. BOX NO. OFF-SITE |
|--------------------------------|---|-------------------|--------------------|---------------------|
| 7 | UBOC BANK STATEMENTS, 9/1/06-12/31/06 | 2006 | 13 | |
| 14 | UUT ISSUES | 1996 | 94 | |
| 1 | GE LEASING | 1990-1994 | 94 | |
| 14 | UUT LISTING 0 7/1/97 | 1997 | 94 | |
| 23 | DMB-MAXIMS (PAYMENT VOUCHER) | 1997-1998 | 94 | |
| 14 | CATALINA LANDING REQUEST FOR UUT EXCEPTION 9/1996 | 1996 | 94 | |
| 4 | CFD #3 PAYING AGENT RECORDS | 1995-1996 | 94 | |
| 12 | PAYROLL CHECKS 01/01/03-03/31/03 | 2003 | 122 | |
| 18 | INVESTMENT COMMITTEE REPORTS, OCT-JUNE 2008 | 2008 | 124 | |
| 1 | BANKING RFP | 2010 | 137 | |
| 13 | WIRE TRANSFERS 10/1/17-4/30/10 | 2007-2010 | 57 | |
| 7 | BANK STATEMENTS, WELLS FARGO, DEC 03- JULY 04 | 2003-2004 | 79 | |
| 18 | DAILY INVESTMENT FORMS 7/1/04-8/31/06 | 2004-2006 | 12 | |
| 13 | WIRE TRANSFER FORMS 6/1/05-9/30/07 | 2004-2006 | 18 | |

FOR DEPARTMENTAL USE


CITY ATTORNEY'S CONSENT

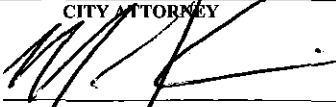
14. REMARKS:

8. RECOMMENDED:

CITY CLERK

Consent is hereby given to destroy the records enumerated above.

Retention followed for everything is under FM/City Treasurer except for the ones listed as #1. FM/Accounting Bureau's Admin Files are followed for those ones with a retention of 5 years.

9. APPROVED:

DEPARTMENT HEAD

11. By 
CITY ATTORNEY

12. Title DEPUTY CITY ATTORNEY

10. DATE: 5-22-19

13. Date 5/29/19

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3. RETENTION SCHEDULE ITEM NO. | 4. RECORD TITLE AND DESCRIPTION | 5. YEARS INVOLVED | 6. BOX NO. ON-SITE | 7. BOX NO. OFF-SITE |
|---|--|-------------------------|--------------------------|---------------------------|
| 18 | INVESTMENT TRANSACTION TICKETS, 8/1/06-5/31/10 | 2006-2010 | 59 | |
| 7 | UBOC DAILY BANK STATEMENTS, SEPT, OCT, NOV 2010 | 2010 | 54 | |
| 18 | DAILY INVESTMENT TRANS LOGS/APS2 VS BNY RECONS | 2006-2011 | 69 | |
| 18 | APS2 VS BNY RECON | 2006-2011 | 69 | |
| 13 | DEPOSIT RECEIPTS | 2006-2011 | 69 | |
| 13 | PROPERTY TAX DEPOSITS RECEIPTS | 2006-2011 | 69 | |
| 7 | UBOC DAILY BANK STATEMENTS, JULY AND AUG. | 2010 | 53 | |
| 7 | UBOC DAILY BANK STATEMTNS, APR, MAY, JUN | 2010 | 52 | |
| 7 | BANK STATEMENTS | 1999-2000 | 44 | |
| 23 | QUEENS WAY BAY 7/5/97-12/01 | 1997-2001 | 44 | |
| 23 | RAINBOW HARBOR REFIN. 7/99 | 1999 | 44 | |
| 23 | CFD#5 4/01-12/01 | 2001 | 44 | |
| 7 | ACCOUNTS STATEMENTS 1999-00 | 1999-2000 | 44 | |
| 23 | TEMPLE/ WILLOW 6/99-6/01 | 1999-2001 | 44 | |
| 23 | MUSEUM OF ART, 10/99-10/00 | 1999-2000 | 44 | |
| 7 | JANSS CORPORATION | 1993-1995 | 49 | |
| 7 | LAMONT FINANCIAL SERVICES 02/2000 | 2000 | 49 | |
| 23 | LONG BEACH 2000 VIDEO | 2000 | 49 | |
| 7 | MASS MUTUAL / MCATEE & WELLS | 1999-2000 | 49 | |
| 23 | METROPOITAN WATER DISTRICT (ACT OF SO. CALIF) | 1997-2000 | 49 | |
| 18 | MILLERSTONE CAPITAL/ MONEY MARKET ACCTS- PROSPECTUS | 1999 | 49 | |
| 18 | MUNDER CAPTIAL MANAGAMENT/ MELSON & SIXTA | 1999 | 49 | |

