

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE DEPARTMENT OF
TECHNOLOGY AND INNOVATION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Department of Technology and Innovation of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City
Council of the City of Long Beach at its meeting of March 19, 2019,
by the following vote:

Ayes: Councilmembers: Pearce, Price, Supernaw, Mungo,
Andrews, Uranga, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Gonzalez, Austin.

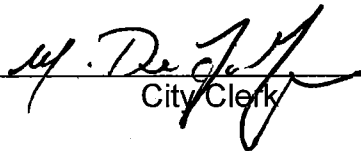

City Clerk

EXHIBIT “A”

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH

Department TECHNOLOGY SERVICES

According to your departmental records retention schedule, the following boxes are eligible for destruction.

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
28293	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS13000001 - VCTS13000700	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273093
28294	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS13000701 - VCTS14000400	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273094
28295	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14000401 - VCTS14001150	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273095
28296	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14001151 - VCTS14001800	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273096
28297	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14001801 - VCTS14002400	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273097

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
28298	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14002401 - VCTS14003000	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273098
28299	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14003001 - VCTS14003500	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273099
28300	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14003501 - VCTS14004000	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273100
28301	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14004001 - VCTS14004500	10/1/2013	9/30/2014	9/30/2016	IRON MOUNTAIN	948273101
34433	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS14004501-600	10/1/2014	9/30/2015	12/31/2017	IRON MOUNTAIN	965865433
34434	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS15000601-1400	10/1/2014	9/30/2015	12/31/2017	IRON MOUNTAIN	965865434
34435	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS15001401-2200	10/1/2014	9/30/2015	12/31/2017	IRON MOUNTAIN	965865435

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
34436	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS15002201-3100	10/1/2014	9/30/2015	12/31/2017	IRON MOUNTAIN	965865436
34437	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS15003101-3900	10/1/2014	9/30/2015	12/31/2017	IRON MOUNTAIN	965865437
34438	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS15003901-4450	10/1/2014	9/30/2015	12/31/2017	IRON MOUNTAIN	965865438
34553	VOUCHERS (COPIES) VOUCHERS AND INVOICES RANGE: VCTS16000001-900	10/1/2015	9/30/2016	12/31/2018	IRON MOUNTAIN	948273153
36004	VOUCHERS (COPIES) RANGE: VCTS16000901-1800	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803345
36005	VOUCHERS (COPIES) RANGE: VCTS16001801-2600	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803346
36006	VOUCHERS (COPIES) RANGE: VCTS16002601-3400	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803347
36007	VOUCHERS (COPIES) RANGE: VCTS16003401-4200	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803348
36008	VOUCHERS (COPIES) RANGE: VCTS16004201-4600 to VCTS17000001-500	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803349

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
36009	VOUCHERS (COPIES) RANGE: VCTS17000501-1400	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803350
36010	VOUCHERS (COPIES) RANGE: VCTS17001401-2400	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803351
36011	VOUCHERS (COPIES) RANGE: VCTS17002401-3300	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803352
36012	VOUCHERS (COPIES) RANGE: VCTS17003301-4200	10/1/2016	9/30/2017	12/31/2018	IRON MOUNTAIN	RF041803353

Total Boxes to be Destroyed: 25

[Signature] 2-7-19
City Clerk Date

[Signature] 2/2/19 *[Signature]* 3/4/19
Department Head City Attorney Date

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH
Department TECHNOLOGY SERVICES/NET
According to your departmental records retention schedule, the following boxes are eligible for destruction.

Perm Box Number	Record Title Box Description	Begin	Dates End	Destroy Date	Storage Room	Location
25064	REQUEST FILE	1/1/2008	12/31/2011	12/31/2014	IRON MOUNTAIN	551785134

RANGE: SHI, FY2008 - FY2008
RANGE: SHI & DELL, FY2011 - FY2011

Total Boxes to be Destroyed: 1

 City Clerk  Department Head  City Attorney
Date 2/7/19 Date 2/15/19 Date 3/14/19

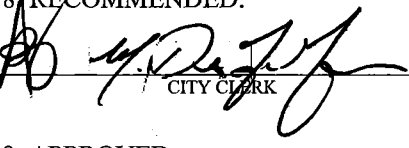

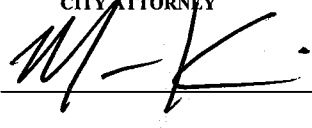
RECORDS DESTRUCTION REQUEST

1. Date 2/7/2019

Honorable Council of the City of Long Beach

2. The Technology & Innovation DEPARTMENT respectfully requests authority to destroy the following

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORD TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
12	Payroll Timesheets (2 years)	2015-2016	1-4	N/A
FOR DEPARTMENTAL USE		CITY ATTORNEY'S CONSENT		
8. RECOMMENDED:  CITY CLERK		Consent is hereby given to destroy the records enumerated above.		
9. APPROVED:  DEPARTMENT HEAD		11. By  CITY ATTORNEY		
10. DATE: <u>2/20/19</u>		12. Title <u>DEPUTY CITY ATTORNEY</u>		
		13. Date <u>3/4/19</u>		
14. REMARKS: Retention Schedule used is from Network Desktop Services.				