

RESOLUTION NO. RES-19-0046

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE ECONOMIC DEVELOPMENT  
DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Economic Development Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City  
Council of the City of Long Beach at its meeting of April 9, 2019,  
by the following vote:

Ayes: Councilmembers: Gonzalez, Pearce, Price, Supernaw,  
Mungo, Uranga, Austin, Righardson,  
Andrews.

Noes: Councilmembers: None.

Absent: Councilmembers: None.

  
City Clerk

# EXHIBIT “A”

# RECORDS DESTRUCTION REQUEST

1. Date 3/20/2019

Honorable Council of the City of Long Beach

2. The Economic Development respectfully requests authority to destroy the following  
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4.  RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
31	PURCHASING RECORDS (VENDORS, CONTRACTORS AND CONSULTANT FILES)  Board Ups – December 2015 Monthly Board Up Log  Board Ups – January 2016 City Property Board Ups  Board Ups – February 2016 City Property Board Ups  Board Ups – March 2016 City Property Board Ups  Board Ups – April 2016 City Property Board Ups  Board Ups – May 2016 City Property Board Ups  Board Ups – June 2016 City Property Board Ups  Board Ups – July 2016 City Property Board Ups  Board Ups – August 2016 City Property Board Ups	  2015   2016   2016   2016   2016   2016   2016   2016		
<b>FOR DEPARTMENTAL USE</b> 8. RECOMMENDED: <i>[Signature]</i> CITY CLERK 9. APPROVED: <i>[Signature]</i> DEPARTMENT HEAD 10. DATE: 3/25/19		<b>CITY ATTORNEY'S CONSENT</b> Consent is hereby given to destroy the records enumerated above. 11. By <i>[Signature]</i> 12. Title DEPUTY CITY ATTORNEY 13. Date 3/26/19		
14. REMARKS: Retention Schedule used is from Public Works/Asset Management with Council Approval Date of November 8, 2011.				

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
31  Cont.	PURCHASING RECORDS (VENDORS, CONTRACTORS AND CONSULTANT FILES)  Board Ups – September 2016 City Property Board Ups  Board Ups – October 2016 City Property Board Ups	  2016  2016		