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

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|---|---|-------------------------|--------------------------|---------------------------|
| 7 | PARCEL J | 2000 | 49 | |
| 7 | LAFFER ASSOCIATES | 1998 | 49 | |
| 7 | LEASING, PC SUNTRUST 2001 | 2001 | 49 | |
| 3 | MARRIOTT PROJECT | 1998-1999 | 49 | |
| 1 | MASTER PURCHASE AGREEMENT | 1987-1999 | 49 | |
| 1 | METROPOLITAN TRANSPORTATION COMMISSION | 1998 | 49 | |
| 1 | MGC COMMUNICATION CORP. (DBA) MPOWER COMMUNICATIONS | 2000 | 49 | |
| 7 | NORTE DAME NET WORTH REPORT/ OFFICE DEPOT | 1999-2001 | 49 | |
| 7 | PETTY CASH CUSTODIANS | 1990-2001 | 49 | |
| 23 | LONG BEACH MUSEUM OF ART PAYMENTS | 2002-2009 | 119 | |
| 12 | PAYROLL AND POB PAYMENTS | 2001-2012 | 119 | |
| 18 | INVESTMENT TRADE DATA 1/1/06-11/30/06 | 2006-2006 | 43 | |
| 7 | BOA BANK STATEMENTS AND DAILY REPORTS | 2008-2011 | 67 | |
| 7 | BAC CREDIT CARD STATEMENTS | 2008-2011 | 67 | |
| 7 | MONTHLY BANK STATEMENTS (MISC. STATEMENTS: BANKERS TRUST, LAIF, U.S. TRUST) | 2001-2001 | 193 | |
| 7 | STATEMENTS: MISC. UNION BANK | 2004-2008 | 128 | |
| 7 | NAT DEFEENEN 457 PLAN | 2004-2008 | 128 | |
| 7 | ING LIFE INSURANCE, PARS STATEMENTS | 2004-2008 | 128 | |
| 14 | UUT 00-02 | 2000-2002 | 14 | |
| 20 | CORRESPONDENCE FILES 2005 | 2005 | 14 | |
| 20 | CORRESPONDENCE FILES 2006 | 2006 | 14 | |

RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

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|---|--|-------------------------|--------------------------|---------------------------|
| 13 | WIRE TRANSFERS 01/2003-12/2005 | 2003-2005 | 49 | |
| 14 | UUT VOUCHER 2000 | 2000 | N/A | |
| 14 | UUT EXEMPT CORRESPONDENCE FILE 2003-2005 | 2003-2005 | 13 | |
| 7 | IRMARC QUARTERLY STATEMENT 2005, 2006, 2007 | 2005-2007 | 13 | |
| 7 | NATIONWIDE ACCOUNT STATEMENTS 2006-2007 | 2006-2007 | 13 | |
| 7 | VANTAGE ACCOUNT STATEMENTS 2007 | 2007 | 13 | |
| 7 | ING ACCOUNT STATEMENTS 2007 | 2007 | 13 | |
| 7 | CREDIT CARD STATEMENTS SEP 1994-FEB 2000 | 1994-2000 | 22 | |
| 13 | HOUSING DEPOSIT RECEIPTS 11/1998-08/2000 | 1998-2000 | 22 | |
| 13 | DIRECT RECEIPTS 09/1996-08/2000 | 1996-2000 | 22 | |
| 13 | DIRECT RECEIPTS 05/1995-08/1998 | 1995-1998 | 22 | |
| 18 | INVESTMENT TICKETS (LAIF) MAY-AUG 2007 | 2007 | 193 | |
| 7 | U.S. TRUST ACCOUNT STATEMENTS JAN-DEC 2001 | 2001 | 193 | |
| 7 | BANKERS TRUST ACCOUNT STATEMENT MAY-DEC 2001 | 2001 | 193 | |
| 7 | WELLS FARGO ACCOUNT STATEMENTS MAR-DEC 2001 | 2001 | 193 | |
| 7 | NATIONAL ACCOUNT STATEMENTS MAR-DEC 2001 | 2001 | 193 | |
| 7 | AETNA ACCOUNT STATEMENTS MAR-DEC 2001 | 2001 | 193 | |