

CIVIL SERVICE DEPARTMENT
REQUEST FOR CIVIL SERVICE COMMISSION ACTION GUIDELINES

REQUEST FOR REAPPOINTMENT OF RESIGNED EMPLOYEE

Civil Service Rules and Regulations Section 45
Civil Service Commission Policy Not Applicable

Form completed by: Stacey Lewis / Director of Human Resources / Harbor
Name/Title/Department

Date: 02 - 27 - 19

Section 1: To be completed by requesting department.

To be completed
by department

Civil Service Dept.
Verification

A requisition is required. The requisition number is: # HD19-003.
Has the requisition been received in the Civil Service Department?

Yes No

SG

Is there an existing priority list? If yes, contact Civil Service.

Yes No

SG

Have all required documents been submitted to the Civil Service Department?

- Request signed by former employee.
- Corresponding request from hiring department.

Yes No

SG

Yes No

SG

Section 2: Points to be addressed in request:

Formal name of employee and summary of employee's work history, specifying all classification titles and dates including date(s) permanent status was attained in each classification. **Gamal Elgaali, Senior Civil Engineer – February 20, 2011**

SG

Classification title for reappointment. **Senior Civil Engineer**

SG

Did the employee resign from the City in good standing?

Yes No

SG

The employee was referred to the Human Resources Department and/or hiring department regarding benefits, salary, department status, working conditions, etc.

Yes No

SG

The employee has been notified that a new probation period is required and that all prior Civil Service rights have been severed.

Yes No

SG

The following should be in attendance at the Civil Service Commission meeting:

- Requesting department.
- The employee requesting reappointment (recommended).

Notes:

Staff has contacted Mr. Elgaali to inform him of the request for reappointment to previous position. Mr. Elgaali was advised of the conditions of his reappointment.

SUGGESTED ACTION:

Staff recommends approval of the Harbor Department request.



City of Long Beach
Working Together to Serve

Memorandum

Date: February 27, 2019
To: Civil Service Commission
From: Stacey Lewis, Director of Human Resources, Harbor Department
Subject: REAPPOINTMENT OF RESIGNED EMPLOYEE – GAMAL ELGAALI

The Harbor Department is requesting Civil Service Commission approval to reappoint retired employee Gamal Elgaali to the classification of Senior Civil Engineer in accordance with Article V, Section 45 of the Civil Service Rules and Regulations.

Mr. Elgaali was hired as a Senior Civil Engineer on August 2, 2010 and attained permanent status in the classification on February 20, 2011. He retired from his classified position in good standing on October 18, 2018. The Long Beach City Council approved an exception to the 180-day wait period stated by the PERS Reform Act Sections 7522.56 and 7522.57 at their December 11, 2018 meeting. Also, the Board of Harbor Commissioners approved the reappointment of Mr. Elgaali on February 11, 2019.

Should the Commission approve this request, the Department intends to use approved requisition HD19-003 to reappoint Mr. Elgaali.

Mr. Elgaali has been advised of the terms and conditions of the reappointment and that if reappointed, he would be required to serve a new probationary period. If you have any questions, please contact me at (562) 283-7500.